

Mayor & Town Council Monthly Public Meeting Minutes

Date: Monday, September 23rd, 2024.

Location: Kitzmiller Community Building

Time: 7 PM

In Attendance:

- ✓ Mayor Robert Reckart
- ✓ Councilman G. Michael Brady
- ✓ Town Clerk Rebecca M. Glotfelty
- ✓ Councilwoman Becky Lipscomb joined later.
- ✓ Councilman Cory R. Stieringer by phone.

The meeting was called to order at 7:01 PM by Mayor Reckart. Opening Prayer was led by Dale Lipscomb, followed by the pledge of Allegiance.

Councilmember Brady motioned the approval of the Meeting Minutes from Monday, August 26th, 2024. Councilmember Hawk seconded the motion. 4-0. Motion carried.

Recognized Guests:

- Dale Lipscomb, Museum Coordinator – Dale asked if it would be possible to get a plaque for all of the Vietnam Veterans from in and around Kitzmiller. Suggested making a Facebook Post & publishing it in the next Newsletter.
- Justin Nesselrodt, Resident – Asked if the town could double check with the county to make sure they will be fixing the roads where they have been flushing the fire hydrants because it seems as though it is making the roads deteriorate quicker. Justin also asked if Kenny could get the property between the Fire Department and the Floodwall weedeated. Justin also suggested that the Town get *No Smoking* signs for the new dump truck. The storm drain on E. Main street across from Tim Wilt's house, seems to be falling in again and suggested replacing the box underneath. **Councilmember Hawk** thinks that he may have one from the last project that he did for the town.

Also in Attendance with nothing to add is Missi Nesselrodt, Sharon Paugh, Rhonda Sisler, & Rita Lambka.

Grants:

USDA – Dump truck – Modifications that are being completed by J&J are scheduled to be completed around the first/second week of October. The truck will then be returned to Diehl's Ford for them to complete the remaining modifications. The truck is expected to be completed by the end of October!

Community Parks & Playgrounds – Park Bathrooms – Working on a way to make the footprint of the new restrooms big enough to accommodate an electrical closet and also have enough room so that they are ADA compliant.

Project Open Space –

1. **Portable Stage** – It was voted upon last meeting to order the “projector” if it was *rear displaying*. It turns out that what was thought to be the “projector” on the estimate was actually LED Display Panels that will be hung on the rear of the stage. The order was placed with Sweetwater and has since been delivered. Beccie and Kenny are planning a day to set everything up to make sure it is all there and finalize this grant.
2. **Electrical Upgrades in Park** – Electrical upgrades have been completed on the pond end of the park. The rest of this project is to be completed once the new bathrooms have been installed.

CDBG –

1. *Blighted Property* – Beccie had a meeting with the CDBG advisors that informed her that she did not have to advertise for the Environmental Survey, that letters need to be sent to different organizations/individuals that can complete the survey as the funds are already in place for the survey to be completed. Letters have been sent to those around the area that do an “Environmental Survey” for the property. In the meantime, Beccie is working with the circuit rider to complete a checklist that needs to be completed before demolition. This process can take anywhere from 8 to 12 weeks. An advertisement has been placed to be included in this week’s Republican for the release of funds, so the town can officially begin the purchase of the building.

Old Business:

Update on Security Systems – Installation of security system is complete. We are currently working out all of the little things that need to be completed.

Streetlight at Water Plant: They are coming to assess the location on Thursday of this week and will contact the Town Hall with what they believe would be best. The original person that Beccie spoke to put in a repair order, rather than an installation order. Beccie was able to speak to Potomac Edison today to get that corrected and had the installation request sent. They will be getting back to her.

Race/Flood Gate: Beccie’s meeting with the Director went really well. They were able to contact MULTIPLE State and Local Agencies that will be able to help us get the funding that we need to get the gate fixed. Beccie was given a list of four approved contractors to do the work and contacted each of them. She was then able to meet with 3 of the contractors, all of whom seem to be thinking that the issue resides inside of the stem base (the part above ground). She did receive estimates, and they are included to vote upon under new business.

