

Mayor & Town Council Monthly Public Meeting

Date: Monday, September 25, 2023.

Location: Kitzmiller Community Building

Time: 7 PM

In Attendance:

- ✓ Mayor Robert Reckart
- ✓ Councilman G. Michael Brady
- ✓ Councilman Michael Hechmer
- ✓ Councilman Cory R. Stieringer
- ✓ Town Clerk Rebecca M. Glotfelty

This meeting was called to order by Mayor Reckart at 07:02 PM. Opening prayer and Pledge of Allegiance was led by Nancy Brady.

Councilman Stieringer motioned to accept the meeting minutes from Tuesday, August 29th, 2023.

Councilman Brady seconded the motion. 3-0. Motion Carries.

Announcements:

- The new chairlift has been successfully installed and inspected by the state of Maryland!
- Newsletters will be prepared to send out by the end of next week. If you have any information you would like to include, please get in touch with Beccie.

Recognized Guests:

Dale Lipscomb – Museum Coordinator – Asked the council if it would be okay to drop the temperature in the museum to 58°F. Then, when we know the museum will be visited, we could increase the temperature to warm it up, then decrease the temperature after the visitors leave.

Nancy Brady – Owner of Helping Hands Thrift Shop/Resident – The clothing give-away at the thrift shop didn't necessarily go as great as she planned, but it was definitely a joy to be able to help the 6 or 7 families that came. They haven't necessarily been too busy, but they have been steady.

Diane Kisner – Kitzmiller Librarian – The Summer reading club for both adults and children had a total of 72 participants! They held 7 summer programs and had an overall participation of 186 participants. The library held 10 passive programs over the course of the summer for a total of 131 Participants. They had 19 Reading Challenge Completers, with 311 books read in total. The library will be giving away a FREE copy of the book *There, There* by Tommy orange and will be hosting a discussion on October 16th. The library will be starting a Student Discovery Series for kids in grades K-12. October 18th from 4:30 to 5:30 will be the first one and it will be on "Eco Systems in your Backyard." They will be learning how to build Toad Houses and Bird Houses, which will be located in the Botanical Garden. As a reminder, the Department of Social Services also visits the library every third Thursday for individuals who need help with filing forms and such with them.

Mayor Reckart – President of the Kitzmiller Lions Club – He would just like to thank the Town of Kitzmiller for the ad that they purchased for their 75th Anniversary Dinner. They were able to celebrate with 85 people in attendance, from all over the State of Maryland.

Also, in Attendance with nothing to discuss was Sharon Paugh (K.V.F.D.), later joined by Missi Nesselrodt.

Grants:

USDA – Dump truck – Sam.gov was having technical issues allowing "vendors" to submit their application. Beccie had a few meetings to work out the bugs and was able to get them all

resolved. We are down to the 10 to 14 Business Day wait from the CAGE code people to verify all of our information.

Community Parks & Playgrounds – Restrooms – Peggy is officially moved back into her office, is slowly sorting through all her files. Is hoping to have an update on this by the end of September.

Community Legacy – Sidewalks – All three invoices have been paid. Two have been refunded, waiting on the reimbursement for the final invoice, the County said that the guy who does the checks was on vacation, and will have it no later than the end of next week (First Week in Oct).

LPPI – Electric in Park - \$30,000 for electrical upgrades in Park. Mayor was able to meet with an electrician from Metz Electric for the electrical upgrades in the park. They said they would be able to have electric installed on the Pond Side of the Park by the end of October or early November. As for the Pavilion side of the park, it was advised that once the new restrooms are completed, then maybe we would be able to have an electrical box centralized from there so that way there is a stationary spot for the electric for that end of the park.

Project Open Space (POS) – The Town of Kitzmiller was awarded \$30,000 to purchase/build a portable stage to use for community events like Homecoming for example.

CDBG –

1. Blighted Property – Peggy was able to contact Cindy Stone about getting our next steps. Peggy is working with Cindy on completing the final application, which will be sent out on 09/26/2023. They like to report the funds when they announce the projects. Once Peggy hears back about this project, she will let us know.
2. Window Replacement at Community Center – We are currently working on an application for window replacement at the Kitzmiller Community Center (Former School). This grant will be roughly around \$83,000. This will help contribute to weatherizing the building to help cut costs as far as heat and other costs. Peggy will update us as soon as she hears more.

Old Business:

Flags in Park – Parts are coming in slowly (Flags & Bases)! We also had a surprise sponsor, the KVFD was able to raise funds in order to help buy one more flagpole.

