



**AGENDA**  
**HUNTLEY PROJECT IRRIGATION DISTRICT**  
**REGULAR BOARD MEETING**  
Main Office  
January 08, 2024  
5:00 p.m.

- I. Approval of Minutes
- II. Approval of Warrants
- III. Treasurers Report
- IV. Manager's Report



## HUNTLEY PROJECT IRRIGATION DISTRICT BOARD MEETING MINUTES

January 08, 2025

5:00 p.m.

The Huntley Project Irrigation District held its regular board meeting at its main office on January 08, 2025, at 5:00 p.m.

Present at the meeting was, President, Cody Kuntz, Vice President, Justin Hein. Commissioners, Denis Adams, Mark Fox, and John Mahan. Manager, Travis Kamp, Secretary/Treasurer, Sandra Rush. Also present was Landowner, Marc Vogel & Andrew Bolerjack with the Yellowstone County News.

### **Minutes**

Cody called the meeting to order. The meeting minutes from December 11, 2024, were reviewed. Cody said the vote to transfer funds from the Construction account to the main cash account to cover headgates that were purchased was improperly documented in the minutes. They read a motion was brought forward but not who 2<sup>nd</sup> it or that it was approved. Sandra said she must have got lost in transcription and will correct the minutes. The motion to transfer these funds in December was brought by Justin Hein and 2<sup>nd</sup> by Mark Fox and the motion carried. She said she will make this correction. With no other questions or comments being brought forward, Mark Fox motioned to accept the minutes as they were read with the exception of Sandra correcting the approval for the transfer. Justin Hein 2<sup>nd</sup> the motion. Motion carried.

### **Warrants & Stockman Bank Debit Card**

Warrant numbers 79030126 – 79030185 were presented. Sandra said there will be more checks to be approved towards our monthly expenses next week. Due to this month's meeting falling early in the month, not all our bills have been received at this time. She said she would send the Board members a list for approval through email sometime next week. Cody Kuntz asked if Spectrum paid their balance for inspections done by Performance Engineering, Sandra said they have paid the balance in full. With no other questions or comments being brought forward, Justin Hein motioned to accept the warrants and the Stockman Bank debit card purchases. Denis Adams 2<sup>nd</sup> the motion. Motion carried.



## **Treasurers Report**

Sandra said the latest trial balance received was dated 11/30/2024. Assessment drops that were made in December consisted of \$502.96 towards the 2023 assessments and \$583,188.30 towards the 2024 assessments. We received a payment from our Insurance (Glatfelter) towards the damage to the 2019 Silverado for \$9,349.73 & the wench reimbursement from Performance Engineering for \$2,051.98. Also received was an inspection fee from Nemont and an encroachment permit fee from WBYC and reimbursement from culverts ordered by a landowner. Total deposits made this month totaled \$12,855.82. Our membership due to the Water Association has been paid for the year. The membership dues went up \$200.00 this year. Budgeted transfers for 2025 have been done. The construction charges we make to the BOR each year from the charges still being assessed on remaining parcels that have not paid off yet, have not been reimbursed to the main cash account for 2023 & 2024. The total payments made to DOI-BOR Region for those years total \$11,473.92. Sandra said she is seeking approval to transfer the amount from the U.S. Gov Construction acct 7281 to the O&M Main Cash account 7278. Denis motioned to approve the transfer of the requested amount, Mark Fox 2<sup>nd</sup> the motion. Motion carried.

## **Manager's Report**

- Tunnel 2 - Travis said the rock that fell in front of tunnel 2 has been removed.
- Screens – Spoke with Brad Kimball and has ordered 20 new sprockets for the screens. He also found some bottom bearings that would work better than the non-greaseable ones so he is checking into that right now. Travis said he will have Brad come to the February meeting to answer any questions the Commissioners may have regarding the work he is doing for us on the screens.
- Spray Bar Pump - Travis asked the Commissioners about ordering a spray bar pump. John Mahan asked if we could use the water from the discharge line instead of a pump. Travis said he would speak to Scott about the possibility of this.
- Encroachment Permitting - Nemont requested a 20 ft wide permit through HPID's easement to the Museum. The Commissioners expressed concern for the need of an easement of that width to install fiber and saw no reasoning for it. Nemont amended their request and is now requesting a 10ft width span and ensured the district they are only installing a service line to the museum through this easement. The Commissioners said they would like Travis to contact the Museums Executive Director Neal Gunnels and verify the easement location requested before this is approved.
- Travis Grice, Bridge work – Buckley is doing the bridge work for Travis on this bridge. They want to use the old abutments wood to frame the concrete and then will get rid of them afterwards. I did tell them it had to be a foot over the high-water mark. Mark Fox requested a drawing or a work plan to be presented to the Commissioners. Travis said he would let Buckley



know and request that he come to the February meeting to speak to the Commissioners. This permit approval is being tabled until then.

- Spectrum – We have had to shut down their construction due to inadequate and incomplete bore logs and unpaid balances due to the District. They do not follow rules of the permit. They are not notifying anyone of bores, and we also are concerned there are bores occurring that are not included in their permit. Travis said that he and Scott Aspenlieder have been discussing this issue in detail and what is required to provide the District with the assurance that their installations are being done appropriately. Scott is now requiring that he is given a 24-hour notice prior to all bores so he can have an engineer present. Until they are in compliance, we are not allowing them to do any construction on our easements.

## **Other Issues**

Andrew Bolerjack with the Yellowstone County News presented the Commissioners with a copy of the Montana Open Meeting Act (MOMA). He expressed concerns of transparency from the Commissioners with the upcoming potential of USDA's 15M Water Conservation Funding and with our closed meetings. Andrew stated that we are not giving proper notice of our closed meetings and our agendas not being transparent regarding what will be discussed in that meeting. Sandra asked if he was referring to the December agenda and said that she had placed Scott Aspenlieder on the agenda to discuss terms of the USDA workplan & agreement and said she had misunderstood his presence at that meeting. He was not at our meeting to discuss any topic, but instead to be present to answer any questions the Commissioners may have regarding the USDA Funding that is in the works. Denis Adams stated that HPID is not publicly funded most years. HPID collects fees from private landowners for the District's operations. Cody Kuntz stated that HPID does not have to announce to the public when the Commissioners need to go into a closed or executive session. He also explained to Andrew that votes are not cast, and decisions are not made within these sessions. These are strictly called for reasons of private employee matters and/or to discuss operational issues that need to be addressed sooner than our regularly scheduled meetings. The Commissioners expressed their concerns to Andrew and said that the YCN has printed articles in the not so far past that were not correct or true to what was said during our meetings and/or not telling the whole story in seeking a headline. They explained the difficulties this creates for the Irrigation District working with contractors that have been selected to perform jobs for us when your paper is printing comments and/or using lingo that was not used at our meetings to provide a headline grabber so your company can sell more papers. The Commissioners said they would keep his concerns in mind.



With no other issues being brought forward, the meeting was adjourned.

Minutes are transcribed and respectfully submitted by:

Sandra Rush - Secretary/Treasurer

Approved By/Title: Cody Kuntz – President

Date: 2/12/2024