Clutter on Kitzmiller Addition Alley: Beccie was able to speak with the owner of the lot along the back side of the alley. The owner asked Beccie to turn it over to code enforcement. Letters have been sent to the residents that surround the owner’s property from the Town. They have 14 days to start cleanup, then Code-Enforcement will be stepping in.

Intake Hose for Leafvac: The new parts for the leafvac were ordered and received. Kenny is planning to get it repaired this week. He and Beccie were looking at the schedule for leaf pick up and are looking at the second or third full week in October depending on leaf fall.

Savvy Citizen: Beccie found a Government Program that may work, that does not cost anything. It will be mass texting if this is something we would consider. She has a meeting later this week to get more information.

Dog on Main Street: Beccie was able to contact the owners of the dog on Main Street. They sent a letter to the Mayor and Town Council and asked that it be discussed in the executive session.

Grill in Park: The new grill was ordered and received. It will be installed in the spring.

Hall Divider for Thrift Shop: Beccie contacted the Facilities Director to see if this is something that can be done. He gave the official “Okay” for the project to be completed.

Storm Drains on E. Main: Kenny was able to clean out all of the storm drains along E. Main Street and straighten up the grates that were falling in. Kenny is also working on cleaning out all of the ditches throughout the town.

New Business:

Flood Gate Estimates: Beccie contacted Beitzel Corp., Min-Fab, Arnold Brother's Contracting, & Byco Enterprises to obtain estimates for the repairs. Estimates have been received from Beitzel and Min-Fab. ☐Beitzel- Provided a wage sheet. ☒Min-Fab- \$1,475.00

Councilmember Hawk motioned to accept the estimate from Min-Fab and allow them to do the work needed for the Flood Gate. Councilmember Brady seconded the motion. 4-0. Motion carried.

Fire Rated Shop Door: Since the maintenance shop was broken into, it was discovered how easily the door to the maintenance shop is manipulated into opening. A new door would be covered with ARP Funds. Beccie was able to research the doors to see what the options would be. ☐ CDF Door \$1,406.57 ☐ Home Depot \$1,188.00 ☐ Home Depot \$1,248.00

Missi Nesselrodt suggested the Town look into getting estimates from Glass Service of Cumberland and Glass Unlimited in Oakland. They have provided fire-rated doors for the Board of Education before and both companies install the doors themselves. Councilmembers all agreed this would be a better option.

Accumulated Park Funds: After having a discussion with Siera, it was discovered that the town has accumulated \$3,951 to be used for the park from previous grants that were granted to the town. Beccie and Siera discussed what the funds could be used for. Replacing the roof on the pavilion is unfortunately not one of them. It can, however, be used to add tables, waste bins, etc. Beccie researched a few of these items and went through the park to see what would be necessary. There are a few waste bins that could be replaced as they are broken. It also seems as though another convenient thing would be the installation of pet waste bins to encourage those who utilize the park to pick up after their pets. These two items have been approved through Siera to be covered by the funds.

Pet Waste Stations: ☐Muttbags.com ___ Single \$249.00 ___ Double \$435.00
☐ Discountplaygroundsupply.com ___ Single \$305.95 ___ Double \$599.95
☒ Walmart.com ___ Single \$229.77 ☒ Double \$389.98

Color Options: ☒Green ☐Black & White

Councilmember Stieringer motioned purchasing the Double Pet waste Stations from Walmart.com for the amount \$389.98 in the color green. Councilmember Hawk seconded the motion. 4-0. Motion Carried.

New Waste Bins: ☐ Northern Tool Equipment \$599.99 Colors: _____
☐ WebStaurantStore.com (Everything) \$539.00 Colors: _____
☐ WebstaurantStore.com (Separate Items) \$484 Colors: _____
☒ KirbyBuilt.com \$418.85 Colors: Green w/ Black Lid

Councilmember Stieringer motioned purchasing 4 Green Trashcans with black lids from Kirbybuilt.com to replace the three wooden trashcans that are currently still in the park and to have one extra. Councilmember Hawk seconded the motion. 4-0. Motion Carried.