Sponsors: 1. Toby Upton Memorial Fund, (Maryland Flag), 2. Kitzmiller Lions Club, (Marines), 3. Coal Bucket Restaurant, (Navy), 4. Brian White & Barb McKenney, (Coast Guard), 5. VFW & VFW Auxiliary, (POW/MIA), 6. American Legion, (American Flag), 7. American Legion Associate Groups. (Air Force), & 8. KVFD (Army).

Dog on Main Street – A formal letter has been sent.

Oak Street & Alley K Storm Drainage – Johnny is waiting for some more equipment to come before he is able to start with this project.

New Business:

Cameras & Keyless Entry – **Councilmember Cory Stieringer** made a motion to ask Chips Network and Maxx Tech to verify if the estimates given were a hard price or if there were any monitoring fees that would need to be paid. Once the answers to these questions have been answered, Beccie is to email the answers to the council so they can make an informative decision to get the project started. **Councilmember Michael Hechmer** seconded the motion. 3-0. Motion carried.

Stairlift at School Estimate – Shenandoah Elevator Company (The same one who installed the new chairlift at the Community Building) was able to take measurements to be able to give the Town an estimate of how much it would cost for the town to install a chair lift at the Kitzmiller Community Center (Former Elementary School). This estimate came in at a total of \$23,699. This chairlift would be installed at the front set of the steps so visitors could access the stair lift through the “Ramp Door” attached to the cafeteria. **Councilmember Brady** motioned to table the estimate until the next meeting, 10/23/23, in order to give the council enough time to think about the project. **Councilmember Stieringer** seconded the motion. 3-0. Motion carried.

Councilmember Concerns:

G. Michael Brady – Lowes dropped off some supplies to finish the ramp project at the school. Those supplies need to be transferred to the shop, so they don't get stolen. Beccie will let Kenny know so they can be moved.

Michael Hechmer – Nothing

Cory R. Stieringer – Update on the Fall Social, things are coming together. If anyone would like to be a part of the event, please let him know.

Councilmember Brady motioned to adjourn the meeting at 8:09 PM. **Councilmember Hechmer** seconded the motion. 3-0. Motion carried.

Councilmember Brady motioned to enter executive session at 8:11 PM. **Councilmember Stieringer** seconded the motion. 3-0. Motion carried.

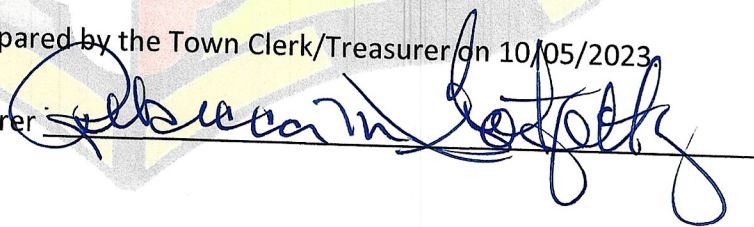
Councilmember Brady motioned to exit executive session at 8:34 PM. **Councilmember Stieringer** seconded the motion. 3-0. Motion carried.

Phone Vote: A motion was made by **Councilmember Hechmer** on September 29th, 2023, to proceed with the installation of the security systems from Chips Network. Motion failed to obtain a second.

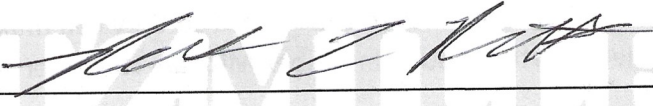
Phone Vote: A motion was made by **Councilmember Stieringer** on October 4th, 2023, to approve the Estimate given to the town from Maxx Tech Services, LLC for the installation of security systems for the Kitzmiller Community Center (Former School Building) and Kitzmiller Town Hall. **Councilmember Harvey** seconded the motion. 3-1. Motion carried.

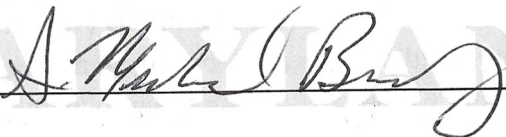
These meeting minutes were prepared by the Town Clerk/Treasurer on 10/05/2023.

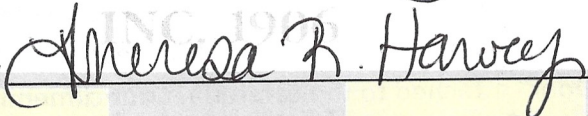
Rebecca M. Glotfelty, Town Clerk/Treasurer



These minutes were approved on this 23 day of the month of October in the year 2023 by the following Mayor and Town Council.

Robert L. Reckart, Mayor 

Councilman G. Michael Brady 

Councilwoman Theresa R. Harvey 

Councilman Michael A. Hechmer _____

Councilman Cory R. Stieringer 