



APPOINTMENT CANCELLATION POLICY

If you are unable to attend your appointment, please notify us via email or by phone **at least 24 hours in advance**. This way we can use the allotted time to meet another patient's needs.

Our policy is as follows:

1. Missed appointments will less than 24 hours notification will be billed a \$75.00 fee collected upon your next visit. This is not covered by your insurance.
2. If you are more than 20 min late for an appointment, we will have to reschedule and a \$75 fee will be collected for a missed apt. This is not covered by your insurance.
3. As a courtesy, we are able to send email, text or phone call reminders for appointments.

If you have any questions, please contact our office at (310)396-8564 and we will be glad to clarify any concerns you may have.

Thank you!

I have read and understand the Appointment Cancellation/late Policy and agree to be bound by its terms.

Signature (Parent / Legal Guardian)

Date

Printed Name