Councilmember Concerns:

G. Michael Brady – The grate at the Top of Spring Street needs to be cleaned out. The one that goes across the road.

John Hawk – Nothing, but is there an update on the water? **Mayor Reckart** informed those in attendance that the County is testing the water daily and the Health Department is testing water in residential homes weekly. These reports are being sent to the Maryland Department

of Environment. They are currently working on a long-term solution, one in which there might be a new filtration system.

Becky Lipscomb – Per Phone Request – The light at the basketball court is out, can we get this fixed? Beccie will add it to Kenny's To-Do list. She was approached and asked if there was anywhere the town could put in a dog park. **Mayor Reckart** said this was brought up one other time by a previous councilmember. Unfortunately, right now there is no property that the Town owns that is large enough to be able to put one in. We can't put one at the school because the Town does not own the property.

Cory Stieringer – Nothing.

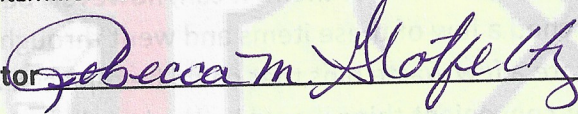
Councilmember Hawk motioned to adjourn the meeting at 7:47 PM. **Councilmember Brady** seconded the motion. 3-0. Motion carried.

Councilmember Hawk motioned to enter Executive Session at 7:50 PM. **Councilmember Brady** seconded the motion. 3-0. Motion carried.

Councilmember Lipscomb motioned to exit Executive Session at 8:09 PM. **Councilmember Brady** seconded the motion. 3-0. Motion carried.

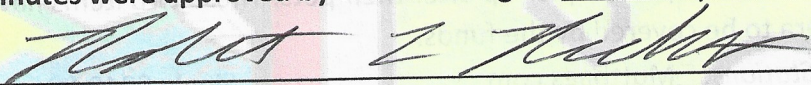
These meeting minutes were prepared by Kitzmiller Town Administrator, Rebecca M. Glotfelty on 10/28/2024.

Rebecca M. Glotfelty, Town Administrator

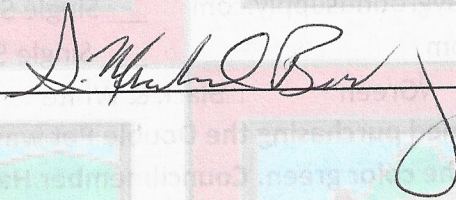


These meeting minutes were approved by the following on 10/28/24.

Robert L. Reckart, Mayor

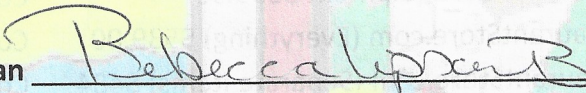


G. Michael Brady, Senior Councilman

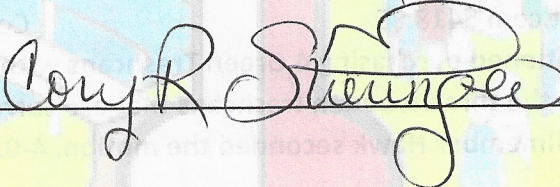


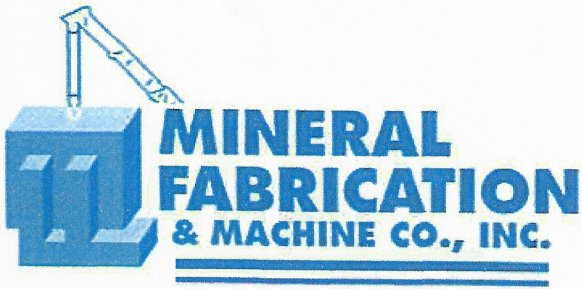
John Hawk, Councilman

Rebecca Lipscomb, Councilwoman



Cory R. Stieringer, Councilman





*Past Office Box 21
Keyser, West Virginia 26726*

General Contractor - Machine Work - Fabrication - Design Build Projects

September 5, 2024

To: Town Of Kitzmiller

RE: broken gate

Attention: Rebecca M. Glotfelty

Rebecca,

Mineral Fabrication & Machine Co., Inc. proposes the following for your consideration. To provide labor, tools, material & supervision to evaluate the interior damage of the Rodney Hunt hand operated gate that lets water in to the drainage structure. After the evaluation we can then give a quote for repairs.

