



Thursday October 13, 2022 – Sunday October 16, 2022

Information Packet

Hotel Conference Center

Springhill Suites Marriott Chicago/O'hare
8101 W. Higgins Road
Chicago, IL 60631
773-867-0000

Room Costs

Single Room (1 King + Sofa bed) — \$109.00/per night + taxes/fees

Double Room (2 Queens + Sofa bed) — \$119.00/per night + taxes/fees

Total Cost:

- Single Suite - \$109.00 X 3 = \$327.00 + taxes/fees
- Double Suite - \$119.00 X 3 = \$357.00 + taxes/fees

To make your reservation, please click the link provided below:

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1653420478902&key=GRP&app=resvlink>

****Reservations**

- Women of Triple P will have 20 rooms blocked off. The rooms are on a first come first serve basis and may not be next to each other.
- All reservations must be received by **Thursday, September 29, 2022. Any rooms reserved after this date, will be subject to the current room rates, taxes, and fees.**
- If you reserve your room with a major credit card, the hotel will hold an authorization for the total cost of the room, plus taxes, fees, and incidentals. When you check-out, you may use the same card you used to reserve the room, use another card, or pay cash.
- If you reserve your room with a debit card, the hotel will hold an authorization for the total cost of the room, plus taxes, fees, and incidentals. When you check-out, you may



use the same card you used to reserve the room, use another card, or pay cash. If you opt to use another debit card, please note that the release/credit from the original card, may take up to 10 days to reflect on your card, depending on your bank's refund process.

Your card will not be charged at the time you make your reservation.

- A daily incidental fee of \$20.00/day (\$60.00 total) will be charged to your credit/debit card. If you do not use the hotel phone, charge any meals to the room, or have any damage to your room, that total fee will be credited back to your card. It may take up to 7-10 business days to see the credit if you used a debit card when you reserved your room, based on your bank's refund process.
- Check-in is at 3:00 pm. Check-out: 12:00 pm.
- **Please be advised that your reservation will not be confirmed by the hotel without a payment method.**

Conference Registration Check-in

- After you check-in to your room, you will stop by the registration table to check-in for the conference and receive your welcome package.
- The registration times are as follows:
 - Thursday October 13, 2022 – 4:00pm – 7:00pm
 - Friday October 14, 2022 – 7:30am – 8:45am

Cancellations

Please note, you are subject to the hotels cancellation policy. If you have any questions or concerns, *direct them directly to Springhill Suites Marriott Chicago/O'hare at: (773) 867-0000 – Option 1*

Courtesy Notice: If the conference is cancelled due to an act of God or related to COVID-19, any monies that have been charged or held, will be refunded. It may take up to 7-10 business days to see your credit, based on your bank's refund process.



Fundraiser Information

The Women of Triple P will have several fundraisers to help offset the cost of the conference:

- Double Good Popcorn fundraiser is active and will run **Fri June 3, 2022, 12pm until Tuesday, June 7, 2022, at 12pm. Please see the separate communication regarding the Double Good fundraiser which has been emailed to all the Women of Triple P.**
- Women of Triple P Ad Book fundraiser will launch on **Monday June 6, 2022, through Wednesday August 31, 2022. A separate communication providing the details will be emailed to all The Women of Triple P.**
- **Please contact Mz. Yvette Freeman for assistance/questions regarding the fundraising events:**
 - **Phone: 708-916-5993**
 - **Email: yfreemantriplep@gmail.com**

Safety Disclaimer, Guidelines, and Regulations

According to chicago.gov, as of June 2021, the city of Chicago is currently in Phase 5 – “...Most mandatory COVID-19 regulations have been lifted, including capacity limits, social distancing requirements and mask mandates at most businesses.” Under the Restore Illinois framework for Phase 5, large-scale events are allowed to operate at full capacity.

According to Marriott’s Commitment to Clean:

- **Staff**
 - ALL staff are required to wear face masks in all the common areas of the hotel and practice social distancing.
- **Guests**
 - Guests who are fully vaccinated, are not required to wear masks or practice social distancing.
 - Guests who are not fully vaccinated, are urged to wear masks and practice social distancing.



The Women of Triple P are adopting a “Safety First Mandate” in order to promote a healthy and safe environment for all our Perfected Conference attendees. As such:

- ALL attendees will need to present record of a negative COVID-19 test, no more than 48hrs prior to the start of the conference on Thursday October 13, 2022, regardless of having been fully or partially vaccinated. To locate a COVID-19 testing location, Google “Rapid COVID-19 tests near me (enter city/zip code)”
- **ALL attendees** are required to wear masks, covering your nose and chin in all the common areas.
- **ALL attendees** are required to maintain 6 feet of social distancing in all the common areas.

****These guidelines are subject to change pending Marriot, local state, government, and CDC requirements as well as any Guidelines put in place by The Women of Triple P Organization ****

Questions

If you have any questions, please EMAIL the conference committee liaison Mz. Brenda Love at: blessedbmi46@gmail.com

Perfected Conference Committee

Mz. Brenda Love

Mz. Traci Kinard

Mz. Patricia Lampkin

Mz. Yvette Freeman