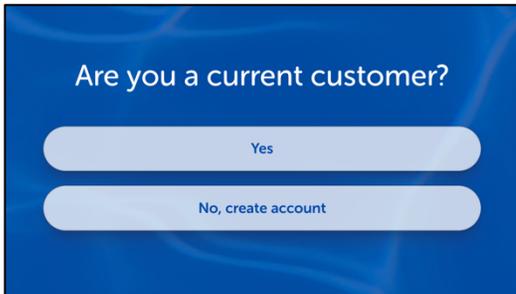


Registration Guide – Existing Clients

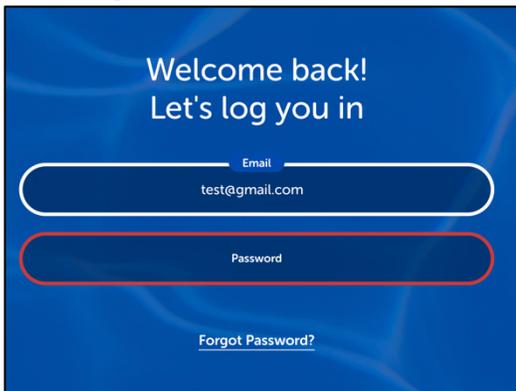
1. Click My Account.



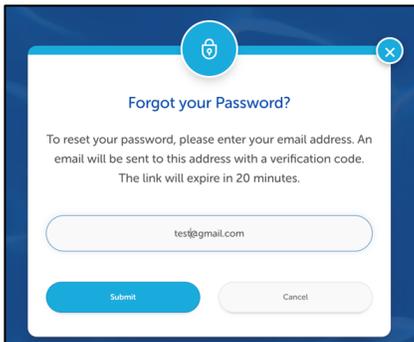
2. Select Yes.



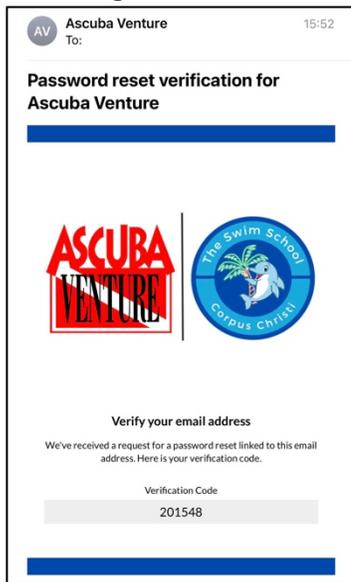
3. Click Forgot Password.



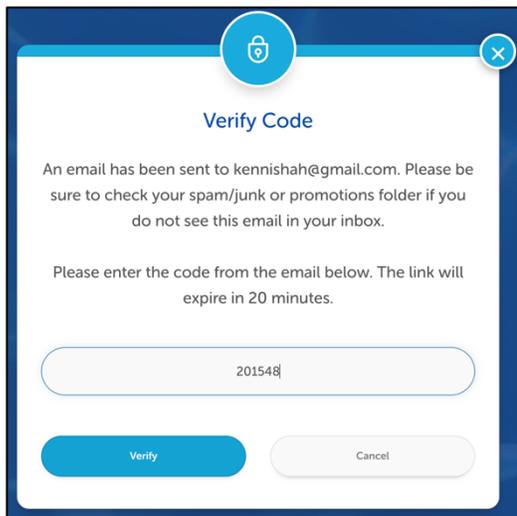
4. Type in email we have on file - click Submit.



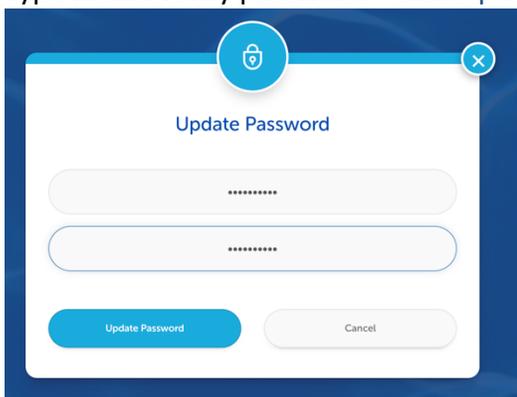
5. You will get an email with a verification code.



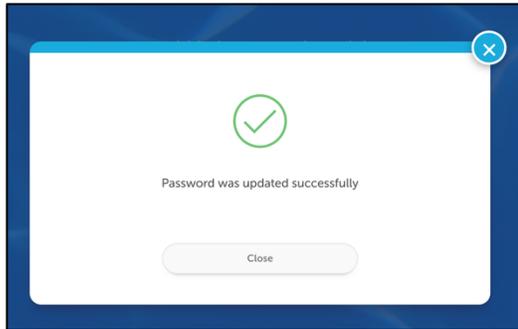
6. Enter in the verification code from email and click Verify.



