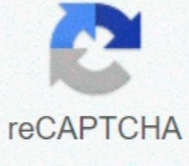




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# La tech academic calendar pdf

These calendars provide academic planning information and important academic dates to all Louisiana Tech University students, parents, faculty/staff, alumni, and the general public for the coming academic terms. NOTE: The activities depicted reflect academic dates/events approved in advance of publication by the Council of Academic Deans and the President's Administrative and Planning Council. These dates and times are subject to change. Changes (if any) will be reflected by the publication of the change on this website with a revision date. Check these pages frequently to ensure you stay informed of possible changes to the University's academic calendar. At times, the Office of Financial Aid requires information in addition to the information collected through the FAFSA to completely and accurately process your financial aid package. We will notify you if additional information is required, or you can periodically check your missing documents on your Net Partner account. Be certain that you are using the correct form for the correct award year. Submitting forms that are NOT requested by our office can delay the processing of your financial aid. The 2022-2023 award year includes: Fall Quarter 22-23; September, 2022 through November, 2022 Winter Quarter 22-23; December, 2022 through February, 2023 Spring Quarter 22-23; March, 2023 through May, 2023 Summer Quarter 22-23; June, 2023 through August, 2023 Adobe PDF documents Microsoft Word documents ACTION REQUIRED BY STUDENT: This form is required for high aggregate hours Satisfactory Academic Progress (SAP) appeals. The faculty advisor will list courses that are required for the student to complete a degree and the expected graduation date. The student and advisor must sign the form before submitting it with the appeal. ACTION REQUIRED BY STUDENT: You must request your FINAL OFFICIAL transcripts from each college you earned credit from and have them sent to Admissions and/or Registrar's Office by email to transcripts@latech.edu. Once all final, official post-secondary academic transcripts are received, and you are admitted, transcripts will be posted on the student's B.O.S.S. transcript screen. They will then be reviewed by the Office of Financial Aid for eligibility. Since you are a new freshman and the academic transcripts (college credits) were earned while still in high school, the document will be temporarily bypassed in order for you to be awarded aid. However, your estimated aid will not appear on your student account as a credit until all college academic transcripts have been received and posted.



