



AGENDA
HUNTLEY PROJECT IRRIGATION DISTRICT

REGULAR BOARD MEETING

Main Office

August 14, 2024

7:30 p.m.

- I. Approval of Minutes
- II. Approval of Warrants
- III. Treasurers Report
- IV. Manager's Report
- V. Tyler Burns – Great West Engineering



HUNTLEY PROJECT IRRIGATION DISTRICT BOARD MEETING MINUTES

August 14, 2024
7:30 p.m.

The Huntley Project Irrigation District held the regular board meeting at its main office on August 14, 2024, at 7:30 p.m.

Present at the meeting was, President, Cody Kuntz, Vice President, Justin Hein. Commissioners, Denis Adams, Mark Fox, and John Mahan. Manager, Travis Kamp, Lead, Mark Strobbe, Secretary/Treasurer, Sandra Rush & Employee, Rick Coyle. Also present were Landowners, Bill Byxbe & Rich Rose.

Engineers, Tyler Burns & Crystal Bennett with Great West Engineering & Dan Ewing with WBYC Water & Sewer Services.

Minutes

Cody called the meeting to order. The meeting minutes from July 10, 2024, were reviewed. Denis asked Travis if we had heard from B.A. Fischer regarding the X-cad headgates that are leaking. Travis said he has emailed his contact and sent him videos of the headgates leaking to his cell phone and has not received a response at this time. He will keep pursuing this and report back. Cody asked if the engineering inspection invoices have been sent to Charter yet. Sandra said she invoiced them on 7/25/24 and to date we have not received payment. The Commissioners discussed a payment due date for these invoices and instructed Sandra to include that payments are due within 30 days. With no other questions or comments being brought forward, Mark Fox motioned to accept the minutes as they were read. John Mahan 2nd the motion. Motion carried.

Warrants & Stockman Bank Debit card.

Warrant numbers 79029776 – 79029839 & the debit card charges on the Stockman Bank account were reviewed. With no questions or comments being brought forward, Justin Hein motioned to accept the warrants and the Stockman Bank debit card purchases. John Mahan 2nd the motion. Motion carried.

Treasurers Report

Sandra presented the August budget variance report and balances of all accounts. The latest Trial Balance received from the County Treasurer office is dated 6/30/24. \$39,946.02 was received in 2023 assessment dollars. \$371.32 was received in penalties and interest. Interest earned in all accounts this month totaled \$13,534.68. Deposits made this month totaled \$12,567.15 from cost of goods sold, a truck buy back and



surplus water sales.

Sandra said the total amount of assessments not yet collected for the 2022 tax dollars is \$4,1863.65 & still to be collected for the 2023 assessments is \$29,937.68.

Sandra – We will have the 2024 database will be completed and sent to the County by August 30th. I will report at the September meeting the billed-out acreage amounts and the total dollar amount to be assessed on the 2024 tax year.

Manager's Report

Water will be shut down for the season on September 22nd.

Travis – Showed estimates from Kelsey Industrial for headgates. Commissioners instructed Travis to move forward and order what is needed.

Travis located a ditcher tractor in North Dakota that he would like to look at closer for the possibility of purchasing. He showed pictures and gave information on it. The asking price is 22k but if interested in buying, will try and negotiate the cost. The Commissioners think it would be good to go take a look at it. Travis & Mark Fox will plan to go to ND and view it.

Quotes were shown to the Commissioners on a Case CX60C Mini – Excavator, Case CX145D Excavator w/Dozer Blade T4 & a Case CX170D Excavator T4. He Travis said regardless of which direction the Board chooses to go, he wanted them to see the cost of these machines. Travis expressed to the Commissioners the need to have more equipment on the ground to be able to keep up on the maintenance to the system each year and added that if we shut the down for 2 years straight and did nothing but maintenance, we still would not be caught up. Cody said he felt we should upgrade one of the track hoes and also purchase a mini excavator. Justin mentioned possibly renting a track hoe during the 1st few months of maintenance season this year to assist in getting more done until we decide on a direction to take.

