



EPILOGOS
Charities Inc.

**San José Villanueva (SJV)
El Salvador Trip
VOLUNTEER APPLICATION**

**Epilogos Charities, Inc.
PO Box 22
Nashua, NH 03061**

Please complete the application (fillable MS Word document) and return:

- 1) Hand it in at a trip meeting; Or,
- 2) Scan (in order to include signatures) and email admin@epilogos.org Or,
- 3) Mail to: **Epilogos Charities, Inc**
PO Box 22
Nashua, NH 03061

**PLEASE ATTACH A COPY
YOUR CURRENT PASSPORT**
**(the photo & details page). The
copy must be clear enough to
read all of your details.
Color copy preferred.**

Personal Data

Full Name			
Nickname			
Address			
City, State, Zip			
Home Phone			
Cell/Other Phone			
Primary Email			
Other Email			
School Name (if attending)		Grade/Year	

Date of Birth			
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Marital Status	<input type="checkbox"/> Single	<input type="checkbox"/> Married or Partnered	

Driver License Number			
Place/State of Issue		Expiration Date	

Name as it appears EXACTLY on PASSPORT			
Passport Number			
Date of Issue		Expiration Date	

EMERGENCY CONTACTS (two are required)**#1 Emergency Contact:**

Full Name	
Relationship to you	
Address	
City, State, Zip	
Phone(s)	
Email(s)	

#2 Emergency Contact:

Full Name	
Relationship to you	
Address	
City, State, Zip	
Phone(s)	
Email(s)	

Health Information

I understand that Epilogos Charities, Inc. does not carry insurance covering any health issue or injury that may occur to me. I hereby represent that I am covered by Insurance through my own carrier and agree to hold Epilogos Charities, Inc. completely harmless should any injury occur to myself from the moment I commence the trip to El Salvador until I arrive back in the United States.

Insurance Carrier	
Policy Number	

*If you do not have medical insurance, many travelers have purchased short term insurance policies available for less than \$50.00 which cover the traveler for all expenses for injury, hospitalization costs, air lifts if necessary, etc

Do you take any medications that you must bring with you on the trip?

<input type="checkbox"/> No	<input type="checkbox"/> Yes. Please list:
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Do any of your medications (insulin, for example) need refrigeration? No Yes

Do you have any special needs or are there factors that should be taken into consideration when you are traveling and working in El Salvador? (e.g. allergies to meds, food or other; physical limitations; or mental health issues?)

<input type="checkbox"/> No	<input type="checkbox"/> Yes. Please describe (especially allergies):
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Yes, but I would prefer to speak with trip leader personally.

Medical procedures

If I require any medical procedures or treatment during volunteer activities in El Salvador or the United States, I consent and authorize the trip supervisor(s) to make arrangements for and consent to such procedures or treatment deemed necessary.

For the purposes of such procedures or treatments my BLOOD TYPE is:

Do you have any medical training?

<input type="checkbox"/> No	<input type="checkbox"/> Yes. Please describe:
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FOOD/DIET

Please note that efforts are made to provide vegetarian (not vegan) selections at meals. However, past volunteers have found it helpful to bring any special foods appropriate to dietary needs. Many products commonly available in the U.S. are not available in El Salvador or are very expensive.

Do you have any dietary preferences, restrictions or food allergies that we should know about?

<input type="checkbox"/> No	<input type="checkbox"/> Yes. Please describe (especially food allergies):
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Do you have other special skills or professional training you can share on this trip? (English-Spanish Translator, Musician, Electrician, Plumber, Teacher, Engineer, Artist, etc.)

<input type="text"/>

Liability Release

To participate as a volunteer, you release Epilogos Charities, Inc., its board of directors, all trip leaders and others that support the organization of this trip of all liability. You must, therefore, read and sign the full release of liability that follows.



Acknowledgement and Acceptance of Risk and Complete Liability Release

I hereby fully release and agree to indemnify and hold harmless any and all persons and organizations, including Epilogos Charities, Inc., Mike and Susie Jenkins, Epilogos Charities, Inc. Executive Director Graciela Martinez, Administrative Assistant Keily Gonzalez, the Epilogos Charities, Inc. board members, any other Epilogos Charities, Inc. volunteer, any group leader, and any other person traveling with me or with whom I am volunteering from any and all claims, demands, losses, causes of action, damage, lawsuits, judgments, including attorney fees and costs arising out of, or relating to my volunteer work with Epilogos Charities, Inc.. This includes travel between home and El Salvador. This includes any losses, dangers, damages, injuries (physical or otherwise), including my death.