You will need to ensure that all official academic transcripts are sent to Louisiana Tech University as soon as possible. Official and Unofficial transcript definitions . ACTION BY THE GRADUATE STUDENT: You must request your FINAL OFFICIAL transcripts from each school attended and have them sent to the Graduate School and/or Registrar's Office by email to transcripts@latech.edu. Once all final, official post-secondary academic transcripts are received, and you are admitted, transcripts will be posted on the student's B.O.S.S. transcript screen. They will then be reviewed by the Office of Financial Aid for eligibility. If you are determined eligible based on the Louisiana Tech University Satisfactory Academic Progress Policy, you will be awarded aid if all other required documents are received. If you are determined ineligible, you will be notified by email of your appeal and/or reinstatement options. Official and Unofficial transcript definitions. ACTION BY THE UNDERGRADUATE STUDENT: You must request your FINAL OFFICIAL transcripts (including any dual enrollment) from each school attended and have them sent to the Admissions and/or Registrar's Office by email to transcripts@latech.edu. Once all final, official post-secondary academic transcripts are received, and you are admitted, transcripts will be posted on the student's B.O.S.S. transcript screen. They will then be reviewed by the Office of Financial Aid for eligibility. If you are determined eligible based on the Louisiana Tech University Satisfactory Academic Progress Policy, you will be awarded aid if all other required documents are received. If you are determined ineligible, you will be notified by email of your appeal and/or reinstatement options. Official and Unofficial transcript definitions ACTION REQUIRED BY STUDENT: This document is required because the student answered "yes" that they are currently serving on active duty in the U.S. Armed Forces for purposes other than training on the FAFSA. This "yes" is the only thing making the student independent for financial aid purposes. STUDENT INITIATED ACTION: This form is used to change the student's address on their financial aid record. Please be aware that this does NOT change the address with other offices on campus (i.e. Registrar's Office). ACTION REQUIRED BY STUDENT: This document is required because the student has stated they have been adopted. The legal court document is required to be submitted as proof. ACTION REQUIRED BY STUDENT: Student has indicated to the Financial Aid Office that he/she has Aviation as a major and will have additional costs for flight fees. NO ACTION REQUIRED BY STUDENT: This document will be removed by the Office of Financial Aid once award information has been reviewed. If additional documentation/information is required from the student, they will be contacted by email. NO ACTION REQUIRED BY STUDENT: This document will be removed by the Office of Financial Aid once award information has been reviewed. If additional documentation/information is required from the student, they will be contacted by email. B ACTION REQUIRED BY STUDENT: This document is required because the National Student Loan Database System (NSLDS) indicated that the student has one or more loans in active bankruptcy. The Office of Financial Aid needs the portion of the bankruptcy papers that lists all creditors that are included in the bankruptcy. ACTION REQUIRED BY STUDENT: The date of birth or Social Security Number that you reported on your FAFSA does not match the information in the Social Security Administration's records. The Office of Financial Aid needs to confirm the accurate information and a copy of the birth certificate of the indicated person is required. ACTION REQUIRED BY STUDENT: Student is applying for a Federal Student Aid (FSA) loan but previously received a loan cancellation for a Federal Family Education Loan Program (FFELP) or FSA loan based on a disability. Student must complete the form to acknowledge that the new loan cannot be discharged. NO ACTION REQUIRED BY STUDENT: Student is enrolled in the Bridges to Bulldogs Program for the Summer Quarter. After the student has successfully completed the program and is admitted to the University unconditionally, the document will be removed and the student will be removed from the program. ACTION REQUIRED BY STUDENT: An undergraduate student who is a currently enrolled or readmission student may apply for the Bulldog Out-of-State Scholarship if they meet certain criteria. Those students who are new freshman or transfers are automatically considered through their application for admission. C ACTION REQUIRED BY STUDENT: Student has indicated to the Financial Aid Office that he/she has will incur child care costs for a dependent child during the academic year. ACTION REQUIRED BY STUDENT: Based upon data provided by the National Student Loan Data System (NSLDS), your grade level, and your dependency status, you may have received student loans in excess of loan limits established for the federal loan program. In general, students who borrow in excess of aggregate loan limits are ineligible to receive further Title IV assistance. However, if the school determines that the student inadvertently borrowed in excess of the limits, the student may regain eligibility either by repaying the amount borrowed in excess of the aggregate limits or by making satisfactory (to the loan holder) repayment arrangements for the excess. ACTION REQUIRED BY STUDENT: Based upon data provided by the National Student Loan Data System (NSLDS) and your grade level, we have determined that you may have received a total amount of students loans (undergraduate and graduate) that exceeds the loan limits established for the federal loan programs. However, you may have reaffirmed the excess debt with your servicer, restoring your eligibility to participate in the federal student aid programs. ACTION REQUIRED BY STUDENT: The FAFSA has indicated that the student's social security number (SSN) belongs to a deceased person. The student should contact the Social Security Office to resolve the conflict or make a correction to the SSN on the FAFSA. ACTION REQUIRED BY STUDENT: The Office of Financial Aid has received incomplete paperwork. This paperwork has been sent back to you with highlighted fields. Please complete the highlighted fields and resubmit. ACTION REQUIRED BY STUDENT: This document will appear when your admission status is not showing for the current quarter. If you are NOT currently enrolled at Louisiana Tech and have not applied for admission/readmission, you will need to check with the Admissions Office regarding your application. If you have received a letter from the Admissions Office confirming admission, please provide a copy of your admission letter to our office or email our office at techaid@latech.edu. If you are currently enrolled at Louisiana Tech, please contact our office so that we may clear your status. ACTION REQUIRED BY STUDENT: This form must be completed to clarify your asset worth (and your parents', if dependent OR your spouse's, if married). You may have left the asset questions #41, #42, or #43 blank in the student financial information OR you may have left the asset questions #30, #31, or #32 blank in the parent financial information of the FAFSA OR we may need clarification on these asset information questions due to conflicting information reported on the FAFSA. ACTION REQUIRED BY STUDENT: D ACTION REQUIRED BY STUDENT: This document is required to verify the death of a deceased relative or other family member.



ACTION REQUIRED BY STUDENT: Once you've accepted a Federal Graduate PLUS loan, you must complete the Graduate PLUS loan entrance counseling and learn about the terms and conditions of your loans. Students will need to complete counseling if they have never participated in a federal PLUS loan program or have transferred to Louisiana Tech University from another school where they had a federal loan. The Entrance Counseling must be completed before the loan will be sent to the Department of Education for processing. ACTION REQUIRED BY STUDENT: Once you've accepted a Federal Graduate PLUS Loan, you must complete the PLUS Master Promissory Note (PMPN) in order for the loan to guarantee and disburse. When you sign the PMPN, you are confirming that you understand that your school may process new loans on your behalf for the duration of your education (up to 10 years) without having you sign another PMPN. You are also agreeing to repay the US Department of Education all loans made to you under the terms of the PMPN. Therefore, it is very important that you completely read and understand all of the information before they sign it. ACTION REQUIRED BY STUDENT: Once you've accepted a Federal Stafford loan, you must complete loan entrance counseling and learn about the terms and conditions of your loans. Students will need to complete counseling if they have never participated in a federal loan program or have transferred to Louisiana Tech University from another school where they had a federal loan. The Entrance Counseling must be completed before the loan will be sent to the Department of Education for processing. ACTION REQUIRED BY STUDENT: Any student who borrowed a Stafford Loan at Louisiana Tech University is required by law to complete a Stafford Loan Exit Interview if, at any time, the student is not enrolled at least half-time, graduates, or leaves the University (resignation, unofficial withdrawal, transferring to another school, etc). ACTION REQUIRED BY STUDENT: This documentation is required because you indicated that you or someone in your family is a dislocated worker. ACTION REQUIRED BY STUDENT: This document is required to complete verification because the student or parents have separated since the FAFSA was completed or there is a discrepancy in marital status. E ACTION REQUIRED BY STUDENT: This document is required because the student reported that he/she was an emancipated minor on the FAFSA. ACTION REQUIRED BY STUDENT: This document will appear when your major shows you enrolled in an ineligible degree program for the current quarter. You will not be eligible for Federal Financial Aid if you are enrolled in one of these programs. If you are NOT currently enrolled at Louisiana Tech and this is not the correct major, you will need to check with the Admissions Office regarding the program that you were admitted under. If you ARE currently enrolled at Louisiana Tech and have begun classes, you will need to check with the Registrar's Office if the program is an error or submit a major change form.



