Director of Operations

Location: Houston, TX
Employment: Full-Time
Salary: $95,000–$110,00 annually
Openings: 1
Reports To: President & CEO / Executive Leadership

Position Overview

Conglom Entertainment is seeking an experienced Director of Festival Operations to oversee its nationwide festival advance operations program.

The Director will manage two independent traveling operations teams, ensuring that all logistical preparations, venue coordination, accommodations, transportation, and operational requirements are completed efficiently.

Key Responsibilities

- Direct and supervise two 12-person traveling operations teams.
- Develop nationwide festival deployment schedules.
- Oversee operational budgets and resource allocation.
- Coordinate major hotel, venue, transportation, and logistics agreements.
- Establish operational procedures and performance standards.
- Review festival readiness reports and approve deployment plans.
- Coordinate with executive leadership and production departments.
- Oversee merchandise logistics and branding operations.
- Ensure all teams remain through festival breakdown.
- Evaluate department performance and implement improvements.

Qualifications

- Five or more years of progressive event operations experience.
- Experience managing large-scale festivals, concerts, or touring events.
- Strong leadership and financial management abilities.
- Experience supervising multiple operational teams.

- Excellent communication and organizational skills.
- Willingness to travel nationally.

Ideal Candidate: An experienced entertainment operations executive capable of managing simultaneous festival preparations in multiple cities.