

MINUTES

MAXWELL OLD SETTLERS GENERATIONS COMMITTEE

Date: 7/29/2025

Time: 7:30pm

Location: Maxwell City Park

Website: www.oldsettlers.com

Email: maxoldsettlers@Gmail.com

Officers Present: Carol Laffey, Lance Birchmier, Greg Link, Dorene Cory, Kevin DeHaven

Members Present: DJ Laffey, Tyler Laffey, Kim Birchmier, Jodi Sieg, Shawn Carlon, Logan & Mariah Cory, LoriDee Meyers

1. Discussion

- a. Clean Up: All picnic tables and bandstand areas have been power washed. New rock was laid down under the church stand.
- b. Vendor Layout: We have set up 2 u-shaped vendor areas to the south of the bandstand, effectively creating 2 vendor courtyards - one closer to the big bridge, and one closer to Army Post Rd, with the reefer trailer in between. There will also be some vendors staged on either side of the gravel road path by the church stand and to the north.
- c. Bandstand Layout: directly east of the bandstand is the area reserved for the band to park for setup/teardown, to the NE of the bandstand concrete is where 1- 20x20 tent will go which is the auctioned off tent. To the NW of the bandstand concrete is where the 20x20 kids' zone tent will go. The bandstand fence will go around these at night and will be open during the day. Porta John's will be lined up to the west of the large grain bin, next to the road, and the entrance to the bandstand will be where the 4-posts are to the west of the small/large grain bin (corner by the rodeo entrance).
- d. Schedule Discussion:
 - i. Tuesday: Power wash shelter house is complete and we sprayed for bugs
 - ii. Wednesday: Volunteers are arriving at the park between 8-9am, and will be working to set up Porta John's, steer the reefer into place, place and set up the Treasurer's camper, set up beer sales tables, mark vendor spaces and hang fans in the beer serving area.
 - iii. Thursday: Some vendors will be arriving, we will put up the 20'x20' tents, put up beer fencing, place sponsorship signs on fence, place QR codes for fundraising and for Google photo uploads, beer will arrive and be staged in reefer, Coke products will arrive and be staged in reefer, set up of monster truck area will be done with roping off the line-up area. Evens on Thursday include kick-off kick ball game, lighted ATV parade and kick-off party at Mom's Maxwell.
 - iv. Friday: Most vendors will arrive on Friday, inflatables will arrive on Friday, Greg/Kevin will give the sponsorship will-call ticket list to the rodeo, monster truck will arrive, Trap team will have food for the volleyball tournament, volunteers will get ice from fire station for beer. Special note that pop/water sales will be at the wristband selling area and not in the beer selling area. Carol made special mention that we need volunteers for IDing patrons on Saturday - app that is used from the State of Iowa. Raffles will take place on Friday for a Friday drawing, and on Saturday for a Saturday drawing - will need to be present to win. Volunteers will need to stay at the park after beer sales close and band ends to help clean up, because there will not be time before the parade.
 - v. Saturday: Biggest need is for volunteers to help with walking through the parade with the monster truck, holding sponsorship signs, and to help with parade staging. Megan and Susie will be doing parade registration, so will need help with lineup. Volunteers will need to stay at the park after the band to help clean up for the Sunday church service.

vi. Sunday: Please be at the park by 11/11:30 to set up and get ready for beer sales after church service.

2. Meeting ended at 8:35pm