

Rules and Guidelines for Supervised Visitation Unit (Addendum)

46. _____ I understand that The Children's Advocate uses virtual platforms, preferably (Zoom Meetings: Business) which supports the functionality of a supervised visitation monitor being able to engage necessary security features to conduct remote supervised visitation services for both supervised phone calls and video calls. With use of the virtual platforms, all calls are fully monitored by the supervisor and recorded. All recordings are made available to clients as well as their attorneys. Recordings are deleted from TCA's permanent records folder within 7-10 business days of recorded call.

47. _____ I understand that all supervised phone calls and video calls are considered confidential and should be held in private locations. Guests are not allowed to join the calls at any time unless prior arrangements have been made with TCA. Supervisors have the ability to separate or remove callers into virtual breakout/waiting rooms when there are occurrences of inappropriate speech, disruptions, or activity/interference in client's surroundings. Supervisors are required to end calls when any of the terms are not followed regarding supervisions of any kind (See items 1-45 of Agreement). Same day cancellations of calls are nonrefundable/nontransferable and requires repayment from person to cancel in order to reschedule.

48. _____ I have received a copy of the TCA COVID-19/AIRBORNE DISEASE SAFETY PROCEDURES.

49. _____ I thoroughly understand the TCA COVID-19/AIRBORNE DISEASE SAFETY PROCEDURES and commit to following all safety procedures listed in order to maintain services with The Children's Advocate and all affiliations. I understand that the visit is subject to immediate cancellation if safety procedures are violated or supervisor deems a cancellation is appropriate in response to his/her safety and/or the safety of the children. Children shall remain with supervisor only, until custodial parent arrives. Noncustodial will be required to live the visit site immediately after cancellation. All accommodation requests regarding the safety precautions will be discussed prior to the visit and will be taken under consideration. I understand that same-day and on-site cancellations are nonrefundable and nontransferable.

50. _____ I understand that all required documentation should be current (not excluding drug/alcohol testing, psychological evaluations, etc.), within 30 days of requested service.

51. _____ Client Responsible for Service Payments Only: I have received the TCA Service Contract and Invoice via email, reviewed, submitted invoice payment, and returned with signatures to The Children's. I understand that these steps begin contracted dates and binds all terms within this agreement.

Signature Page (Addendum)

Custodial Parent

Please PRINT: _____

Parent's Signature _____

Date _____

Non-Custodial/Visiting Parent

Please PRINT: _____

Visiting Parent's Signature _____

Date _____

The Children's Advocate
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