Evaluate The Issue With Gate Total.....\$1,475.00

If you have any questions please contact me @ 304-788-5855

Sincerely,

Jamie James



333 Corporate Drive
Grantsville, MD 21536-3116
Phone: 301-245-4107 Fax: 301-245-4527

RATE SCHEDULE (Effective 1/7/2024)

Submitted to: Town of Kitzmiller
Rebecca Glotfelty
P.O. Box 607
Kitzmiller, MD 21538

M

<u>Labor Category</u>	<u>Regular Time</u>	<u>Overtime</u>	<u>Double Time</u>
General - Field	\$70.00	\$98.00	\$116.00
Project Supervision- Shop	\$90.00	\$126.00	\$149.00
Electrical - Field	\$76.00	\$106.00	\$125.00
Travel Time	\$76.00	\$106.00	



333 Corporate Drive
Grantsville, MD 21536-3116
Phone: 301-245-4107 Fax: 301-245-4527

RATE SCHEDULE (Effective 1/7/2024)

Construction & Hauling Equipment Rates

<u>Equipment Category</u>	<u>Per Hour</u>	<u>Per Day</u>
051 - Tractor/Trailer	43.00	40.00
053 - Tool Trucks	45.00	
054 - Flatbed Truck	80.00	
0545 - Rollback, Tandem	65.00	
059120 - Pole Truck	65.00	
059140 - Service Truck	55.00	
059151 - Water Truck 3000-5500 GAL		40.00
101 - Trailers-Tool & Cargo	20.00	
209706 - Water Pump 6"	5.00	
209712 - Water Pump, Electric 2"		60.00
302 - Power Pipe Threader		30.00
404 - Cement Mixers		65.00
405 - Power Trowel	27.00	
452 - Air Compressors, 125-199 CFM	60.00	
458 - Air Compressors, 1300 CFM	25.00	
5001041 - Generator 41-60 KW	30.00	
5001061 - Generator 61-80 KW	40.00	
5001081 - Generator 81-100 KW	50.00	
5001101 - Generator 101-150 KW	5.00	
5011 - Light Plants - 4000 Watt	10.00	
5012 - Light Plants - 6000 Watt	10.00	
5013 - Light Plants - 8000 Watt	5.00	
552 - Welders - Electric	10.00	
55301 - Gasoline Welders		80.00
55302 - Diesel Welders		



Here is your CDF Quote: QB-09366843

Quoted: 2024-09-19

Ships in 12 Business Days or Less!

Rebecca Glotfelty
+1-301-501-2434
kitzmd@shentel.net
Ship to: 21538 MD



Job Name: Maintenance Door Replacement

Total Price: \$1,997.27

Maintenance Door

Package Total: \$1,406.57 x1 \$1,406.57

Single Hollow Metal Door

\$389.00 x1 \$389.00

3'0" Width, 6'8" Height, 35-3/4" x 79-1/4" Actual Size, Polystyrene Core, Galvannealed, #4 Right Hand Reverse, 18 Gauge, Steelcraft Hinge, 161 Lock Prep

Door Fire Label

\$12.60 x1 \$12.60

APPLY 3 HOUR FIRE RATED LABEL TO DOOR - Door Prep

Single Hollow Metal Door Frame

\$170.00 x1 \$170.00

3'0" Width, 6'8" Height, 3 Piece Knockdown, 5-3/4" Depth, 4-7/8" Throat, 16 gauge, Galvanneal, Left Hand - Masonry Frame Assembly

Punch & Dimple Frame

\$47.25 x1 \$47.25

5-3/4" PUNCH & DIMPLE ASSEMBLY FOR MASONRY BLOCK (Includes 8 - Butterfly Anchors and 8 - 3/8" x 5" Flat Sleeve Anchor Bolts) - Frame Prep