Travis said the USDA contacted the office and has requested an introductory phone interview with us for potential funding opportunities. Up to 15M with no match is available for water conservation. Travis said he will reach out to Scott Aspenlieder to see if he can attend and also asked if any of the Commissioners would like to be present for this meeting. Cody and Mark said they would attend. The meeting is set for August 16th at 1p.

Nemont will be starting their fiber optic construction in the fall

Charter/Spectrum is currently installing in areas B11,B15,B16,B22



Tyler Burns & Crystal Bennett – Great West Engineering

Tyler & Crystal came before the Commissioners to present project plans for WBYC. They began with Phase 2 & 3 and spoke of the crossings that will need to occur for the project and requested the Commissioners feedback on any of the crossings presented. There was discussion among Commissioners and Travis of each crossing. Crystal stated they have a couple areas that are to be bored they are struggling to meet the 6ft depth requirement. In Phase 4 planning we have another area that we are struggling with making depth. Travis said that one of these crossings where they are struggling is not on our ROW but that of the County's. He said he did not feel this was an area that would need to be maintained but if at some point it did, it would be the County's responsibility to maintain and not HPID. WBYC's construction is not planned to start until April of 2025. Travis stated that he has discussed with Tyler that the Commissioners would like to see an escrow account set up to cover the Engineers inspections fees once the project begins. Tyler said they will contact Performance Engineering for correspondence and get a roundabout figure on the fees involved and pay them directly if possible, so Sandra does not have to run it through your office. The Commissioners said they would like to go and look at these areas of shallow bore depths with Travis before any decisions are made. The Commissioners agreed to meet at 5:30p on Sept 11th, prior to the monthly meeting.

Landowners – Rich Rose & Bill Byxbe

Rich Rose approached the Board to discuss an issue with his mother-in-law's basement being flooded each year when water pressure is high. He said the area was lined years ago but for unknown reasons to him, a previous manager ripped it all out. He fears if this continues the house will not be able to stand. He said there is mold going up the beams and walls that he has had to deal with each year, and it continues to get worse each year. The Commissioners discussed years past and what had been done in previous years and told Rich they would take issue under advisement. They asked him to let them know in September how long after we shut the water down that he is still pumping. Rich said he would be in touch and thanked the Commissioners for their time.

Bill Byxbe approached the Board to express his concerns regarding his irrigation shares being moved to different parcels. Travis said he has sat down with Bill on 2 separate occasions going through this with him. He is irrigating an area that is not righted. He has plenty of irrigation shares for this area on other parcels he owns around this one, so we are moving shares that are shares shared between him and his brother Lauris. Travis said he has also sat down with Lauris and went through all of this with him as well. We are not taking anything away from Bill or Lauris. We are making it right according to our records. Bill said he feels like irrigation acres have been taken from him by the previous secretary in past years. He said he was able to irrigate approximately 80 acres that he can no longer irrigate. Travis said that is because back in 2017 the Commissioners voted to discontinue any and all surplus water to anything east of Fly Creek. That is the 82.6 acres that he was receiving surplus water to that is no longer available to him and has not been since 2017. Sandra looked back to 2012 at your irrigation taxes, and nothing has changed on any of your parcels. No one took irrigated shares away from him, his surplus water is what he



lost. Bill said he wants to make sure that the SE corner in one of these parcels is righted. Travis told him, it will be now.

Other Issues

Rick Coyle approached the Board and said he wanted to give a shout out to Travis and Mark Strobbe. Rick said these two are doing a great job for the Irrigation District and added how much better the atmosphere is working here now with these 2 men leading the way.

With no other issues being brought forward, the meeting was adjourned.

Minutes are transcribed and respectfully submitted by:

Sandra Rush - Secretary/Treasurer

Approved By/Title: Cody Kuntz – President

Date: 09/11/2024