

**AGENDA**  
**REGULAR FAIRFAX CITY COUNCIL MEETING**  
**6:00 PM, TUESDAY, JULY 8, 2025**  
**AT FAIRFAX CITY HALL –300 80TH STREET COURT**

1. If you would like to participate via a conference call, at least 10 minutes before the meeting start time, you must call 425-436-6370 and enter this access code: 759797.

If you are having difficulty connecting to the meeting you can:

1. Send a text message to the conference dial-in number. Text "Help" to receive a text message with a temporary backup number. Tap the number in your text to dial it.
2. Or you can text "Call Me" to receive a call that connects you with the dial-in.
3. Once connected, enter your access code as normal.

2. Call to order

3. Roll call

4. Approval of Consent Agenda

- a. Approve meeting agenda
- b. Approve and place on file the City Council minutes dated 06-10-2025  
06-10-2025 Council Minutes
- c. Approve and place on file the City Council minutes dated 06-24-2025  
06-24-2025 Council Minutes
- d. Place on file the Planning and Zoning Commission minutes dated 06-17-2025  
P&Z Minutes 06-17-25
- e. Place on file the Library Board Minutes dated 07-07-2025
- f. Place on file the Parks and Beautification minutes dated 06-12-2025  
06-12-2025 Parks Minutes
- g. Approve and place on file Financial Reports  
06-30-2025 Treasurer's Report  
06-30-2025 Cash Report  
06-30-2025 Revenues by Fund  
06-30-2025 Revenues by Source Grouping  
06-30-2025 Revenues by Column and Row  
06-30-2025 Expenses by Fund  
06-30-2025 Expenses by Function  
06-30-2025 Expenses by Column and Row  
LOST Fund Report 06-30-2025  
Debt Pay Off Information  
Utility Billing-UB Cash Summary-06\_30\_2025
- h. Correspondence  
IPIB Open Meetings-Open Records 25AO\_0008 Training Requirements  
Publication Requirements New Legislation  
Open Meetings New Legislation  
ITC Letter

5. Reports

- a. Sheriff's Report  
7-2025 Fairfax Sheriff's Report
  - b. Library Department Report  
Library Dept Report June 2025
  - c. Fire Department Report  
7-2025 Council FD Monthly Report
  - d. Building Department Report  
Bldg Dept Report 07-08-2025  
Email from Chris 07-07-2025  
Email from 7-8-2025  
Location of Sanitary Sewer  
Pic of Hydrant  
Pic of Manhole
  - e. Maintenance Department Report  
Maintenance Dept Report DATES June 4 2025 to July 4 2025
  - f. Water and Wastewater Department Report  
7- 2025 Council Water and Wastewater Monthly Report
  - g. Parks and Recreation Department Report  
Parks Report 7-25
  - h. City Hall Department Report  
07-08-2025 City Hall Dept Report
  - i. Mayor's Report  
Mayor's Activity Report July 8 2025
  - j. Engineering  
HHE Engineering Services Report  
HHE Engineering Fees Report  
HHE July Invoices
- 6. Discussion and possible motion concerning request from Elizabeth Brandstad at 150 W Cemetery Rd to be able to shoot a gun within the City of Fairfax  
Gun Use at Home Request from Elizabeth Brandstad  
Area Residents Opposed to Use of Gun Request  
Input from Cindy Anderson
  - 7. Discussion concerning City's financial pledge for Library Addition Project  
Email from Maggie  
Library Foundation Handout
  - 8. Consider **RESOLUTION** to enter into a Purchase Agreement with FSSB  
RES 2025-\_\_\_ Purchase Agreement 7-8-25  
Commercial Purchase Agreement
  - 9. Discussion and possible motion concerning Temporary City Water to QTS Laydown Area  
QTS Temp Water Proposal  
Email from Dustin Kern 07-07-2025
  - 10. Discussion and possible motion to approve Industrial Building Permit for 2020 Lefebure Rd.  
2020 Lefebure Building Permit
  - 11. Public Hearing regarding amending City of Fairfax, Iowa, Zoning Code, Section 1.07.H. M1:

12. Consider **ORDINANCE 120 AN ORDINANCE AMENDING THE FAIRFAX ZONING ORDINANCE OF 2017, OF THE CITY OF FAIRFAX, IOWA, BY ADDING SECTION 1.07.H.C. SPECIAL EXCEPTIONS**  
ORD 120 Zoning Section 1.07.H.3 Transloading
  - a. Consider motion to introduce and approve the first reading of **ORDINANCE 120 AN ORDINANCE AMENDING THE FAIRFAX ZONING ORDINANCE OF 2017, OF THE CITY OF FAIRFAX, IOWA, BY ADDING SECTION 1.07.H.C. SPECIAL EXCEPTIONS**
  - b. Consider motion to suspend the rules requiring an ordinance be voted on for passage at two council meetings prior to this meeting with respect to **ORDINANCE 120**
  - c. Consider motion for final passage and adoption with respect to **ORDINANCE 120 AN ORDINANCE AMENDING THE FAIRFAX ZONING ORDINANCE OF 2017, OF THE CITY OF FAIRFAX, IOWA, BY ADDING SECTION 1.07.H.C. SPECIAL EXCEPTIONS**
13. Consider **ORDINANCE 121, AN ORDINANCE AMENDING THE FAIRFAX CODE OF ORDINANCES OF 2017, OF THE CITY OF FAIRFAX, IOWA, BY CHANGING THE NUMBER OF THE CHAPTER FOR CITY ADMINISTRATOR FROM 21 TO 23**  
ORD 121 Chapter 23 City Admin 07-08-25
  - a. Consider motion to introduce and approve the first reading of **ORDINANCE 121, AN ORDINANCE AMENDING THE FAIRFAX CODE OF ORDINANCES OF 2017, OF THE CITY OF FAIRFAX, IOWA, BY CHANGING THE NUMBER OF THE CHAPTER FOR CITY ADMINISTRATOR FROM 21 TO 23**
  - b. Consider motion to suspend the rules requiring an ordinance be voted on for passage at two council meetings prior to this meeting with respect to **ORDINANCE 121**
  - c. Consider motion for final passage and adoption with respect to **ORDINANCE 121, AN ORDINANCE AMENDING THE FAIRFAX CODE OF ORDINANCES OF 2017, OF THE CITY OF FAIRFAX, IOWA, BY CHANGING THE NUMBER OF THE CHAPTER FOR CITY ADMINISTRATOR FROM 21 TO 23**
14. Discussion and possible motion concerning fire department budget balance  
06-2025 FD Budget Report  
FY25 FD Budget Calculation
15. Discussion and possible motion concerning fire station addition plans  
Fairfax Fire Station Addition 6.9.2025  
Fire Station Cost Estimate Email  
Email from Shane 7-8-25  
Construction Bidding Procedures (2025)
16. Discussion and possible motion concerning the City of Fairfax's financial commitment for the FY2027 Highway-Railroad Crossing surface Repair Project  
Email about City's Portion of Crossing Project  
291302\_\_HA\_\_Iowa\_Grade\_Crossing\_Surface\_Repair\_Fund\_Application\_\_A1A3MMG  
GSGfiKq3r
17. Discussion and possible motion concerning the design/scope of the Pickleball Court Project  
Joe's Email about Pickleball Project

2025.7.1 - Electrical Project Cost Estimate

246423A

BradD. Email (7 01 2025)

Fairfax Pickleball Courts (4) & Tennis Court (1)\_Planning Cost Estimate (7 02 2025)

Fairfax Pickleball Courts (4) & Tennis Court (1)\_Site Planning Exhibit

Fairfax Pickleball Courts (6)\_Planning Cost Estimate (7 02 2025)

Fairfax Pickleball Courts (6)\_Site Planning Exhibit

Email from Shane 07-07-2025

Fairfax Pickleball Courts (4)\_Planning Cost Estimate (7 07 2025)

Fairfax Pickleball Courts (4)\_Site Planning Exhibit

18. Consider **RESOLUTION** to enter into an Engineering Services Agreement with Hall and Hall Engineers, Inc. for the Pickleball Courts Project  
RES 2025-\_\_ HHE Services Agreement\_Pickleball Tennis Courts  
Engineering Services Agreement\_Pickleball & Tennis Courts (Partially Executed)
19. Consider **RESOLUTION** to approve Pay Application #1 for the Well No 4 Project  
RES 2025-\_\_ Water Supply Well No. 4 Improvements Pay App No. 1  
Pay App No. 1 - Fairfax - Water Supply Well No. 4 Improvements
20. Consider **RESOLUTION** to approve Pay Application #2 from Municipal Pipe Tool for the Sanitary Sewer Rehabilitation - CIPP Lining Project  
RES 2025-\_\_ Sanitary Sewer Rehabilitation CIPP Lining Pay App No. 2  
Pay App No. 2 - Fairfax - Sanitary Sewer Rehabilitation CIPP Lining
21. Consider **RESOLUTION** to approve IDOT Application and Agreement for Use of Highway Right-of-Way for Utilities Accommodation from Ervin Cable Construction, LLC  
RES 2025-\_\_ Application Agreement for Use of Highway ROW for Utilites (Ervin Cable Construction)  
Utilities Accommodation Application 7.01.2025  
VERO\_HWY 151\_IOWADOT\_S\_7 6.30.2025 (1)
22. Discussion of truck routes through Fairfax
23. Discussion and possible motion concerning Linn County Sheriff's Department Council Meeting Coverage  
Sheriff Extra Duty Request Form
24. Consider **RESOLUTION** for transfers  
RES 2025-\_\_ Transfers 07-08-2025
25. Discussion and possible motion concerning computer replacements needed  
Fairfax Library  
Fairfax Maintenance  
Fairfax City Hallpdf  
Fairfax Fire  
Email about IT Work to Set-up Computers
26. Discussion and possible motion concerning city administrator hiring schedule
27. Claims
  - a. Consider motion to approve the claims list dated July 8, 2025  
07-08-2025 Claims

28. Discussion
  - a. Opportunity for Citizens not on the agenda
29. Mayor's Comments
30. City Clerk/Treasurer's Comments
  - Discussion and possible motion concerning date of the November meeting
31. Adjournment