If you/parent are found to have an adverse credit history, you/parent may still borrow a PLUS Loan if you get an endorser who does not have such a history. The PLUS credit checks are good for 90 days from the application date. ACTION REQUIRED BY STUDENT: Once you've accepted a Federal PLUS Loan, your parent must complete the PLUS Master Promissory Note (PMPN) in order for the loan to guarantee and disburse. When you sign the PMPN, they are confirming that they understand that your school may process new loans on your behalf for the duration of your education (up to 10 years) without having you sign another PMPN. They are also agreeing to repay the US Department of Education all loans made to you under the terms of the PMPN. Therefore, it is very important that you completely read and understand all of the information before they sign it. ACTION REQUIRED BY STUDENT: Once you've accepted a Federal Stafford loan, you must complete loan entrance counseling and learn about the terms and conditions of your loans. Students will need to complete counseling if they have never participated in a federal loan program or have transferred to Louisiana Tech University from another school where they had a federal loan. The Entrance Counseling must be completed before the loan will be sent to the Department of Education for processing. ACTION REQUIRED BY STUDENT: Any student who borrowed a Stafford Loan at Louisiana Tech University is required by law to complete a Stafford Loan Exit Interview if, at any time, the student is not enrolled at least half-time, graduates, or leaves the University (resignation, unofficial withdrawal, transferring to another school, etc). ACTION REQUIRED BY STUDENT: This documentation is required because you indicated that you or someone in your family is a dislocated worker. ACTION REQUIRED BY STUDENT: This document is required to complete verification because the student or parents have separated since the FAFSA was completed or there is a discrepancy in marital status. E ACTION REQUIRED BY STUDENT: This document is required because the student reported that he/she was an emancipated minor on the FAFSA. ACTION REQUIRED BY STUDENT: This document will appear when your major shows you enrolled in an ineligible degree program for the current quarter. You will not be eligible for Federal Financial Aid if you are enrolled in one of these programs. If you are NOT currently enrolled at Louisiana Tech and this is not the correct major, you will need to check with the Admissions Office regarding the program that you were admitted under. If you ARE currently enrolled at Louisiana Tech and have begun classes, you will need to check with the Registrar's Office if the program is an error or submit a major change form.

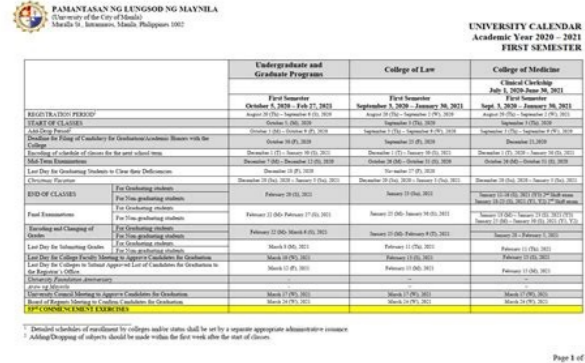
## D.N.R. COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi, Affiliated to JNTUK, Kakinada)  
Accredited by NAAC with "B" Grade  
Balamurali, Bihilaravaram, W. G. Road, A.P., PIN-534 202  
Tel: 0854-221227, 966818819, Fax: 0854-221236, Email: info@dnrcet.org, Website: www.dnrcet.org

Academic Year 2020-2021  
ACADEMIC CALENDAR FOR B.E., B.TECH, B.A., B.COM

Week	MONTH	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	No. of Working Days	Events																
1	September		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1st Semester Exam for B.E., B.TECH & B.Com
2																		16	1st Break															
3	November																	16	1st Break															
4																		16	1st Break															
5																		16	1st Break															
6																		16	1st Break															
7																		16	1st Break															
8																		16	1st Break															
9	December																	16	1st Break															
10																		16	1st Break															
11																		16	1st Break															
12																		16	1st Break															
13																		16	1st Break															
14	January																	16	1st Break															
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19	February																	16	1st Break															
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21																		16	1st Break															
22																		16	1st Break															
23	March																	16	1st Break															
24																		16	1st Break															