Frame Fire Label

\$17.85 x1 \$17.85

APPLY 3 HOUR FIRE RATED LABEL & CLOSER REINFORCE FRAME - Frame Prep

Glass Kit Installed

\$271.00 x1 \$271.00

6" X 27" Metal Lite Kit, Grey, 1/4" Fire Glass, 180 Minute Fire Rated, Installed In Door - Door Insert

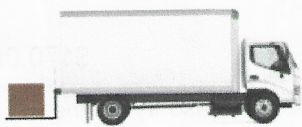
Hinges

\$9.50 x3 \$28.50

Non-Removable Pin, 4-1/2" X 4-1/2", Ball Bearing, 26D, (075049) - Hardware

Fire Rated Rim Exit Device	\$172.20	x1	\$172.20
36" Fire Rated Rim Exit Device, UL Listed "A" 3 Hour, Grade 1, Aluminum - Hardware			
Exit Trim	\$72.45	x1	\$72.45
EXIT DEVICE LEVER HANDLE WITH KEY - ENTRY - US26D - Hardware			
Filler Plate	\$5.25	x1	\$5.25
336Q 1-1/4" X 4-7/8" USP - FRAME STRIKE FILLER PLATE			
Filler Plate	\$3.15	x1	\$3.15
336A 1-1/8" X 2-1/4" USP - DOOR EDGE FILLER PLATE			
Closer	\$86.00	x1	\$86.00
Door Closer, Grade 1, (1-4), Aluminum - Hardware			
Kick Plate	\$42.00	x1	\$42.00
Kickplate, 8" X 34", US32D, (051954) - Accessories			
Weatherization Kit	\$89.32	x1	\$89.32
36"x84" Weatherization Kit: (36"x84" Weatherstrip, 36" ADA Threshold, 36" Door Sweep)			
Crate Charge			\$129.00
Estimated Processing Charge			\$56.19

Factory / Warehouse Estimated Freight Shipping to 21538 \$310.00



Common Carrier Estimated Freight Shipping \$310.00

You Saved \$351.64 With Standard Delivery

Terms & Conditions

To place order, please submit payment through our secure online payment form:

[LINKED HERE](#)

Special Order products cannot be returned.

Full Terms & Conditions can be found on our site at www.cdfdistributors.com

Quote Products	\$1,535.57
Estimated MD Tax	\$95.51
Estimated Total Shipping	\$310.00
Processing Charge	\$56.19

Total \$1,997.27

Remit to Address:
254 W Eastland Ave, Gallatin, TN 37066



We'll Beat Their Price!

On Equal Grade Material

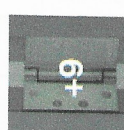
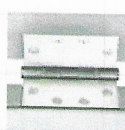
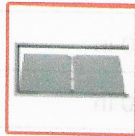


Top Rated

Armor Door

36 in. x 80 in. Fire-Rated Gray Left-Hand Flush Steel Prehung Commercial Door and Frame with Panic Bar and Hardware

★★★★★ (60) [Questions & Answers \(85\)](#)



Hover Image to Zoom

80

SPECIAL BUY **\$1188.00**



\$198.00/mo** suggested payments with 6 months** financing Apply Now

Buy More, Save More

Buy 4 **10% Off** Buy 8 **15% Off** Buy 16 **20% Off**

[Shop This Offer](#)

- Constructed from Galvalume Steel for Optimal Paint Adhesion
- Questions about this product? Call us at 1-833-333-2844
- Recommended for New Construction
- [View More Details](#)

Common Door Size (WxH) in.: 36 x 80

36 x 80

36 x 84

Door Handling: Left Hand/Outswing

Left Hand/Outswing

Right-Hand/Outswing

Pickup at Harrisonburg

Delivering to 22801

Ship to Store

Sep 20 - Sep 23
89 available

FREE

Delivery

Sep 23 - Oct 1
89 available

FREE

[Delivery Details](#)

