

**Underage Youth Application for Program Enrollment  
and Permission to Take the GED® Test**  
*(Mandatory for all 16 and 17-year-olds)*

**Enrollment Application**  
**State-approved Adult Education Programs**

<b>APPLICANT NAME (Last, First, Middle/Former): PLEASE PRINT</b>		
<b>DATE OF BIRTH:</b>	<b>AGE:</b>	<b>SOCIAL SECURITY or ID Number:</b>
<b>MAILING ADDRESS:</b>		
<b>PHONE # (include area code):</b>	<b>GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE</b>	
<b>ADMISSION CATEGORY (please check one):</b> <input type="checkbox"/> Parent/Guardian Permission <input type="checkbox"/> Marriage <input type="checkbox"/> Legal Emancipation <input type="checkbox"/> Court Order/Adjudication <input type="checkbox"/> Special Program		
<b>NAME &amp; LOCATION OF LAST SCHOOL ATTENDED:</b>		<b>DATE LAST ATTENDED:</b>
<b>Describe reason for requesting admission to a state-approved adult education program and/or permission to take the GED® Test (attach additional sheet(s), if necessary):</b>		
<b>APPLICANT'S SIGNATURE:</b>		<b>DATE:</b>

**Parent/Guardian Permission to Enroll/Take the GED® Test**  
*(Applicable to Admission Category of Parent/Guardian Permission Only)*

Signature of parent/guardian must be completed in the presence of a witness.

I certify that I am the parent/legal guardian of the applicant above and I give him/her permission to enroll in a state-approved adult education program and take the GED® Test.

<b>PARENT/GUARDIAN NAME: PLEASE PRINT</b>	<b>SIGNATURE OF PARENT/GUARDIAN:</b>	<b>DATE:</b>
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I, the witness, affirm that the signature of the parent/guardian has been written in my presence. I agree that OneSource Learning & Development Center, Inc. may contact me in reference to the validity of the parent/guardian signature.

<b>WITNESS NAME: PLEASE PRINT</b>	<b>SIGNATURE OF WITNESS:</b>	<b>DATE:</b>
<b>ADDRESS OF WITNESS:</b>		
<b>TITLE/POSITION OF WITNESS:</b>		<b>PHONE #:</b>
<b>APPLICANT NAME – Last, First (PLEASE PRINT):</b>		<b>DATE:</b>

## Adult Education Program Enrollment Approval

I certify that this applicant is **NOW ENROLLED** in a state-approved adult education program. I certify that I have required proof of identity from the applicant and appropriate documents are attached. I have reviewed the application and find it accurate to the best of my knowledge.

<b>PROGRAM ADMINISTRATOR/DESIGNEE NAME: PLEASE PRINT</b>	
<b>TITLE:</b>	<b>ADULT EDUCATION PROGRAM/SITE:</b>
<b>ADDRESS:</b>	<b>PHONE #:</b>
<b>PROGRAM ADMINISTRATOR/DESIGNEE SIGNATURE:</b>	<b>DATE:</b>

### Recommendation to Take the GED® Test

**16 and 17 year olds can receive a recommendation to take the GED® Test, in two ways:**

<ol style="list-style-type: none"> <li>1. Score at least a <b>6.0 GE</b> on TABE 11&amp;12 Reading (536+) and Math (537+) <b>and</b></li> <li>2. Score at least <b>150</b> on two GED Ready™ Tests <b>or</b> 60% on <b>two</b> of Aztec's GED Practice Tests.</li> <li>3. Agree to maintain enrollment in the adult education program through the successful completion of GED® Testing.</li> </ol>	<ol style="list-style-type: none"> <li>1. Complete TABE 11&amp;12 Reading and Math pre-tests <b>and</b></li> <li>2. Score at least <b>150</b> on <b>all four</b> GED Ready™ Tests <b>or</b> 60% on <b>all four</b> of Aztec's GED Practice Tests.</li> <li>3. Agree to maintain enrollment in the adult education program through the successful completion of GED® Testing.</li> </ol>
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I certify that the applicant listed on page one has met the above requirements.