Programs include: •VIST (Visiting Undergraduate) •VISH (Visiting Undergraduate High School Student) •VISM (Visiting Undergraduate - Murphy Oil) •ICPU (ICP Undergraduate) •ICPG (ICP Graduate) •LL (Life Long Learning) •LLL (Life Long Learning - Murphy USA) •DDVI (Dynamics of Domestic and Family Violence/Graduate Post-Bacc Certificate program) •TEWC (Technical Writing and Communications/Graduate Post-Bacc Certificate program). •PBG (Post Baccalaureate Undergraduate - Murphy USA) •PBUG (Post Baccalaureate Undergraduate)\* - Exception - see Preparatory Coursework Certification document description. NO ACTION REQUIRED BY STUDENT: This document will be removed by the Financial Aid Office once enrollment history information has been reviewed. If additional documentation/information is required from the student, they will be contacted by email. F ACTION REQUIRED BY STUDENT: This document is required to complete verification and may be requested from the IRS online, by telephone, or by completing a paper form. The Tax Account Transcript provides basic information, including marital status, type of return filed, AGI, taxable income, and later adjustments, if any. Note: Tax filers can request a transcript, free of charge, of the requested tax return year from the IRS in one of three ways. ACTION REQUIRED BY STUDENT: This document is required to complete verification and may be requested from the IRS online, by telephone, or by completing a paper form.



