



WESTERN ARABLE

GRAIN MARKETING SPECIALISTS

Established 1993

Western Arable Services Ltd
The Grainstore
Cursey Lane
Elmstone Hardwicke
Cheltenham
Glos
GL51 9TF

Telephone: 01242 680414

Email: mail@westernarable.co.uk

- Working in partnership with Local Farmers
- Grain Storage Facilities
- Laboratory Services
- Grain Sampling Services

LOGISTICS Coordinator – Laboratory Assistant – Assistant Grain Store Operator

Logistics Coordinator – Responsibilities

- Coordinating and monitoring supply chain operations in the grain industry
- Utilizing Platinum Logistic System to optimise planning and transport procedures

Job Description

We are looking for a competent Logistics Coordinator to oversee and facilitate the supply chain operations of our company. You will be the one to coordinate personnel to achieve the effective collection and delivery of grain using third party bulk haulage contractors. You will need good communication and negotiation skills. The ideal candidate will have good computer inputting skills and a customer oriented approach.

The goal is to ensure the smooth collection and delivery of grain in the Arable Industry.

This role will need an applicant to have a flexible approach to seasonal working times and requirements at Harvest.

Responsibilities

- Coordinate and monitor supply chain operations
- Utilize Logistics IT (Platinum System) to optimise procedures
- Coordinate drivers according to availability and requirements
- Supervise orders and arrange efficient delivery
- Communicate with growers, drivers and mills to achieve efficient collection and delivery of goods

Requirements and Skills

- Some experience as logistic coordinator would be beneficial but not essential
- Experience in customer service
- Ability to work with a tight knit group
- Computer literate
- Good organizational and coordination abilities
- Excellent communication and interpersonal skills

Laboratory and Store Requirements and Skills

In addition to the main role of Logistics Coordinator the successful applicant will have the opportunity to work in our testing laboratory and grain storage facility on site at the grain store.

Laboratory Assistant Roles

- Working in our on site laboratory to assist in grain analysis
- No harmful chemicals are used
- No previous experience is necessary as training will be given on site
- Accuracy and attention to detail are imperative
- Basic computer skills are necessary

Assistant Agricultural Grain Store Operator Roles

- A practical knowledge of maintaining and operating machinery
- Assisting with loading lorries when needed
- General assistance in the grain store when needed with moving grain and keeping the store clean and tidy

General Hours of Work

08.00am to 05:00pm with an hour for lunch, Monday to Friday

Owing to the seasonal nature of our business there will be the need for flexibility around these hours and some occasional weekend work

Starting Salary

£30/35k dependant on experience and skills