7. Type in and verify password – click Update Password.

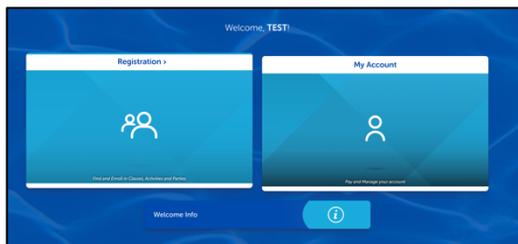


8. You will get confirmation that your password was updated.



9. Accept the policies and electronically sign waiver – if you need help completing this task see guide on registration page titled [Waiver and Policies](#).

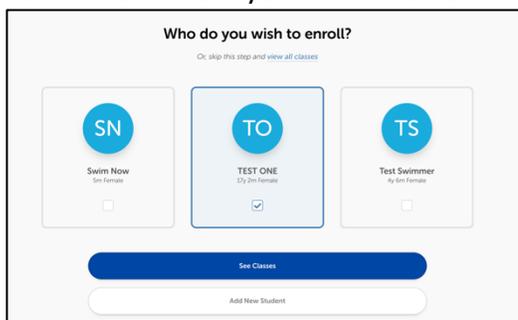
10. After you have accepted all of the policies click on the [Registration](#) tab to register for a new lesson.



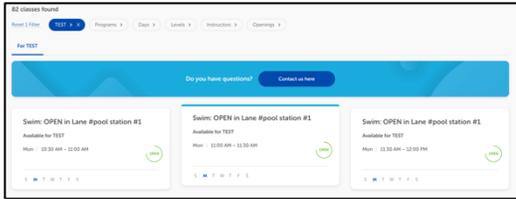
11. Click Find a Class.



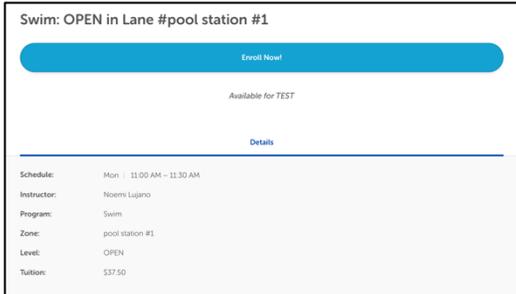
12. Select the student you wish to enroll and select [See Classes](#).



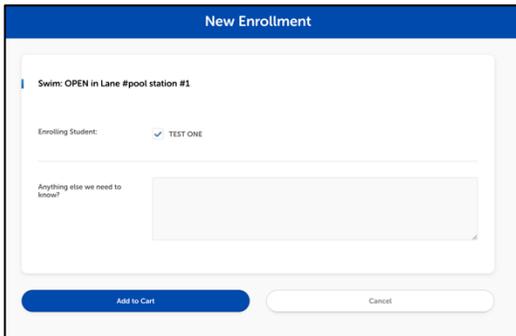
13. Select an open class that fits your schedule by clicking on it.



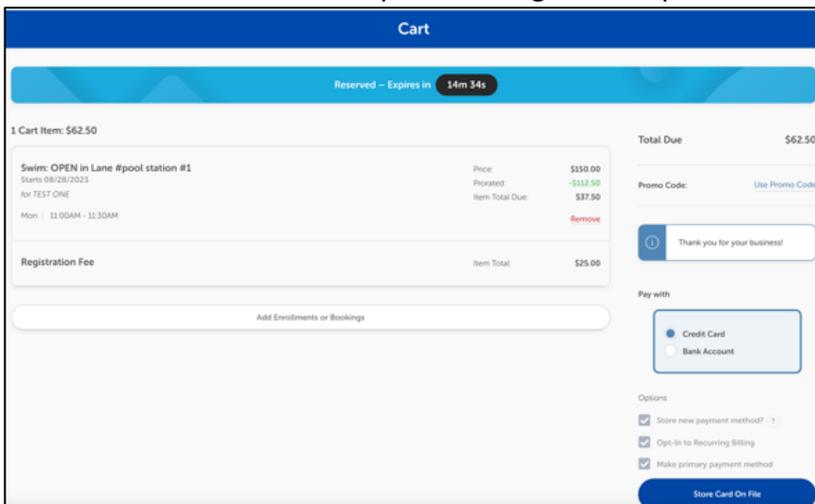
14. Click **Enroll Now**.



15. Click **Add to Cart**.



16. Click **Store Card On File**. **Please Note:** a Reoccurring payment type is required to be stored on file in order to complete the registration process.



17. Follow the prompts to enter **Billing Information** and complete class registration.