**MOUNT SHASTA FIRE PROTECTION DISTRICT**

**REGULAR BOARD MINUTES**

**THURSDAY, MAY 15TH 2025 9:00 A.M. 600 MICHELE DRIVE**

**CHAIRMAN ROBERT ASHWORTH - VICE CHAIRMAN RICHARD KLIEWER   
DIRECTOR LAUREL HARKNESS - DIRECTOR MICHAEL BRADLEY - DIRECTOR GERALD HEIKURA  
CHIEF CORY BURNS - SECRETARY ADRIANNE TREUR**

**ITEM:**

1. **Call to Order, Chaplain to give Invocation, Flag Salute**Meeting called to order @ 9:03 am
2. **Roll Call**

Present: Robert Ashworth, Richard Kliewer, Michael Bradley, Gerald Heikura, Cory Burnds, Adrianne Treur, Monty Messenger

Absent: Laurel Harkness

1. **Approval of Minutes for the Regular Board Meeting of April 17th, 2025**

M/S/C – GH/MB – April Minutes Approved

1. **Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**

None

1. **Cash Report for APRIL 2025**

**$83,682.96 as of 04/30/2025 – CHECKING -** $84,828.11 as of 05/13/2025

**$834,497.92 as of 04/30/2025 – MMI -** $834,497.92 as of 05/13/2025

1. **Old Business and Board Directives from Previous Meetings**6a. Update on meeting w/City Manager RE: Budget Cuts for FD  
   - No updates from City Council Meeting – MOU will be requested on behalf of the MSFPD.
2. **New Board Business and Possible Action**None
3. **Next regularly scheduled Board Meeting is for Thursday, June 19th at 9:00 a.m.** Approved
4. **Chief’s Report and MSFPD Information Report to the Board** A copy of the Chiefs report is available in the Agenda Binder. Training focus has been to prepare for Wildland. Physical agility testing for the year was completed. Water tender is being worked on, Chief will hopefully go and inspect it at the end of the month. Decrease in operational involvement is being seen. New schedule will be implemented to cover night calls.
5. **Donations**

**None**

1. **Deposits**

* **$1,263.14 – Homeowners Allocation**

1. **Payment of Bills – a detailed list containing all payees and payment amounts and invoice**

**copies will be provided during the meeting.**

M/S/C - MB/RK

1. **Ratify Payroll Claims – supporting documentation will be provided during the meeting.**M/S/C - MB/RK

* **Regular Payroll: 4.15.25 – 05.14.25**
* **$ 286.00 Wages**
* **$ 16.27 Federal taxes**
* **$ .00 State Taxes**

1. **Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board’s jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.**None
2. **Adjournment**M/S/C – RK/GH

Meeting adjourned @ 9:43 am