



**AGENDA**  
**HUNTLEY PROJECT IRRIGATION DISTRICT**  
REGULAR BOARD MEETING  
Main Office  
December 11, 2024  
5:00 p.m.

- I. Approval of Minutes
- II. Approval of Warrants
- III. Treasurers Report
- IV. Manager's Report
- V. Scott Aspenlieder – USDA/Water Conservation Project



## HUNTLEY PROJECT IRRIGATION DISTRICT BOARD MEETING MINUTES December 11, 2024 5:00 p.m.

The Huntley Project Irrigation District held the regular board meeting at its main office on December 11, 2024, at 5:00 p.m.

Present at the meeting was, President, Cody Kuntz, Vice President, Justin Hein. Commissioners, Denis Adams, Mark Fox, and John Mahan. Manager, Travis Kamp, Secretary/Treasurer, Sandra Rush. Also present was Scott Aspenlieder with Performance Engineering. Landowner, Marc Vogel & Andrew Bolerjack with the Yellowstone County News.

### **Minutes**

Cody called the meeting to order. The meeting minutes from November 13, 2024, were reviewed. John Mahan asked if the corrections had been made on the tax ID belonging to T. Lee that was being charged for irrigation that did not exist. Sandra replied and said she has contacted the County with this correction. Cody Kutz asked if Rail Link has contacted anyone yet to remove the rock in front of Tunnel 2, Travis said he has not yet heard from anyone but hoping to get this done before Christmas. With no other questions or comments being brought forward, Mark Fox motioned to accept the minutes as they were read. Denis Adams 2<sup>nd</sup> the motion. Motion carried.

### **Warrants & Stockman Bank Debit Card**

Warrant numbers 79030046 – 79030125 were presented. Travis said the warrant to Pomp's tire is from getting the 2 front tires repaired on the loader, new tires on the service truck. He said the Dodge also needed tires, so he took the tires off the lead truck which still has around 40% tread and replaced the tires on the lead truck. Basically, every vehicle we own needed and has got a new set of tires on them this year. Mark Fox asked if the stolen items from the Pumphouse have been replaced, Sandra said the reimbursement to Travis is for \$913.14 is for replacing the space heaters that were taken. Travis said there are some smaller items that will need replaced still. Justin Hein asked Sandra if she is getting Charter invoiced each month for the inspection fees from Performance Engineering, she replied and said she invoices them at the end of each month. Cody asked if they were paying their invoices within the 30-day term, Sandra replied and said, no. They require with each invoice a location on all inspected areas to



support the charges. These requests are sent to Scott to fulfill the location request. Scott is providing them with what he can for each invoice, but this does not always occur in the 30-day time frame. Cody stated that the Commissioners had all agreed to a 30-day term limit on these invoices and he thinks we need to stick to it. The Commissioners were all in agreement with Cody and instructed Travis to shut their construction down from now on if invoices are not paid in full within 30 days. Travis said he would inform his POC with Charter, Jeremy Lind, and give him a heads up. With no other questions or comments being brought forward, Justin Hein motioned to accept the warrants and the Stockman Bank debit card purchases. Denis Adams 2<sup>nd</sup> the motion. Motion carried.

### **Treasurers Report/Office Business**

Sandra presented the December budget variance report. All account balances were presented. Latest trial balance received from the County is dated 10/31/2024. Early tax payments were made in October, and we saw a drop of \$29,056.82 toward the 2024 Tax season. No funds were received toward the balance of \$686.36 still remaining for 2023. Deposits made this month totaled \$19,857.16. Interest earned in all accounts combined totals \$10,017.84.

Sandra said she was informed that we still had \$53,090.35 to be paid to us from the DNRC towards the Lower Canal Liner Phase 2 project. Apparently, the original grant manager, David Larsen with the DNRC whom Scott Aspenlieder & I were working with retired, and did not complete the submittal portion for funds to be released. We have submitted this to the new project manager who in turn will process for funding to be released to us within the next 3 weeks.

### **Manager's Report**

Travis presented the Irrigation share swap that Brian Osness brought before the Board at the October meeting. There a total of 5 transfers being made from 5 different tax ID's. All shares being transferred are within the boundaries and Travis wanted to make it clear that they are not gaining new shares. They are moving already existing shares to appropriate areas for their operation. The Commissioners had no issue with this, and a motion was brought forward by Justin Hein to accept the transfer if shares to other locations to assist with new pivots being installed. Mark Fox 2<sup>nd</sup> the motion. Motion carried.

- Screens – screen 1 has been taken to Brad Kembel for work. Bearings & sprockets will need to be purchased. Travis also mentioned he would like to reinstall the spray bar and pumps that were removed from the screens. The cost of new pumps is around 7k. One of the old pumps is no longer working and no one knows where the other one is being used at. He said we can revisit this further in the January meeting.
- Nemont Fiber Installation – On West I, existing conduit is going to be used but will be pulling new fiber through it. They are going to bore under each of our crossings where previously it was installed over the culverts. Nemont has requested an easement by the museum. They want a 100ft long by 20ft wide easement. The Commissioners questioned why such a large amount of footage



is needed for a drop to the museum and are not willing to permit that much footage in our easement to them.

- Lay off slips have gone out to the crew. Layoffs are scheduled to begin on 12/20. We will call back some of the crew as needed throughout the furlough period. They are allowed to work up to 30 hours a week before they are no longer eligible for unemployment benefits as long as they are job attached, which our crew is.
- Both end dump trucks need cylinders repaired and gate latches.
- Lowboy needs brake work
- Headgates are needed. Travis would like to have headgates on stand-by and ready to be installed during the furlough. There will be weeks that we have crew working when the weather breaks some. The wait time to get these delivered is 3 weeks out. Would like to order these now and have them available when we are able to work. Travis showed the Commissioners an estimate of the headgates provided by Kelsey Industrial. The total cost for the order is \$18,858.75. Justin Hein motioned to transfer the amount for the order from the O&M Construction account to the O&M Main cash account to cover the expense and move forward with the ordering, Mark Fox 2nd the motion. Motion carried.
- Maintenance continues as weather permits; underground drains are being scheduled for repairs mid-January & February.
- Office was approached by a landowner who needs to build up material around a bridge that goes to his property to support concrete trucks that will need to access the property for a construction project. The Commissioners said they see no issue with this as long as he removes it when completed and the area must be returned to its original state. A permit will need to be gained before approval will be given.

With no other issues being brought forward, the meeting was adjourned.

Minutes are transcribed and respectfully submitted by:

Sandra Rush - Secretary/Treasurer

Approved By/Title: Cody Kuntz – President

Date: 1/08/2024