*Herml Depot.
No window*

About This Product

The 36 in. x 80 in. Entrance Door comes ready to be installed with a welded steel frame. It comes complete with a commercial grade exit lever and entrance trim set, two 4-1/2 in. x 4-1/2 in. heavy duty spring hinges and one 4-1/2 in. x 4-1/2 in. heavy duty concealed hinge. The door and frame assembly is fire rated with a 1-1/2 hours fire rating. The door panel and frame are both made from galvanized steel to secure and protect your home or building. The frame is compatible with walls that have a thickness of 4-7/8 in. and can be used with new masonry and drywall construction when the wall is being built. It can also be installed into existing drywall rough openings. The frame comes complete with combination anchors for either masonry or drywall applications. Installation instructions, finishing guide lines and warranty information can be downloaded for your convenience in the info and guides section to the right.

Highlights

- Heavy duty steel door and frame provides long lasting durability
- Provides protection from the spread of fire (fire rated up to 90 minutes)
- Can be used in both interior and exterior walls
- Steel surface allows for easy painting for any color match
- Commercial grade hardware for additional security and long lasting durability
- 90 minutes fire-rated steel door frame and hinges provide a safety barrier
- Requires 82.125 in. H x 40.25 in. W rough opening for a secure fit
- Durable construction
- 1-year warranty
- For inquiries, please contact 1-833-333-2844 and our customer service team will be happy to assist you
- [Return Policy](#)
- California residents [see Prop 65 WARNINGS](#)

Product Information

Internet # 207153515

Model # VSDFRWD3680EL

Store SKU # 1001842859

Store SO SKU #1001842859

Additional Resources

[Shop All Armor Door](#)

From the Manufacturer

- [Specification](#)
- [Instructions / Assembly](#)
- [Warranty](#)
- [Installation Guide](#)
- [Return Policy](#)

Specifications

Dimensions

Actual Door Height (in.)	80 in	Actual Door Thickness (in.)	1.75
Actual Door Width (in.)	36 in	Door Height (in.)	80 in
Door Width (in.)	36 in	Nominal Door Height (in.)	80 in

Nominal Door Thickness (in.)	2 in	Nominal Door Width (in.)	36 in
Rough Opening Height (in.)	82.125 in	Rough Opening Width (in.)	40.25 in

Details

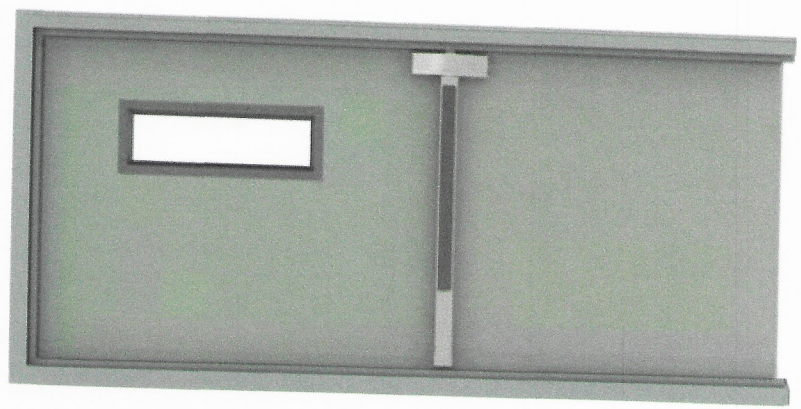
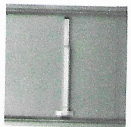
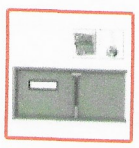
Bore Type	Single Bore	Color Family	Gray
Color/Finish	Gray	Commercial	Yes
Door Configuration	Single Door	Door Depth (in.)	1.75 in
Door Handing	Left Hand/Outswing	Door Type	Exterior Prehung
Features	No Additional Features	Finish Type	Steel Mill Primed
Frame Material	Steel	Hinge Finish	Steel
Hinge Type	Standard	Included	Handle Set, Hardware, Lockset
Material	Steel	Number of Hinges	3
Product Weight (lb.)	118 lb	Returnable	90-Day

