**Administr**a**tive Us**e **Only**

Date Application Received: \_\_\_\_\_\_\_\_\_\_\_\_\_

Check #: \_\_\_\_\_\_\_ Dollar AMT: \_\_\_\_\_\_\_\_\_\_\_

Received By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bright Angel Montessori Academy

 687 Bay Road, Menlo Park, CA 94025 Tel: (650)485-2722 Fax: (650)485-2721

# Application for Infant Admission

**Student Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Boy Girl Requested Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (mm/dd/yy)

Special Needs/Allergies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

 Street City State Zip

( ) 5-day School Day (7:30am-3pm) ( ) 4-day School Day (7:30am-3pm) Mon-Thur

( ) 5-day Morning (7:30am-12am) ( ) 4-day Morning (7:30am-12am) Mon-Thur

( ) After School Daycare (3:00pm-5:00pm)

**Parent 1’s Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Home Phone Cell Phone

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Employer Occupation Business Phone

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent 2’s Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Home Phone Cell Phone

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Employer Occupation Business Phone

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Lives With: Mother Father Both Guardian Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other Schools Attended School’s Address Other Children in Family and Birth Dates

Sibling: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Birthday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sibling: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Birthday: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list any other household situations that our staff should be aware of while working with this child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bright Angel Montessori Academy has an ongoing enrollment policy during the school year; a student may be admitted mid- year if space is available. Please include check for $300.00 registration fee with application. Once application is accepted, a one-month tuition deposit is due to secure the start date.

Bright Angel Montessori Academy

**Daily Schedule**

**Toddler Room 3**

8:00 - 8:30 Greeting children, wash hands, finish breakfast (book time)

8:30 - 9:00 Circle Time

9:00 – 10:00 Outside Play Time, snack

10:00-11:00 Montessori Job Time

11:15 - 11:40 Story/ Music Movement Circle

11:40 - 12:10 Lunch time, nap preparation

12:10 - 12:30 Clean up lunch, toileting, get ready for nap time

12:30 - 2:20 Nap Time

2:20 - 2:40 Wake up nappers, bathroom time

2:40 - 3:00 Story/music time, 3 o’clock children dismissal

**Afternoon daycare**

3:00-4:00 Outside playtime, bathroom time

4:00-4:30 Snack time

4:30-5:10 Pm Work time

5:10-5:30 Outside Time/Story Time

 Updated 9-1-2022

**Bright Angel Montessori Academy**

**Infant (under 18 months old) program Daily Schedule**

This schedule is a general guideline.

Naps, snacks, lunch, and bottles will be adjusted to each infant’s own schedule.

Diapers are changed every 2 hours or more often if needed.

|  |  |
| --- | --- |
| **AM** | **Routine** |
| 8:00 - 8:30Greeting | Greeting children and ParentsHealth checkCheck that the lunch box has everything children need for the dayLay the younger infants under a safe play gym, soft music, and story |
| 8:30 - 9:15Breakfast Time | Breakfast for older infants/bottles offered to younger infants |
| 9:15 - 9:45Diaper Routine | Check diapers  |
| 9:45 – 10:00Circle Time | Singing, story timeSensory exploration 1 (Montessori materials play time) |
| 10:00 – 10:30Outside Time | Buggy Walks, outdoor play |
| 10:30 – 11:30Am Nap Time | Check Diapers, nap time |
| 11:30 – 12:00Lunch Time | Lunch for older infants/bottles offered to younger infants |
| 12:00-12:30pmSensory Time | Touch different material objects, listening to music, storySensory exploration 2 |
| **PM** |  |
| 12:30-2:30Nap Time | Diaper routine, PM Nap time |
| 2:30 – 3:30 Pm Snack | Diaper routine, snacks for older infants/ bottles offered to younger infants, holding, snuggling, rocking, singing |
| 3:30 -4:00Outside Time | Buggy Walks, outdoor play |
| 4:00 – 5:00Circle Time | Check Diapers,Story and music Time, Montessori material play time |
| 5:00 – 5:30 Dismissal | Play time, floor time, tummy time, play gym, singing |

Bright Angel Montessori Academy

695 Bay Road Menlo Park, CA 94025

2022-2023 Monthly Tuition

Effective 09/01/2022

**Preschool and Kindergarten age 3-6yrs**

|  |  |
| --- | --- |
| Program | Monthly Tuition |
| AM 8am-12:30am | 5-day $1700 3-day $1500 |
| School Day 8am-3pm | 5-day $2040 3-day $1800 |

\*Add $300 if not potty trained

**Toddler program ages 18mos-3yrs**

|  |  |
| --- | --- |
| Program | Monthly Tuition |
| AM 8am-12:30am | 5-day $1900 3-day $1700 |
| School Day 8am-3pm | 5-day $2400 3-day $2200 |

**Infant program ages 6mos-18mos**

|  |  |
| --- | --- |
| Program | Monthly Tuition |
| AM 7:30am-12am | 5-day $2550 4-day $2350 |
| School Day 7:30am-3pm  | 5-day $3050 4-day $2850 |

\*Annual tuition increases every September 1st.

Afterschool Daycare: $450

Annual Registration Fee: $300

Deposit: one month’s tuition

A non-refundable registration fee is payable per child each school year (July 1 ~ June 30) regardless of the child’s start date or attendance dates. Registration is complete upon payment of this fee. Any change in the Fee Schedule, will be published with a minimum of thirty days notification.

Updated 9-01-2022