The Tax Return Transcript provides most line items from your original return. Note: Tax filers can request a transcript, free of charge, of their 2019 tax return from the IRS in one of three ways. ACTION REQUIRED BY STUDENT: The Verification process requires that you provide a copy of your 1099 DIV, 1099 INT, 1099 MISC or 1099R benefits. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student's parents filed separate tax returns. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process in order to verify wages earned by the Father. STUDENT INITIATED ACTION: This status of this document indicates whether or not the Financial Aid Office has received your Free Application for Federal Student Aid (FAFSA). You may complete your FAFSA online at . Please complete any other forms that are required to complete your Louisiana Tech application process. ACTION REQUIRED BY STUDENT: This form is to be used by a department wishing to create a new FWS student worker position. The completed form must be submitted to the Office of Financial Aid for approval. ACTION REQUIRED BY STUDENT: This form is to be used by a student wishing to create an access code so that student records concerning financial aid can be communicated electronically or telephonically. NO ACTION REQUIRED BY STUDENT: The Financial Aid Office is waiting for corrections to be processed on the ISIR. ACTION REQUIRED BY STUDENT: To resolve your FSEOG overpayment, call the U.S. Department of Education at 1.800.621.3115, or write to the U.S. Department of Education, P.O. Box 5609, Greenville, Texas 75403-5609. G ACTION REQUIRED BY STUDENT: ACTION REQUIRED BY STUDENT: This document is required because the student reported that he/she was in legal guardianship on the FAFSA. H ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student did not report or there is a discrepancy in their high school completion status. Provide one of the following documents: a copy of the student's high school diploma; a copy of the student's final official high school transcript that shows the date when the diploma was awarded; a copy of the student's General Educational Development (GED) certificate or GED transcript; an academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree; if State law requires a home-schooled student to obtain a secondary school completion credential for home-school (other than a high school diploma or its recognized equivalent), a copy of that credential; if State law does not require a home-schooled student to obtain a secondary school completion credential for home-school (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschooled setting, or if the student is unable to obtain the documentation listed above, he or she must contact the financial aid office. ACTION REQUIRED BY STUDENT: This document is required because the student reported that he/she is either homeless or is self-supporting and at risk of being homeless. I ACTION REQUIRED BY STUDENT: The student did not indicate on the FAFSA that they were a U.S. Citizen or eligible non-citizen. The student must provide proof of the Alien Registration number if appropriate or make a correction on the FAFSA. Students in the U.S. on an F-1 Visa are NOT eligible for federal financial aid. ACTION REQUIRED BY STUDENT: ACTION REQUIRED BY STUDENT: To resolve your Iraq/Afghanistan Service Grant overpayment, call the U.S. Department of Education at 1.800.621.3115, or write to the U.S. Department of Education, P.O. Box 5609, Greenville, Texas 75403-5609. ACTION REQUIRED BY STUDENT: This document is required when the indicated person filed an amended tax return and cannot use the IRS Data Retrieval (IRS DRT) or have amended their return after using the DRT to file the FAFSA. L ACTION REQUIRED BY STUDENT: The National Student Loan Data System (NSLDS) indicates that you are in default on one or more federal student loans. You are not eligible to receive any federal student aid until you resolve any loan default(s). Depending on the loan status, you will need to contact GA, DLS, or EDR and make satisfactory arrangements to repay the loan(s). If you have repaid the loan(s), obtain documentation that the loan identified as being in default is the loan that was paid off. ACTION REQUIRED BY STUDENT: The National Student Loan Data System (NSLDS) indicates that you have one or more student loans that may have been obtained fraudulently. You are not eligible to receive any federal student aid until this issue is resolved. You should contact the loan holder of your loan for resolution. ACTION REQUIRED BY STUDENT: By completing the FAFSA and the Louisiana Tech Data Form, you are automatically considered for federal aid. The form is also needed for information pertaining to the Louisiana TOPS scholarship. M ACTION REQUIRED BY STUDENT: The current listed major is Visiting High School Student. This status does not qualify for Federal Aid. Federal Aid is only awarded to degree seeking students. ACTION REQUIRED BY STUDENT: This document is required to complete verification because the student or parent has married since the FAFSA was completed or there is a discrepancy in marital status. ACTION REQUIRED BY STUDENT: This document is required to complete verification and may be requested from the IRS online, by telephone, or by completing a paper form. The Tax Account Transcript provides basic information, including marital status, type of return filed, AGI, taxable income, and later adjustments, if any. Note: Tax filers can request a transcript, free of charge, of the requested tax return year from the IRS in one of three ways. ACTION REQUIRED BY STUDENT: This document is required to complete verification and may be requested from the IRS online, by telephone, or by completing a paper form. The Tax Return Transcript provides most line items from your original return. Note: Tax filers can request a transcript, free of charge, of the requested tax return year from the IRS in one of three ways. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student's parents filed separate tax returns. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process in order to verify wages earned by the Mother. N NO ACTION REQUIRED BY STUDENT: This document is required because the student has uploaded document(s) to Net Partner and they have not yet been processed by the financial aid office. This document will be removed once the uploaded documents have been reviewed and processed by the financial aid office. ACTION REQUIRED BY STUDENT: This form can be used to request a password reset for the Student's NetPartner account. This completed form along with images of two forms of ID can be returned to the Office of Financial Aid or emailed to netpartner@latech.edu. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student's parents reported that they did not file taxes, but have income reported on the verification worksheet. O ACTION REQUIRED BY STUDENT: Please contact the Financial Aid Office to find out what other information is required to complete your file. ACTION REQUIRED BY STUDENT: P ACTION REQUIRED BY STUDENT: This document is required to complete the verification process in order to verify wages earned by the student. ACTION REQUIRED BY STUDENT: This document is required when the IRS determines a tax filer has been or likely was a victim of identity theft, it will not allow him to use the IRS DRT or get a tax return transcript until the matter has been resolved. ACTION REQUIRED BY STUDENT: This document is required when a student has been granted a tax filing extension by the IRS. ACTION REQUIRED BY STUDENT: This document is required to complete verification and may be requested from the IRS online, by telephone, or by completing a paper form. The Tax Return Transcript provides a detailed overview of the tax return filed. Note: Tax filers can request a transcript, free of charge, of the requested tax return year from the IRS online at . ACTION REQUIRED BY STUDENT: This document is required to complete verification and may be requested from the IRS online, by telephone, or by completing a paper form. The Tax Account Transcript provides basic information, including marital status, type of return filed, AGI, taxable income, and later adjustments, if any. Note: Tax filers can request a transcript, free of charge, of the requested tax return year from the IRS in one of three ways. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student's parents filed separate tax returns. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process in order to verify wages earned by the student. In the absence of Form W-2 and/or Form 1099, the school may accept a signed statement listing the source and amount of income earned from work or an IRS Schedule K-1 (Form 1065) for self-employed tax filers only. ACTION REQUIRED BY STUDENT: This form is used to update the Financial Aid Office with information from your academic department that indicates the reason for your part-time status (less than 8 hours per quarter) for TOPS and/or University Scholarships that require full-time enrollment status. The request must be turned into the Financial Aid Office by the end of drop/add each quarter when enrolled part-time. Please note that enrolling in fewer than 8 hours can impact loans, grants, and other financial aid. NO ACTION REQUIRED BY STUDENT: This document will be removed by the Financial Aid Office once the Pell lifetime history has been reviewed. The Pell Grant has a lifetime limit of 600%. ACTION REQUIRED BY STUDENT: To resolve your Federal Pell Grant Overpayment, call the U.S. Department of Education at 1.800.621.3115, or write to the U.S. Department of Education, P.O. Box 5609, Greenville, Texas 75403-5609. ACTION REQUIRED BY STUDENT: Student is applying for a Federal Student Aid (FSA) loan but previously received a loan cancellation for a Federal Family

quarter. You will not be eligible for Federal Financial Aid if you are enrolled in one of these programs. If you are NOT currently enrolled at Louisiana Tech and this is not the correct major, you will need to check with the Admissions Office regarding the program that you were admitted under. If you ARE currently enrolled at Louisiana Tech and have begun classes, you will need to check with the Registrar's Office if the program is an error or submit a major change form. Programs include: VIST (Visiting Undergraduate) VISH (Visiting Undergraduate High School Student) VISM (Visiting Undergraduate - Murphy Oil) ICPU (ICP Undergraduate) ICPG (ICP Graduate) LLL (Life Long Learning) LLLM (Life Long Learning - Murphy USA) DDDVI (Dynamics of Domestic and Family Violence/Graduate Post-Bacc Certificate program) TEWC (Technical Writing and Communications/Graduate Post-Bacc Certificate program). PBGM (Post Baccalaureate Undergraduate - Murphy USA) PBUG (Post Baccalaureate Undergraduate)\* ACTION REQUIRED BY STUDENT: The student must provide a statement from the major department that the coursework is required for admission to the student's graduate program and list the specific courses that are required for admission to that program.

