

Organisational Security

CONTROL	STATUS
Employee background checks performed The company performs background checks on new employees.	✓
Security awareness training implemented The company requires employees to complete security awareness training within thirty days of hire and at least annually thereafter.	✓
Confidentiality Agreement acknowledged by contractors The company requires contractors to sign a confidentiality agreement at the time of engagement.	✓
Production inventory maintained The company maintains a formal inventory of production system assets.	✓
Confidentiality Agreement acknowledged by employees The company requires employees to sign a confidentiality agreement during onboarding.	✓
Asset disposal procedures utilized The company has electronic media containing confidential information purged or destroyed in accordance with best practices, and certificates of destruction are issued for each device destroyed.	✓
Whistleblower policy established The company has established a formalized whistleblower policy, and an anonymous communication channel is in place for users to report potential issues or fraud concerns.	✓