



AGENDA
HUNTLEY PROJECT IRRIGATION DISTRICT
REGULAR BOARD MEETING

Main Office
May 13, 2026
7:30 p.m.

- I. Approval of Minutes
- II. Approval of Warrants
- III. Treasurers Report
- IV. Manager Report



HUNTLEY PROJECT IRRIGATION DISTRICT
BOARD MEETING MINUTES
May 13, 2026
7:30 p.m.

The Huntley Project Irrigation District held its regular board meeting at its main office on May 13, 2026, at 7:30 p.m.

Present at the meeting was, President, Cody Kuntz. Vice President, Justin Hein. Commissioners, Mark Fox, John Mahan & Marc Vogel. Manager, Travis Kamp, Secretary/Treasurer, Sandra Rush.

Minutes

Cody Kuntz called the meeting to order. The meeting minutes from April 8, 2026, were reviewed. With no questions or comments coming forward, Justin Hein motioned to accept the minutes as they were read. John Mahan 2nd the motion. Motion carried.

Warrants & Stockman Bank debit card purchases

Sandra presented warrant #'s 79031156 – 79031214 and the Stockman Bank debit card purchases. With no questions or comments being brought forward, Mark Fox motioned to accept the warrants & debit card purchases on the Stockman bank account. Justin Hein 2nd the motion. Motion carried.

Treasurer Report

Sandra Rush presented the monthly budget variance report and account balances. Monthly income received and deposited was reviewed, with total income received amounting to \$29,134.09. Interest earned across all accounts totaled \$13,686.74, bringing the total deposited funds for the month to \$37,455.80. Inspection fees that have currently been invoiced are expected to be received no later than May 23.

Justin Hein reiterated that expenses incurred throughout the year for pump-related repairs and maintenance, which exceed the budgeted amounts, should be funded through the O&M



Construction Fund at year-end to ensure reimbursement of the O&M Main Cash Account for the excess costs.

Sandra stated that she and Travis will be working on the 2027 budget over the next month. Cody Kuntz asked whether the current budget reflected the bare minimum necessary expenses and inquired about the process used to determine the budgeted amounts. Travis and Sandra both confirmed that the current budget reflects minimum operating expenses. Travis explained that the budget figures were developed by averaging expenses from the previous five years, although certain accounts, such as fuel, require additional consideration due to fluctuations in pricing.

Sandra noted that several accounts increased during the previous budget year will likely need additional increases due to the continued rise in material costs, fuel prices, equipment repairs, and payroll expenses. Discussion followed regarding the need to increase the current assessment rate. The Commissioners acknowledged the financial burden such an increase would place on water users, including themselves, but stated they do not see another viable option to address the budget deficit while continuing necessary system maintenance.

Travis informed the Commissioners that the structure failure on Road 10 in Lateral D was in better condition than many other structures currently within the system. He stated that he has identified 30 or more additional structures requiring repair or replacement to prevent similar failures in the near future. Further discussion will take place over the coming months, with a final decision required no later than August 30, when Sandra submits the database to the county.

Manager Report

- Travis directed the Commissioners to review the response received from the district's attorney, Eric Nord, regarding an accident/injury waiver and release of liability form for non-employee ride-alongs. Following brief discussion, the Commissioners stated they were not comfortable allowing non-employees to ride in company vehicles due to the potential liability exposure should an accident or injury occur.
- The ditcher tractor is currently out of service due to failed welds and worn bushings that require replacement. The equipment will be taken to Brad Kembel for repairs.
- Travis requested approval to purchase two non-greaseable bearings for the main pumps from Applied Industrial Technologies for backup inventory. The Commissioners instructed Travis to proceed with the purchase.
- Charter Communications submitted a permit application for 34 underground and aerial residential service drops. Travis stated that he had inspected each proposed crossing and found them acceptable. Bore logs for all underground installations will



be forwarded to Performance Engineering for review and inspection. Justin Hein motioned to approve all crossings included in the permit application, noting that the fee for crossings under the main canal is \$2,500.00 per crossing. Mark Fox seconded the motion. Motion carried.

- The Fly Creek siphon intake is leaking at the connection point where the 36-inch pipe meets the existing concrete structure. Staff removed the deteriorated concrete cap with a jackhammer, repaired the air vent, applied Ram-Nek sealant to the voids, and poured approximately six yards of concrete as a temporary repair. Rob Neihart of Performance Engineering inspected the site and provided recommendations. It was noted that there is approximately a 50/50 chance the repair will hold through the current irrigation season; however, no other viable temporary repair options are available at this time. Performance Engineering recommended construction of a new siphon structure.
- Maintenance crews identified approximately 20 drains and laterals requiring cleaning due to silt accumulation caused by high winds. These areas will need to be cleared prior to fully bringing water into the system.

Other Issues

On May 11, 2026, Cody Kuntz, Justin Hein, and Mark Fox met as a quorum, along with Scott Aspenlieder and Rob Neihart of Performance Engineering, to discuss the undershot failure located on North 10th Road on Lateral D. The quorum determined that the failure constituted an emergency. Cody recommended that the estimated \$22,000 cost for pipe materials, along with any additional expenses associated with repairs to this lateral, be transferred from the O&E Fund to the O&M Main Cash Account to cover the repair costs.

The Commissioners discussed a proposed revision to the Rules and Regulations regarding turnout limitations. Specifically, they considered modifying the current policy, which permits only one turnout per 40 acres. While the Commissioners are open to considering such revisions, any proposed change would be subject to review and approval by the Board of Commissioners. More discussion will be incurred at the June meeting.



With no other issues being brought forward, the meeting was adjourned.

Minutes are transcribed and respectfully submitted by:

Sandra Rush - Secretary/Treasurer

Approved By/Title: Cody Kuntz – President

Date: 6/10/2026