ACTION REQUIRED BY STUDENT: ACTION REQUIRED BY STUDENT: There are issues regarding your citizenship status with either the United States Citizenship and Immigration Services (USCIS) or the Department of Homeland Security that must be cleared in order to determine your eligibility for federal student aid. You will need to submit proof of citizenship by submitting a copy of your birth certificate or passport to the Financial Aid Office. ACTION REQUIRED BY STUDENT: Your financial aid application indicated that your parents (step-parents) are separated but not divorced. Please complete this form in order for our office to verify your parents' separation status. We must verify the separation as both physical and financial. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student reported an unborn child on the verification worksheet and/or the FAFSA. V NO ACTION REQUIRED BY STUDENT: ACTION REQUIRED BY STUDENT: This form is used to submit the amount of child support that a dependent student and /or their parents paid during the requested verification year. ACTION REQUIRED BY STUDENT: This form is to be used to report the amount of child support that an independent student paid during the requested verification year. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student's parent(s)' child support received reported on the verification worksheet do not match the information reported on the FAFSA. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student's parents reported that they were supporting someone other than their legal dependents on the verification worksheet.

ACTION REQUIRED BY STUDENT: This document is required because of the way the parent(s) filed the requested year's IRS Tax Return.

The Department of Education requires Financial Aid administrators to verify your parents' tax filing status. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student's parents reported a different household size or number in college on the verification worksheet than they did on the FAFSA. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student or spouse reported a different household size or number in college on the verification worksheet than they did on the FAFSA. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the parent or student reported no/low income. ACTION REQUIRED BY STUDENT: For independent students who list themselves as Non-filers or for Parents who reported no income or source of support for 2019. Please submit a "Verification of Non-filing (VNF) Letter from the IRS. Also acceptable is some other IRS document that clearly states the IRS does not have a tax record for the year, such as a return transcript with the message "no record of return filed" or not transcript on file" for 2019. The document can be downloaded directly from the IRS or you can call 1.800.908.9946 to have the VNF letter document mailed to your personal address. The IRS will ask you to create a FREE account and verify your identity. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student or the student's parents have a discrepancy in non-income earned that was reported on the verification worksheet. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student or spouse have a discrepancy in non-income earned that was reported on the verification worksheet.

ACTION REQUIRED BY STUDENT: This document is required to complete the verification process for students who are unmarried and under 24 years old but reported having dependents (in their household) on their Free Application for Federal Student Aid (FAFSA). The student must prove that they provide at least 50% of their dependents support to qualify as an independent student. NO ACTION REQUIRED BY STUDENT: This document will be received by the Financial Aid Office once the verification information has been entered and completed. If additional documentation/information is required from the student, they will be contacted by email. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student and/or parent(s)' social security benefits reported on the verification worksheet do not match the information reported on the FAFSA.

ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student and/or spouse's social security benefits reported on the verification worksheet do not match the information reported on the FAFSA. ACTION REQUIRED BY STUDENT: ACTION REQUIRED BY STUDENT: This document is required when a student has been selected for the STANDARD VERIFICATION GROUP. Verification is a process required by Federal law (23 CFR, Part 668) in which we determine the accuracy of various data elements which were reported on your FAFSA. This quality-assurance tool is utilized by the Department of Education and by colleges and universities to insure students are consistently awarded not only the correct types but also the correct amounts of federal student aid.

The federal government selects a number of students' FAFSAs to undergo the verification process.

The Louisiana Tech Financial Aid Office also has authority to select applications. No federal or state awards can be processed until verification has been completed. ACTION REQUIRED BY STUDENT: This document is required when a student has been selected for the CUSTOM VERIFICATION GROUP.