Warranty / Certifications

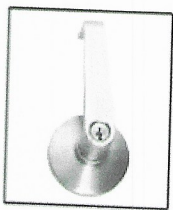
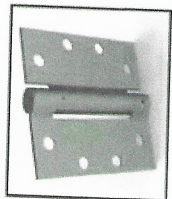
Energy Star Qualified	Not Qualified	Fire rating	90 minute
Manufacturer Warranty	1 Year Limited		

36 in. x 84 in. Gray Flush Exit with 5x20 VL Left-Hand Fireproof Steel Prehung Commercial Door with Welded Frame

★★★★★ (15) Questions & Answers (22)



Hover Image to Zoom



SPECIAL BUY **\$1248⁰⁰**

\$208.00/mo** suggested payments with 6 months** financing Apply Now

Buy More, Save More

Buy 4 **10% Off** Buy 8 **15% Off** Buy 16 **20% Off**

[Shop This Offer](#)

- Heavy duty steel which is ready to paint once cleaned
- 90 minute fire rated
- Interior/exterior use
- [View More Details](#)

Common Door Size (WxH) in.: 36 x 84

36 x 80

36 x 84

Door Handing: Left Hand/Outswing

Left Hand/Outswing

Right-Hand/Outswing

Pickup at Uniontown

Delivering to 15401

Ship to Store
Monday, Oct 7
79 available
FREE

Delivery
Unavailable

Have Questions? We're Here to Help.

Share Print

Home Depot w/ windows - what we have now -

About This Product

Heavy Duty Steel unit with 5x20 Vision Light (Polished Wire Glass), Exit Device and Commercial grade Lever Entrance trim Installed with Welded frame. Complete with 3x Commercial grade Spring hinges in a satin chrome finish. Equipped with a 90 min Fire and Smoke label. Manufactured with the highest quality galvalume steel which is READY to PAINT once the steel is completely cleaned. Even though it appears to be RAW Steel it is not. Frame is made for a wall thickness of 4-7/8 and has an overall frame depth of 5-7/8 used primarily in new masonry or drywall applications. The Frame is set in place before the wall is built. Frame comes complete with combination anchors for either masonry or drywall applications. Installation instructions, finish painting guidelines and warranty information are included with your order or can be downloaded for your convenience

Additional Resources

From the Manufacturer

- [Warranty](#)
- [Installation Guide](#)
- [Instructions / Assembly](#)
- [Return Policy](#)

Highlights

- Heavy duty steel to secure and protect your business or building
- Nationally recognized fire label
- Ready to install
- Heavy duty steel door and frame provides long lasting durability and carefree use
- Can be used in both interior and exterior walls
- Steel frame provides superior protection compared to normal wood jambs
- Commercial grade weather-stripping sold separately provides a weather tight seal (enter part # WSP3684 in the search bar)
- Commercial grade locking device and hinges for additional security and long lasting durability
- Satin smooth steel surface allows for easy painting for any color match
- Ships in 10 days or less
- [Return Policy](#)

Product Information

Internet # 302588041

Model # UWXVS3684L

Store SKU # 1002629905

Specifications

Dimensions

Actual Door Height (in.)	83 in	Actual Door Thickness (in.)	1.75
Actual Door Width (in.)	35.75 in	Door Height (in.)	84 in
Door Width (in.)	35.75 in	Nominal Door Height (in.)	84 in

Nominal Door Thickness (in.)	2 in	Nominal Door Width (in.)	36 in
Rough Opening Height (in.)	86.25 in	Rough Opening Width (in.)	40.25 in

Details

Bore Type	Single Bore	Color Family	Steel
Color/Finish	GRAY	Commercial	Yes
Door Configuration	Single Door	Door Depth (in.)	1.75 in
Door Handling	Left Hand/Outswing	Door Type	Exterior Prehung
Features	No Additional Features	Finish Type	Primed
Frame Material	Steel	Hinge Finish	Chrome
Hinge Type	Spring	Included	Lockset
Material	Steel	Number of Hinges	3
Product Weight (lb.)	130 lb	Returnable	90-Day

Warranty / Certifications

Energy Star Qualified	Not Qualified	Fire rating	90 minute
Manufacturer Warranty	1 Year limited		