



AGENDA
HUNTLEY PROJECT IRRIGATION DISTRICT
REGULAR BOARD MEETING

Main Office
October 09, 2024
7:30 p.m.

- I. Approval of Minutes
- II. Approval of Warrants
- III. Treasurers Report
- IV. Manager's Report



Happy 
 Fall y'all



HUNTLEY PROJECT IRRIGATION DISTRICT
BOARD MEETING MINUTES
October 09, 2024
7:30 p.m.

The Huntley Project Irrigation District held the regular board meeting at its main office on October 9, 2024, at 7:30 p.m.

Present at the meeting was, President, Cody Kuntz, Vice President, Justin Hein. Commissioners, Denis Adams, Mark Fox, and John Mahan. Manager, Travis Kamp, Secretary/Treasurer, Sandra Rush. Also present was Andrew Bolerjack with the Yellowstone County News.

Minutes

Cody called the meeting to order. The meeting minutes from September 11, 2024, were reviewed. Cody Kuntz asked if the balance Spectrum owed HPID for the inspections on their construction by our engineer firm had been paid yet, Sandra replied yes. Cody asked Travis if they were going to line that problem area that is seeping out the basement of Rich Rose's mother in laws home, Travis said they have it on the list of items to be done this maintenance season. With no other questions or comments being brought forward, Denis Adams motioned to accept the minutes as they were read. John Mahan 2nd the motion. The motion carried.

Warrants & Stockman Bank Debit Card

Warrant numbers 79029899 – 79029958 were presented. John asked why we are renting a tank from American Welding & Gas, Sandra said she thinks this may have begun with previous management. John added it would be better to purchase our own tank than to rent them. Travis said he would look into it. With no other questions or comments being brought forward, Justin Hein motioned to accept the warrants and the Stockman Bank debit card purchases. Mark Fox 2nd the motion. The motion carried.



Treasurers Report

Sandra presented the October budget variance report. \$5,084.20 was received in assessment dollars. Total interest earned in all accounts for the month of October totals \$6,789.62. Deposits made into the O&M Main Cash account this month total \$8,929.84 The office received \$500.00 from encroachment permitting, \$ 109.72 dividend from Valley Farmers Supply, \$7,065.00 for Spectrum encroachment inspections performed by Performance Engineering & \$1,255.12 from cost of goods sold. There was a gain in the Edward Jones investment for the 3rd quarter of \$43,236.03. The Edward Jones investment balance is \$715,328.40.

- The office updates that have been made have cost \$6,621.00 to date. Sandra said she still needs to update the phone system and purchase security cameras and stated she should be able to purchase the remaining items and stay within her 8k budget approved for the updates.
- The election mass mailout will be completed and in the mail by the end of the month. On the ballot for 2025 election is Huntley – Division 1. This seat is currently being held by Denis Adams.

Manager's Report

Travis brought forward the noncompliance issues he is running into with some of the landowners when it comes to them removing fencing/structures off the easements. He said even after they are made aware of HPID's encroachment permitting process and the fees involved if the material is not moved off the easements, they remain there and phone calls from me are not returned. There was discussion among the Commissioners and Travis regarding this issue and what our policy is. Travis asked what the time frame is for noncompliance before HPID takes further action and said, he feels that we need to enforce the fees for being on our ROW's until they have removed their fencing/structures per our Rules & Regs and the newly adopted policy for encroachments. The Commissioners agree that this issue needs to be addressed and enforced by HPID. They asked Travis to contact Amy Blakenship with the BOR to see if they can prepare a letter from their offices to coincide with ours to send out to the landowner when compliance is not being met. The discussion was tabled until further information is gathered.

- Fiber optic installation is in full force. Nemont has been doing a little arial and little underground in Huntley but has not been super active yet. Travis said he spends hours upon hours each day chasing the PUSH crews around to ensure they are staying within the guidelines of their permit. He said he is running into all kinds of issues out there with the installations being on ROW's and pedestals being placed where they were not permitted to be and bore depths that are in question. Charter has been difficult trying to deal with. Travis said they will not provide him with 1 point of contact. He said he has been through 4-5 different supervisors with the PUSH crew since this began. He never knows who the contact is for dealing with issues we are seeing out there from week to week. He said he is going to demand that Charter provide him with 1 POC that will be



responsible for providing locations each day and to be on a day-to-day basis line of communication with him.

- Travis said approx. 20k in headgates is needed right now. Going forward, he will order in smaller amounts, but the invoices will continue to be steady. John Mahan motioned to transfer 20k from the O&M Construction account into the O&M Main Cash account to cover the cost of the headgates needed now. Mark Fox 2nd the motion. Motion carried.
- The pipe connected to the valve on the discharge line that was installed during the Pump House Rehabilitation Project by K2 Civil was not the correct size. A 2” pipe to the valve was installed but a 6” is needed to drain the water through there to prevent freezing. In the past a 4” inch pipe was being used but they had to run a propane heater on that every day of every month in the winter to keep it from freezing up which cost the District at least 3k in propane. We are going to fix that by installing a 6” flex pipe. John said it may help to insulate around that too, Travis agreed and said they are going to be some work there to fix this issue.
- The crane will be here next week to pull the screens. Once the screens are pulled, we will inspect the pipes going from the screens to the pumps and have Brad Kembel look at the shaft and bearings. Justin asked Travis to also have Brad look at the screens and how they are sitting there before they are pulled.
- A Teams meeting has been scheduled with the USDA for Oct. 16th @ 2p at the HPID office to go over the Terms & Conditions and Agreement for the Water Saving Commodity Funding being allocated to Irrigation Districts throughout the State. The Commissioners will need to decide if the District wants to move forward and enter into this agreement with the USDA by Oct 31st. Cody asked Sandra to send a text to all Commissioners reminding them of this meeting the day prior.
- There is a large gravel bar around Steve Oblander’s that needs to be swiped, and we will need a long arm to do it. The Commissioners asked if possibly Donnes Inc would be available to do that, Travis said he is going to make some calls and check on some prices, including some rehaul trucks.
- The Pryor Creek Siphon is due to be pumped out and inspected. This has not been inspected for approx. 6 years or so. Travis said he will let the Commissioners when they schedule the inspection so they can be present.
- Travis Grice is replacing the bridge on Rd 7 S. Travis K said he gave him an encroachment permit but because this is an existing bridge, there are no fees. Travis told him that the lowest part of the bridge must be 12” above the high-water mark, per our rules & regulations. Travis Grice said he will get with their bridge engineer and have a plan submitted to the office sometime next week.
- Maintenance is in full swing now. Travis showed the work list to the Commissioners and stated, we could shut the water down for 3 years straight and do nothing but maintenance and we still would not be caught up. The list is long to say the least, but we are prioritizing the work items and have at least 2 crews working on separate items each day. Some jobs are small enough that we can split the crew up even more and have them going to tackle several different items a day. We will continue to work on these items throughout the season as long as the weather permits.
- Rich Rose had brought forward in 2 previous meetings the seeping that is occurring in a home his mother-in-law resides in. Sump pumps run 24/7 during water season and cannot keep up with the amount of water that is seeping in. Because this area was lined before and for some



unknown reason was removed by a previous manager, the Commissioners said the area should be relined. Travis said they will put this on their schedule and have this lined before the next water season.

With no other issues being brought forward, the meeting was adjourned.

Minutes are transcribed and respectfully submitted by:

Sandra Rush - Secretary/Treasurer

Approved By/Title: Cody Kuntz – President

Date: 11/13/2024