Verification is a process required by Federal law (23 CFR, Part 668) in which we determine the accuracy of various data elements which were reported on your FAFSA. This quality-assurance tool is utilized by the Department of Education and by colleges and universities to insure students are consistently awarded not only the correct types but also the correct amounts of federal student aid. The federal government selects a number of students' FAFSAs to undergo the verification process. The Louisiana Tech Financial Aid Office also has authority to select applications. No federal or state awards can be processed until verification has been completed. ACTION REQUIRED BY STUDENT: This document is required when a student has been selected for the STANDARD VERIFICATION GROUP. Verification is a process required by Federal law (23 CFR, Part 668) in which we determine the accuracy of various data elements which were reported on your FAFSA. This quality-assurance tool is utilized by the Department of Education and by colleges and universities to insure students are consistently awarded not only the correct types but also the correct amounts of federal student aid. The federal government selects a number of students' FAFSAs to undergo the verification process. The Louisiana Tech Financial Aid Office also has authority to select applications. No federal or state awards can be processed until verification has been completed. ACTION REQUIRED BY STUDENT: This document is required when a student has been selected for the STANDARD VERIFICATION GROUP. Verification is a process required by Federal law (23 CFR, Part 668) in which we determine the accuracy of various data elements which were reported on your FAFSA. This quality-assurance tool is utilized by the Department of Education and by colleges and universities to insure students are consistently awarded not only the correct types but also the correct amounts of federal student aid. The federal government selects a number of students' FAFSAs to undergo the verification process. The Louisiana Tech Financial Aid Office also has authority to select applications. No federal or state awards can be processed until verification has been completed. ACTION REQUIRED BY STUDENT: This document is required when a student has been selected for the CUSTOM VERIFICATION GROUP. Verification is a process required by Federal law (23 CFR, Part 668) in which we determine the accuracy of various data elements which were reported on your FAFSA. This quality-assurance tool is utilized by the Department of Education and by colleges and universities to insure students are consistently awarded not only the correct types but also the correct amounts of federal student aid. The federal government selects a number of students' FAFSAs to undergo the verification process. The Louisiana Tech Financial Aid Office also has authority to select applications. No federal or state awards can be processed until verification has been completed. ACTION REQUIRED BY STUDENT: This document is required when a student has been selected for the AGGREGATE VERIFICATION GROUP. Verification is a process required by Federal law (23 CFR, Part 668) in which we determine the accuracy of various data elements which were reported on your FAFSA. This quality-assurance tool is utilized by the Department of Education and by colleges and universities to insure students are consistently awarded not only the correct types but also the correct amounts of federal student aid. The federal government selects a number of students' FAFSAs to undergo the verification process. The Louisiana Tech Financial Aid Office also has authority to select applications. No federal or state awards can be processed until verification has been completed. ACTION REQUIRED BY STUDENT: You can obtain separation documents (usually called a DD-214) from The National Archives. The process is rather simple and for most cases it takes 3-4 weeks (or less). You can request your documents either on-line or by mail. You can download the paper application here. The online application, eVetRecs, will only work with Internet Explorer. Visit this page, click 'Launch the eVetRecs system to start your request Online' and answer the questions. When you're done, print, sign and either fax or mail the signature page to the address listed on the request form. R NO ACTION REQUIRED BY STUDENT: This form is to be used by a department seeking to create a new Regular Funds Student Worker position. The completed form must be returned to the Office of Financial Aid for approval. ACTION REQUIRED BY STUDENT: This form is to change the student's access code. This completed form along with copies of the student's driver's license and social security card must be returned to the Office of Financial Aid. ACTION REQUIRED BY STUDENT: This form is used when a student is seeking aid other than federal financial aid and the application required for consideration of that aid must have financial aid status or funding information.

This is NOT an application for consideration of aid that is awarded by the Louisiana Tech University Financial Aid Office. Include any forms and information with your request that will help our office complete your request accurately and in a timely manner. ACTION REQUIRED BY STUDENT: This form is used when a student would like to revise their financial aid awards. It is to be used AFTER a student has accepted/declined all financial aid awards. ACTION REQUIRED BY STUDENT: ACTION REQUIRED BY STUDENT: This form is used when a student would like to revise their financial aid awards to include Summer Aid. It is to be used AFTER a student has accepted/declined all financial aid awards. ACTION REQUIRED BY STUDENT: NO ACTION REQUIRED BY STUDENT: This document is processed by the Financial Aid Office due to a Dependency Override approval. The student's Student Aid Report (SAR) is being sent to the Department of Education for corrections to the student's dependency status and will show as received once the corrections have been processed by the Department of Education and sent back electronically to the Financial Aid Office. S ACTION REQUIRED BY STUDENT: ACTION REQUIRED BY STUDENT: This document is required when a student has been placed in HOLD status for federal financial aid purposes and wishes to regain eligibility by appealing their status. The HOLD status can be for one or more of the following reasons: 1. Not meeting 2.0 UG cumulative GPA (3.0 graduate) and/or 67% PACE requirement. 2. Excessive aggregate hours. 3. Excessive aggregate hours for Developmental, Non-degree, and Pre-programs. ACTION REQUIRED BY STUDENT: This is the Satisfactory Academic Progress Policy for the Louisiana Tech University Office of Financial Aid. ACTION REQUIRED BY STUDENT: This document is required when a student has not met their scholarship renewal requirements and wish to appeal their scholarship suspension. NO ACTION REQUIRED BY STUDENT: This document is for University Faculty and Staff to complete when initiating a new scholarship. This will provide the Office of Financial Aid with the needed information to properly create and help award this new scholarship. NO ACTION REQUIRED BY STUDENT: Once the Financial Aid Office receives documentation from the student confirming citizenship status, the Financial Aid Office must send a form to the Department of Homeland Security U.S. Citizenship and Immigration Services (USCIS) for verification of the information. NO ACTION REQUIRED BY STUDENT: See Comments is for the Financial Aid Office during processing. ACTION REQUIRED BY STUDENT: The student's spouse did not sign the verification form. The spouse's signature is required. ACTION REQUIRED BY STUDENT: The student did not sign the verification form. The student's signature is required. ACTION REQUIRED BY STUDENT: The parents did not sign their tax return. The parent signature is required. ACTION REQUIRED BY STUDENT: The tax return was turned in without the student signature. The student's signature is required.