I acknowledge that I am traveling on my own regardless of whether this travel was organized or promoted by any group. No group or organization is sponsoring this trip. Therefore, I alone am responsible for my personal safety in all ways and I accept all such risk.

I acknowledge that all travel is dangerous, especially to less developed countries such as El Salvador. Such travel poses threats from various sources, including illness, disease, injury and death from food, water, insects, transportation, crime and the project work. I agree that I have done the research warranted and that I am not relying on information from any other source.

Should Epilogos Charities, Inc. incur emergency medical costs for care during or as a result of my voluntary participation, I will fully reimburse Epilogos Charities, Inc. I agree that Epilogos Charities, Inc. is not responsible for any misconduct or inappropriate behavior by any participant.

This is a full and absolute release and waiver. Additionally, and without limiting the full and absolute release, the person signing also agrees to the following: 1) Should any claim, action or lawsuit (collectively "Claim") of any kind be brought concerning this trip or this release: New Hampshire law shall control; and such Claim shall be brought only in a New Hampshire court. 2) Epilogos Charities, Inc., its board of directors, all volunteers and all others named in this release are also protected by RSA 508:16 and RSA 508:17. These statutes provide significant protection and significantly limit the ability to file any Claim. The statutory protection is in addition to the full and absolute release provided by this release.

I have read, understand and agree to the terms stated above regarding my personal safety and liability.

Participant full name (printed)

Participant signature

Date

If under 18 years old, a parent or guardian must sign.

Parent/Guardian full name (printed)

Parent/Guardian signature

Date



When one travels to or lives in El Salvador, it is imperative to address the question of security and to adopt measures that seek to maximize the safety of groups and individuals visiting the country. Security measures that we all must observe are not only for our own protection but also out of respect for the safety of our Salvadoran partners. Although you are here for a short time, others will remain and we must ensure that our actions do not create problems in the future.

The following guidelines have been carefully developed and reflect our commitment to your safety.

Safety: Job One

Epilogos wants travelers to have a safe experience in El Salvador. Yet, each traveler and each group should know that any travel to a developing country poses risks from food, water, insects, crime, transportation, accidents and other such risk factors. While Epilogos takes safety seriously and will work with you to reduce risks, Epilogos can only manage risks; risks cannot be eliminated. This document provides some information to help you assess and manage risks. This focuses on safety related to crime.

Epilogos wants travelers to have a wonderful and open experience. That needs to be balanced with being smart, cautious and prudent.

Before the Trip

Get Informed: Inform yourself about safety issues--food, illness, accident and crime. Visit www.epilogos.org and read all of the volunteer information. Visit [Centers for Disease Control and Prevention \(CDC\)](http://www.cdc.gov) to learn the most up-to-date information regarding travel recommendations. Visit the State Department to read their reports on El Salvador http://travel.state.gov/travel/cis_pa_tw/cis/cis_1109.html

Decide: Each traveler and each group must make their own independent decision about whether to travel to El Salvador. Epilogos is glad to talk with you about your questions and concerns.

Plan: Plan your personal and group risk reducers. Example: Visit a travel clinic; establish group rules.

Travel: We request that you arrive during the day. Inform Epilogos of individual flight plans if you are not traveling to/from El Salvador with the group.

Transportation: Ensure you arrange transportation from and to the airport and for all other trips in El Salvador. Use drivers that are known to Epilogos. Travelers are not permitted to take public buses or ride in cars with unknown people.

Inform Police: Epilogos will inform the San José Villanueva police when groups are in town.

Waivers: Every traveler must sign a release that waives all liability for anything and everything that may or does happen. Additionally, every traveler must read and sign this safety protocol, and agree to abide by all requirements therein. In the end, each traveler is individually responsible for their own safety.

