

Strength.  
Permanence.  
Security.



## CAPABILITY STATEMENT

[cornerstone-admin.com](http://cornerstone-admin.com)

CornerStone Administrative Services, LLC is the ultimate outsourcing business solution.

With a solid foundation of over 15 years of experience, we provide exceptional and confidential business support for our clients.

Based in Indianapolis, our highly skilled team of professionals assists organizations and businesses at a national, state, and local level to deliver outstanding services in the following areas:

- ✓ PROVIDER CREDENTIALING & ENROLLMENT
- ✓ GRANT WRITING & RFP
- ✓ CUSTOMER SERVICE/CALL CENTER
- ✓ THIRD PARTY ADMINISTRATION
- ✓ SIX SIGMA GREEN BELT PROCESSES
- ✓ SPECIALIZED CERTIFICATIONS

### OUR SERVICES

- Credentialing and Provider Enrollment
- Specialized Certifications
- Grant Writing/RFP Services
- Call Center Support
- Project Management
- Standard Operation Procedural Manuals
- Third Party Administration
- Mailing List Management
- Invoicing
- Data Visualization Solution/ Real-Time Reporting
- Data Entry

## DIFFERENTIATORS

- We bring expertise, capability, and capacity at **competitive rates**
- We are an **integrated solutions team** that offers a strategic mix of latest technology and best business practices
- Six Sigma Certified

## COMPANY DATA

**DBE, M/WBE CERTIFIED**

**NAICS:** 561421, 524292, 561110, 541219, 524291, 561422

**DUNS:** 080595081 | **CAGE:** 8B3Q3

## PAST PERFORMANCES

- HOME CARE CONNECTIONS, LLC
- SQUARE ONE WELLNESS
- MGN LOGISTICS
- EXTENSIVE PAIN PRIMARY & URGENT CARE CENTER OF NEVADA, LLC

## COMPANY INFO

**CORNERSTONE ADMINISTRATIVE SERVICES, LLC**

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