ACTION REQUIRED BY STUDENT: The name you reported on your FAFSA or information from the National Student Loan Data System (NSLDS) indicates that your date of birth or Social Security Number (SSN) do not match the information that they have in their system. You must provide a copy of the social security card for the indicated person.

ACTION REQUIRED BY STUDENT: This document is required to complete the verification process in order to verify wages earned by the student. ACTION REQUIRED BY STUDENT: This document is required to complete verification and may be requested from the IRS online, by telephone, or by completing a paper form. The Tax Return Transcript provides most line items from your original return. Note: Tax filers can request a transcript, free of charge, of the requested year's tax return from the IRS in one of three ways. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student filed a separate tax return from their spouse. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process in order to verify wages earned by the student. ACTION REQUIRED BY STUDENT: This document is required to complete verification and may be requested from the IRS online, by telephone, or by completing a paper form. The Tax Account Transcript provides basic information, including marital status, type of return filed, AGI, taxable income, and later adjustments, if any. Note: Tax filers can request a transcript, free of charge, of the requested year's tax return from the IRS in one of three ways. ACTION REQUIRED BY STUDENT: This document is required to complete verification and may be requested from the IRS online, by telephone, or by completing a paper form. The Tax Account Transcript provides most line items from your original return.

Note: Tax filers can request a transcript, free of charge, of the requested year's tax return from the IRS in one of three ways. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process in order to verify wages earned by the stepparent. ACTION REQUIRED BY STUDENT: This form is to be completed by University Staff when a student worker's employment ends. ACTION REQUIRED BY STUDENT: ACTION REQUIRED BY STUDENT: ACTION REQUIRED BY STUDENT: ACTION REQUIRED BY STUDENT: This document indicates that the student had an error or incorrect information on the FAFSA application. The student will need to read the comments on their student aid report (SAR) that they received after completing the FAFSA and make the necessary corrections. ACTION REQUIRED BY STUDENT: This document is only accepted as documentation when it is requested by the Financial Aid Office. Currently, the Financial Aid Office is unable to accept an estimated tax return due to regulations pending approval by the Department of Education. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process in order to verify wages earned by the student. ACTION REQUIRED BY STUDENT: This document is required when the IRS determines a tax filer has been or likely was a victim of identity theft. It will not allow him to use the IRS DRT or get a tax return transcript until the matter has been resolved. ACTION REQUIRED BY STUDENT: This document is required when a student has been granted a tax filing extension by the IRS. ACTION REQUIRED BY STUDENT: This document is required to complete verification and may be requested from the IRS online, by telephone, or by completing a paper form. The Tax Account Transcript provides basic information, including marital status, type of return filed, AGI, taxable income, and later adjustments, if any. Note: Tax filers can request a transcript, free of charge, of the requested tax return from the IRS in one of three ways. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process because the student and their spouse filed separate tax returns. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process in order to verify wages earned by the student. In the absence of Form W-2 and/or Form 1099, the school may accept a signed statement listing the source and amount of income earned from work or an IRS Schedule K-1 (Form 1065) for self-employed tax filers only. ACTION REQUIRED BY STUDENT: This document is required to complete the verification process in order to verify wages earned by the student. T ACTION REQUIRED BY STUDENT: To resolve your TEACH overpayment, call the U.S. Department of Education at 1.800.621.3115, or write to the U.S. Department of Education, P.O. Box 5609, Greenville, Texas 75403-5609. ACTION REQUIRED BY STUDENT: This document is required when a student would like to request an exception from LOSFA for non-continuous enrollment or not meeting the 24 hours earned requirement for reasons beyond the student's control. NO ACTION REQUIRED BY STUDENT: These are the Rights and Responsibilities associated with the Taylor Opportunity Program for Students (TOPS) awards. ACTION REQUIRED BY STUDENT: This form is to be used to request the payment of TOPS scholarship monies during the summer quarter of the 22-23 Academic Year. ACTION REQUIRED BY STUDENT: This application is provided for dependents of Louisiana Tech University employees to apply for inclusion in the Tuition Exchange Program. U ACTION REQUIRED BY STUDENT: The student indicated on the FAFSA that they will be working on a graduate degree (masters, doctorate, etc) during the current academic year and the financial aid system is not showing a status that the student is unconditionally admitted to graduate school which is required to receive graduate level federal financial aid. If the student has received notice from the graduate school that they are unconditionally admitted, please contact the Financial Aid Office so that their graduate admission status can be confirmed. ACTION REQUIRED BY STUDENT: