

AHB Instrument Services Limited

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Bradwell on Sea
Essex CM0 7QG
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Email: andy@ahb.services
Web: www.ahb.services

PRIVACY POLICY

AHB Instrument Services Ltd is committed to ensuring that your privacy is protected. This policy is effective from 01/04/19.

What we collect

We may collect the following information:

- Name and job title
- Contact information including email address

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services.

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

- Emailing andy@ahb.services and notifying us of requested changes
- If you have previously agreed to us using your personal information, you may change your mind at any time by writing to or emailing us at andy@ahb.services

We will not sell, distribute or lease your personal information to third parties unless we are required by law to do so.

You may request details of personal information which we hold about you under the Data Protection Act 1998. If you would like a copy of the information held on you please write to:

AHB Instrument Services Ltd
2 Bate Dudley Drive
Bradwell on Sea
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If you believe that any information, we are holding on you is incorrect or incomplete, please write to or email us as soon as possible at the above address. We will promptly correct any information found to be incorrect.