Revocation: If Epilogos or a group decides that a traveler is not acting with prudence, is not following safety requirement or is exposing themselves or others to risk, Epilogos or the group may revoke the travelers permission to be with Epilogos or the group. This could mean being sent home immediately. The traveler is responsible for any costs of being told to leave, example cost to change flights or find a hotel.

During the Trip

Retreat Center: Groups are strongly recommended to stay at the retreat center. We will require that all groups with members under the age of 18 stay at the Retreat Center if it is available. If it is unavailable we will evaluate each situation, and the Board, in consultation with Graciela, Mike and Susie will decide where the group may stay.

Volunteer House: Travelers may only stay at the volunteer house after discussing this option with Epilogos. Groups that stay at the volunteer house will be asked to acknowledge the potential risk and will be subject to a strict 8pm curfew.

Student groups: A 1:3 adult to student ratio will be required on all groups with high school students.

Security guard: All groups will be required to hire at least one private security guard for the week for approximately \$200. Epilogos will determine the number of guards needed based on the number of travelers and the projects chosen. Graciela Martinez and the Epilogos SJV Office will make arrangements for this service.

Cell phones: Groups and other travelers are required to have group cell phones while they are in El Salvador. Epilogos will arrange cell phones for groups with appropriate numbers programmed in the phone. Groups must pay for using the phone—a flat fee of \$20 per week per phone will be charged. As groups and travelers go out, they should always have a phone.

Location: Each day, group leaders should meet with Epilogos staff to review the day's schedule to ensure Epilogos knows where the groups will be during the day. Group leaders should maintain a list of who is at what location.

Stay together; look out for each other: Travelers must never walk alone. Groups should stay together. This can be a challenge on walks, but it is an essential safety requirement. Staying together matters at all times. Everyone in the group should be mindful of their own safety and the safety of others with them.

Be smart: Do not display cash or other valuables. You should not bring anything that would attract attention or anything that you don't want to lose. Be mindful not to publicly give cash or gifts to people in the village. Work with your group leader on when and how appropriate gifts can be shared.

Be mindful: Be mindful of your wallet, purse, and backpack. Make a copy of your passport and carry that with you. We suggest that passports be stored in the Epilogos office where there is less chance of theft.

Attire: Please dress conservatively: long shorts, capris or pants and shirts with sleeves. No midriff or cleavage revealing tops. Tattoos may attract unwanted attention. If the staff of Epilogos thinks this may be so, we will ask that you cover the tattoo with clothing or a bandage.

Alcohol and Drugs: Travelers should not possess or use any illegal drugs. While alcohol is available, Epilogos does not permit high school travelers to drink. Epilogos has a zero tolerance policy for high school travelers; if you have illegal drugs or drink alcohol, you will be immediately sent home at your own expense. Those who are over 21 and decide to drink should not drink to excess as this can impair good judgment and increase risk.

Participants should read the Safety Protocol pages and keep a copy of the guidelines for your records. The following page requires your signature and should be returned with your volunteer application documents.



EPILOGOS
Charities Inc.

**EPILOGOS SAFETY PROTOCOL
ACKNOWLEDGMENT AND
SIGNATURE**

**Epilogos Charities,
Inc.
PO Box 22
Nashua, NH 03061**

By signing below, I _____
understand the safety/security guidelines which are presented above. I recognize that these
guidelines have not been established to limit my freedom, rather they are meant to insure the safety
of myself, my peers, and those whom I will meet in El Salvador. Therefore, I agree with and will abide
by these requests made of me. I am also aware that certain situations may arise which may require a
change in our safety guidelines and procedures.

Participant full name (printed)

Participant signature

Date

In addition, if the participant is under 18 years old, a parent or guardian must also sign below.

Parent/Guardian full name (printed)

Parent/Guardian signature

Date

This page requires ALL participants' signatures and return with application documents. Please keep a copy of the Safety Protocol guidelines pages for your records.



I, _____ (name of Parent/Guardian) give permission for _____ (name of child) to travel with Ignatius MacLellan, and/or a designated Epilogos trip group leader, from the United States to El Salvador and then back to the United States from February 21, 2019 to March 1, 2019. I can be reached at the address and phone numbers below.

Parent/Guardian full name (printed)

Parent/Guardian signature

Contact Information:

Address

Home Phone

Alternate/Cell Phone

Date Signed