

**MINUTES
PORTRAITS HOMEOWNERS ASSOCIATION
BOARD MEETING
MAY 2, 2023 6:45 p.m. on ZOOM**

Roll Call:

Homeowners: 2 of 105 attended

Elise Herman President
Elsie Florido Vice President
Mark Gerwig Treasurer
Scott Hoch Secretary
Command Management:
Melissa Georgianna
Jennifer Smith

- **CALL TO ORDER** : The meeting was called to order at 6:45 p.m. by President, Elise Herman
- **MINUTES OF APRIL 4th** meeting were read by Scott Hoch / Secretary
 - Requested motion to approve minutes: Elise Herman, President
 - Motion to approve: Scott Hoch Secretary
 - 2nd Motion to approve: Mark Gerwig, Treasurer
 - Motion approved unanimously.
- **MOTIONS:**
 - *All tax returns, Bids, financial statements, and financial reports of the Portraits Homeowners Association are available to all Homeowners per [Florida Statute 720.303](#). Portraits HOA requires written notice to be made by the Homeowner via a certified letter to the Property Management Company. The Records will be inspected at the Offices of the Property Management Company. Copies of documents will be charged 0.25 for each page.*
 - Requested motion approve: Elise Herman, President
 - Motion to Approve: Scott Hoch, Treasurer
 - 2nd Motion to approve: Elsie Florido, Vice President
 - Motion approved unanimously.
 - *To approve Innelle Simons as a Director to the Board of Portraits HOA.*
 - Requested motion to Approve: Elise Herman, President
 - Motion to approve: Mark, Gerwig, Treasurer
 - 2nd Motion to approve: Elsie Florido, Vice President
 - Motion approved unanimously.
- **ADJOURNMENT:**

Requested Motion to Adjourn meeting at 7:39 p.m. made by: Elise Herman, President

 - Motion to approve: Elsie Florido, Vice President
 - Motion to approve: Mark, Gerwig, Treasurer
 - Motion approved unanimously.