**MOUNT SHASTA FIRE PROTECTION DISTRICT**

**REGULAR BOARD MINUTES**

**THURSDAY, JULY 17TH 2025 9:00 A.M. 600 MICHELE DRIVE**

**CHAIRMAN ROBERT ASHWORTH - VICE CHAIRMAN RICHARD KLIEWER   
DIRECTOR LAUREL HARKNESS - DIRECTOR MICHAEL BRADLEY - DIRECTOR GERALD HEIKURA  
CHIEF CORY BURNS - SECRETARY ADRIANNE TREUR**

**ITEM:**

1. **Call to Order, Chaplain to give Invocation, Flag Salute**Meeting called to order @ 9:03 am
2. **Roll Call**

Present: Robert Ashworth, Richard Kliewer, Michael Bradley, Gerald Heikura, Cory Burns, Adrianne Treur  
Absent: Laurel Harkness

1. **Approval of Minutes for the Regular Board Meeting of June 19th, 2025**

M/S/C – MB/GH – Minutes Approved

1. **Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**

None

1. **Cash Report for JUNE 2025**

**$62,665.36 as of 06/30/2025 - CHECKING**

**$838,497.52 as of 06/30/2025 - MMI**

1. **Old Business and Board Directives from Previous Meetings  
   6a. Budget Update & Approval –** Budget approved – M/S/C – MB/GH  **6b. City Council Update –** Moving forward with a meeting between City & District. District committee will meet to discuss possible problems and solutions to prepare for meeting.
2. **New Board Business and Possible Action  
   7a. Measure G Update & Approval -** Approved
3. **Next regularly scheduled Board Meeting is for Thursday, August 21st at 9:00 a.m.** Meeting approved for Thursday, August 21st at 9:00 a.m.
4. **Chief’s Report and MSFPD Information Report to the Board** A copy of the Chiefs report will be made available in the Agenda Binder. Saw training was conducted. Water tender has parts on order for the AC and a minor air leak. Chief will work on getting call information breakdown to the board in preparation for their meeting with the City Council.
5. **Donations**

**None**

1. **Deposits**

* **$143.28 – Tax Overpayment**
* $21,222.00 – Current Secured
* $13,512.20 – Measure G

1. **Payment of Bills – a detailed list containing all payees and payment amounts and invoice**

**copies will be provided during the meeting.**

M/S/C – MB/GH

1. **Ratify Payroll Claims – supporting documentation will be provided during the meeting.**

* **Quarterly Stipend: April – June 2025**
* **$ 3,300.00 Wages**

**$ .00 State Taxes**

* **Regular Payroll: 6.15.25 – 07.14.25**
* **$ 308 .00 Wages**
* **$ 67.32 Taxes**
* **Walnut Fire**
* **$ 595.87 Wages**
* **$ 60.90 Taxes**
* **Willow Fire**
* **$ 704.21 Wages**
* **$ 183.91 Federal taxes**
* **Pluto Fire**
* **$ 701.64 Wages**
* **$ 117.42 Taxes**
* **Juniper Fire**
* **$ 1,950.12 Wages**
* **$ 176.52 Taxes**
* **Montana Fire**
* **$ 650.04 Wages**
* **$ 49.73 Taxes**
* **Lakin Fire**
* **$ 433.44 Wages**
* **$ 71.41 Taxes**

1. **Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board’s jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.**None
2. **Adjournment**M/S/C – MB/GH   
   Meeting adjourned at 10:04 am