# Safety Plan

**Purpose:** Use this form to create a safety plan when there is an immediate threat, or a threat in the foreseeable future, to the safety of the children in your operation’s care. You must create the plan with input from the DFPS child care investigator. The plan must be written in practical, action-oriented language that emphasizes how the operation will reduce risk to children in care.

**Directions:** To complete this form the owner or designee in charge of the operation completes all fields on the form. The DFPS child care investigator determines whether the plan developed by the operation mitigates risk. If the plan does not mitigate risk, the DFPS child care investigator works with the operation to develop a plan that will reduce risk to the children in care. The DFPS child care investigator reviews the form with the owner, designee in charge of the operation, or primary caregiver, as applicable, who signs it. If more than one person is involved in drafting the safety plan or responsible for implementing it, each person must sign the form. The DFPS child care investigator then provides a copy to each person who signs the form.

| SAFETY PLAN INFORMATION | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Operation Name:** | | **Operation Number:** | | **Effective Date:** | |
| ***Each specific situation causing children to be unsafe*** | ***Each action that will be taken immediately to keep children safe*** | | ***Each person responsible for ensuring that the operation takes these actions*** | | ***Time frame for completing each action*** |
|  |  | |  | |  |

| STATEMENTS OF UNDERSTANDING AND AGREEMENT INFORMATION | |
| --- | --- |
| **Owner, Director, Administrator, Designee, or Primary Caregiver** | **Initials** |
| DFPS may review the safety plan at any time, if either you decide or DFPS Child Care Investigations (CCI) decides that a modification is needed because of a change in the operation’s circumstances. |  |
| This plan does not preclude HHSC Child Care Licensing from taking any enforcement or judicial action that HHSC deems necessary to protect the health or safety of children. If CCI determines that children in your care are unsafe because you failed to follow the plan successfully or because the plan otherwise does not successfully address risk, CCI may ask HHSC to implement appropriate enforcement or judicial action. |  |
| The safety plan will cease to be in effect when you are notified as such by CCI. |  |

| PRIVACY STATEMENT |
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| DFPS values your privacy. For more information, read our [Privacy and Security Policy](http://www.dfps.state.tx.us/policies/privacy.asp). |

| SIGNATURES | |
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| Owner or Designee In Charge of Operation:  X | Date Signed: |
| Primary Caregiver (if applicable):  X | Date Signed: |
| Additional person involved in the development of the safety plan (if applicable):  X | Date Signed: |
| Additional person involved in the development of the safety plan (if applicable):  X | Date Signed: |
| Additional person involved in the development of the safety plan (if applicable):  X | Date Signed: |
| DFPS Child Care Investigator:  X | Date Signed: |