<b>TEACHER NAME: PLEASE PRINT</b>	<b>ADULT EDUCATION PROGRAM/SITE:</b>
<input type="checkbox"/> <b>6.0 on Reading and Math</b> <input type="checkbox"/> <b>150 on two GED Ready™ Tests or 60% on two of Aztec's GED Practice Tests</b>	<input type="checkbox"/> <b>Completed Reading and Math pre-tests</b> <input type="checkbox"/> <b>150 on all four GED Ready™ Tests or 60% on all four of Aztec's GED Practice Tests</b>
<b>TEACHER SIGNATURE:</b>	<b>DATE:</b>

### Approval to Take the GED® Test

I have reviewed the application and find it accurate, to the best of my knowledge. I certify that the applicant has met Georgia GED® Testing eligibility requirements for 16 and 17 year olds in a state-approved adult education program based on the information provided by the applicant and the teacher listed above. The program will complete a *Request for GED Testing Approval* form and submit it, along with a summary report of Aztec GED® Practice Test scores (if applicable), to the Georgia GED® Testing Program (GaGTP) for final approval.

<b>PROGRAM ADMINISTRATOR/DESIGNEE NAME: PLEASE PRINT</b>	
<b>PROGRAM ADMINISTRATOR/DESIGNEE SIGNATURE:</b>	<b>DATE:</b>

## Underage Youth Application for Program Enrollment and Permission to Take the GED® Test

### Applicant Procedures

In order for Underage Youth (16 and 17-year-olds) to take the GED® Test in Georgia prior to their 18<sup>th</sup> birthday, they must enroll in an approved Adult Education program and complete requirements necessary to be granted approval to take the GED® Test early.

#### **Adult Education Program Enrollment Steps**

- 1. Fill out the application form provided by the local adult education program.** Select the appropriate admission category and provide documentation, as needed.
  - a. Parent/Guardian Permission** – parent/guardian must sign the application in front of a witness
  - b. Marriage** – attach a copy of your marriage certificate
  - c. Legal Emancipation** – attach a copy of your emancipation document
  - d. Court Order/Adjudication** – attach documentation from Juvenile Justice, correctional facility, etc.
  - e. Special Program** – attach official enrollment forms from an approved organization, e.g. Job Corps, Youth Challenge
- 2. Validate that you have withdrawn from K-12 education by attaching ONE of these documents. Court Order/Adjudication and Special Program students are exempt from this requirement.**

Public and Private School Applicants

  - a. An official withdrawal document from the last school attended by the applicant.
  - b. A letter from the superintendent or designee indicating that you are not currently enrolled or were never enrolled in the local school system.

Home School Applicants

  - a. An Underage Enrollment Affidavit for Home School Students (available from the adult education program)
- 3. Provide legal identification with proof of age with your submitted application and supporting documentation.** The program will admit you only if you have submitted all required documents.

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#### **GED® Testing Approval Steps**

**There are two ways to receive a recommendation to take the GED® Test.**

- Take a TABE 11&12 test in Reading and Math.
  - If you score at least a 6.0 grade equivalent on TABE 11&12 Reading (536+) and Math (537+), you must also score at least **150** on **two** GED Ready™ Tests **or** 60% on **two** of Aztec's GED Practice Tests.
  - If you score less than a 6.0 grade equivalent on TABE 11&12 Reading (536) and Math (537), you must score at least **150** on **all four** GED Ready™ Tests **or** 60% on **all four** of Aztec's GED Practice Tests.
- Schedule a time with your teacher to take a GED Ready™ or Aztec GED® practice tests.**
  - **GED Ready™** - With your teacher, create a profile on the *MyGED™* portal at [www.ged.com](http://www.ged.com). Then, take the *GED Ready™* practice test. The practice test must be administered in the adult education program. *GED Ready™* scores earned outside of the program will not be considered for testing approval.
  - **Aztec's GED® Practice Test (if available)** – With your teacher, create a login/password. Then, take a GED® Practice Test. A score of 60% on each subtest demonstrates your ability to pass the GED® Test. The practice test must be administered in the adult education program. *Aztec GED® Practice Test* scores earned outside of the program will not be considered for testing approval.
- Agree to maintain enrollment in the adult education program** until you have successfully completed your GED® Testing, as outlined by the adult education program you attend.
- After successful completion of these requirements, the program will complete a *Request for GED Testing Approval* form and submit it to the Georgia GED® Testing Program (GaGTP) for final approval. You will receive an email from the GED Testing Service® with scheduling instructions, if approved.