



Job Opening- PMO Specialists

Job ID:M4-2024-IT18

PMO Specialists:

Job Overview:

Method4(“M4”) Engineering Inc. is a dynamic Canadian company with offices in Guyana and Canada. Method4 provides a wide range of Engineering and Construction services for clients in the power utility, renewable and Oil and Gas sectors. Method4 is looking for a highly motivated PMO Specialists with Strong Utility Projects Background to join our engineering department on a fulltime basis in Guyana. The successful candidate will be working on power projects currently being executed in Guyana. This successful candidate must have excellent language skills and will be required to lead M4 Project Managers on multiple IT, Oil and Gas and Utility projects being executed in North America and Guyana. Candidate will be expected to work fulltime hours from 9:30am Mon-Friday at minimum, overtime is paid after 40hrs. Work location is in Guyana, Method4 will assist foreign applicants with work permit applications. First 6 months of work must be executed in Guyana and after which remote work can be considered.

Requirements for the Role:

- 1) Must have a Master’s Degree in Management
- 2) Min 10 years Experience managing Projects especially in the Power Utilities.
- 3) Must have good English language skills.
- 4) Detail oriented, Motivated with strong leadership qualities.
- 5) PMP Designation

Main Responsibilities:

- Superior Language, Leadership and Interpersonal skills
- Excellent and ongoing working knowledge of Utility Mega Projects.
- Give Inputs to M4 proprietary PMO tool for constant improvements
- Coordinate with Project Managers, engineering disciplines and other stakeholders to ensure overall PMO conformance is accomplished
- Verse in Executive meetings, Project Risk, cost and schedule management
- Conversant with IT infrastructure as it relates to project management tools
- Assist in developing and updating processes for PMO Office



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Start Date:

July

Deadline to Apply:

Ongoing.

How to Apply:

Please send CV to:

- 1) careers@Method4Engineering.com

Company Details:

Please see link:

www.Method4engineering.com

Compensation:

- Salary to be negotiated,
- Full medical benefits.
- Relocation package assistance.
- Work Permit application will be done by Method4.
- Housing and living out allowance