 

Greater Northeast Keizer Neighborhood Watch

[gnekna.com](http://gnekna.com)

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503-991-1671

Neighborhood Watch Incident Report

| Neighborhood Watch Incident Report | | |
| --- | --- | --- |
| Name |  | Date |
|  |  |  |
| Incident Details: |  |  |
| Date of Incident: |  |  |
| Time of Incident: |  |  |
| Location of Incident: |  |  |
| Type of Incident: (Check all that apply)  Suspicious Person(s)  Suspicious Vehicle(s)  Suspicious Activity  Property Crime (e.g., vandalism, theft)  Other (Please specify) |  |  |
| Date Reported: | Time Reported: |  |
| Reported By: (Your Name/Block Captain's Name) |  |  |
| Contact Information: (Phone number and/or Email address) |  |  |
| * Submitted To: (Name/Department and title, e.g., Police Department, Block Captain) |  |  |

Narrative: Describe the incident in detail, including:

* What happened; When it happened; Where it happened
* Who was involved; Your observations; Any actions taken (e.g., calling police, taking photos)
* Avoid speculation or assumptions. Stick to the facts.

Person(s) Involved (if any):

* Gender: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Race: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Age: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Height: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Weight:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Hair Color/Style: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Clothing: (e.g., Shirt, pants, shoes); \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Distinguishing Features: (e.g., Scars, tattoos, accent); \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Actions:

4. Vehicle(s) Involved (if any):

* Make: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Model: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Color: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Style: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* License Plate Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Identifying Marks: (e.g., Dents, stickers); \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Direction of Travel: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Witness Information (if any):

* Name(s):
* Contact Information:
* Summary of Statement(s):

6. Follow-Up:

* Were the police notified? Yes/No
* If yes, provide:
  + Police Case Number:
  + Responding Officer(s) Name(s):
  + Date/Time of notification:
* Any other follow-up actions taken:

7. Additional Information:

* Include any additional relevant information here.
* Did you take any photos or videos? Yes/No
  + If yes, how were they submitted?

Signature:

Date: