

Date: April 13, 2021

Time: 7:45pm

Location: Town Office

Day of election there was a tie between G. Michael Brady and Rebecca Glotfelty.

Robert Reckart contacted Mike Llewellyn via email then via phone call to see what the Town needed to do.

Mike Llewellyn: "Board of Supervisors certify results. Turn over to Clerk (Katie Lucas) for recording in minutes. Council will meet next week at town meeting (April 26, 2021) to determine the next steps in electoral process."

Phone call was ended at 7:57pm

Robert Reckart
Shaun Anderson
Rebecca M. Glotfelty
G. Michael Brady
Theresa Harvey

April 2021

Town Meeting
Sign-In Sheet

Please answer the following question when you sign in:

1. Have you been exposed to COVID-19?
2. Are you or someone in your household waiting for a COVID-19 test results to come back?
3. Are you or someone in your household having symptoms of COVID-19?

If you answer N to all these questions you may enter the meeting.

If you answer Y to any of these questions, please leave.

Name:	Y/N	Y/N	Y/N	Temperature
Rebecca G.	N	N	N	97.8
Katie Lucas	N	N	N	97.6
Robbie Reckart	N	N	N	97.6
Dave Lipscomb	N	N	N	96.6
Sharon Anderson	N	N	N	97.0
Theresa Harvey	N	N	N	96.0
Rita Lambka	N	N	N	97.7
Mike Brady	N	N	N	97.2
Deputy Roth	N	N	N	97.7
Nancy Brady	N	N	N	96.6
Diane Kisner	N	N	N	97.8

Kitzmilller Mayor and Town Council
Monthly Meeting
April 2021

Date: April 26, 2021

Time: 7pm

Location: Kitzmilller School Building

In attendance Robbie Reckart, Mike Brady, Katie Lucas, Sharon Anderson, Becky Glotfelty, Theresa Harvey

Meeting called to order by Robbie Reckart at 7:04 PM

Open with prayer led by Sharon Anderson

Pledge to the flag

Approval of minutes March 2021:

Mike Brady motion to accept minutes from March 2021 Becky 2nd, 4-0.

Recognized guest: Rita Lambka, Dale Lipscomb, Nancy Brady, Diane Kisner, Deputy Roth

- Nancy- nothing
- Rita- nothing
- Dale-nothing
- Diane- library summer reading club will registration June 1st you will get a book and there will be activities. This will start July 1st through August 13th. We have summer reading club shirts for sale for \$6. This year we are starting something new for teens and adults: summer bird watching challenge in the park, registration will be June 1st you will receive a free tote, bird log, and be entered into the grand prize. This will go from June 1st to August 20th.
- Deputy Roth- Read reports from February-April. People have put complaints in about dogs. One on East Main St and West Main St. Becky brought up about Dakota Strawser driving the four-wheeler very fast up through Center St with the kids on the back no helmets or anything. Same with the vehicle they have.

Grants:

- Volleyball- we got the sign from project open space. Waiting to put everything out once we know the weather will stay warm. Robbie discussed it with the council and agreed to go ahead and set the volleyball stuff up.
- Ballfield- dugouts are painted. Katie is working with Mark Webber from the County and getting reimbursement in closing the grant. Grand end date is May 31, 2021.
- USDA- Dump Truck. Peggy Jamison is coming down Wednesday April 28th to start working on this grant with Katie. Peggy has asked that we have 3 quotes for the dump truck. We are working with local auto dealers in getting these quotes. We have one quote so far from Patriots.

Old Business:

- Oak trees- Toby will be going up to cut what he can then we will have somebody else come in to get the rest also waiting for the blooms to come out to make sure that we're cutting actual dead trees.
- Bulk day is set for May 24th and 25th.
- Lowe's cards- there are three Lowe's cards one for Toby one for Katie one for Robbie.
- Diane's flower bed is ready for Flowers Katie has cleaned up other flower beds and they will be up for grabs if any family or organization would like to adopt A flower bed to take care of. This we will put in a newsletter that they can contact Katie at the town office.
- Nancy Brady has started moving things into the former after school room, After School stuff has been moved to the upstairs of the community building.
- Federal stimulus package we are still waiting on the guidelines to be released.
- Election results- Mayor Robert Reckart- 58/ Council Members: G. Michael Brady-37, Rebecca Glotfelty-37, Diane Nye-Paugh-40, Justin Nesseroldt-19. Certified as a tie between two council member there will be a runoff election which we will set in new business.
- Homecoming- we have one food vendor D's Eat, if anybody else knows anyone who has a food truck and would be interested in coming down, please let Katie now. Prices of shirts went up \$2.00 so we will need to raise our prices \$2.00 to make anything. Katie has estimated \$2000 to be able to have 10 of each tank tops T shirts hooded sweatshirts hats blankets. Becky suggested maybe asking Beth about doing ice cream. Robbie asked about Geoff Tressler from backbone to come down and do the wings. Teresa Harvey asked about the old Gray tank tops that the town did years ago if we could do those this year. Becky suggested to ask Margie buckle if she would be willing to come down and do a photo booth. Katie will also be working on a special addition Newsletter for homecoming the beginning of July.

New Business:

- Town office radio - the County got each municipality a radio with the emergency covid fund that can be used to contact the 911 center, other municipalities, or taking a vehicle. They are looking to get more for each town.
- One day vaccine clinic May 8th at the former Kitzmiller school building contact Heather Berg For more information.
- Shentel cable agreement- we have to read this three times since it is a resolution this will be the first reading. Robbie read over the agreement. We will vote on this in June after the third reading.
- Election - set runoff election date. Mike Brady had read a letter conceding the election of April 13th, 2021 in the town of Kitzmiller and will not take part in the runoff election. He continued to thank the past and present Mayors and Council members for the last 24 years of service. He will be greatly missed. There will be no runoff election. The two council seats will be filled by Diane Nye-Paugh, and Rebecca Glotfelty. They will be sworn in at the next regular town meeting May 24th, 2021.

- Diane Nye-Paugh wants to remove the dryer race board out of the old afterschool room to take to the community building, Robbie suggests to just buy a new one because if she takes that one, we will have to replace it anyways but to wait on it until the building gets approved for after school to start. Wait until further discussions.
- Mayor's meeting - County commissioners came to talk about the new package for the covid relief. wanted to let all municipalities know there any project we may have to do and come up short on money to let them know and they may be able to help us out. These set of commissioners that we have had have been by far the best, Robbie said.

Mayor and Council:

- Theresa- 1) There is a hole in front of our house that needs filled badly. 2) in front of Amanda Armstrong's house there is a couch that is halfway out on the sidewalk and is hard to walk by, I figure they are waiting for bulk day but can we have them move it until then. Yes. 3) the wall behind our house should we move any of the rocks or just wait. Robbie said he is waiting to hear back from the county on how to handle it.
- Mike- nothing
- Sharon- dogs on East Main St (let the Deputy Roth know)
- Becky - speeding down Centre st (let the Deputy Roth know)

Mike motion to adjourn the public meeting at 8:13pm, to go into Executive session, Becky 2nd, 4-0.

Executive session at 8:14pm Mike motion, Becky 2nd, 4-0.

Executive session end 8:25pm, Mike motion, Sharon 2nd, 4-0.

Robbie

Sharon Anderson

Michael Pugh

Anneisa Henry

D. Tyte

Kitzmilller Mayor and Town Council
Monthly Meeting Agenda
May 2021

Date: May 24, 2021

Time: 6:30pm Public Meeting / 7pm Town Meeting

Location: Kitzmilller School Building

In Attendance: Robbie Reckart, Mike Brady, Theresa Harvey, Sharon Anderson, Katie Lucas, Diane Nye-Paugh

Public Meeting

Open for discussion at 6:30pm on the USDA Grant for a replacement dump truck with snowplow.

The town has two quotes to go off still need one more. Robbie read over all the quotes.

Delhi's Ford for F350 \$77028.00 / F450 \$78210.00

Patriots Dodge 3500 \$70315.00

Public meeting closed at 7pm.

Meeting called to order by Robbie Reckart at 7:01pm

Open with prayer led by Sharon Anderson.

Pledge to the flag

Robbie sworn in Diane Nye-Paugh. Rebecca Glotfelty was not here to be sworn in, will get her June meeting.

Approval of minutes from April 2021

- Mike motion to accept the minutes from April 2021, Theresa 2nd, 4-0.

Recognized Guest: Rita Lambka, David Paugh

- Rita- Wanted to thank the guys for the bulk day pick up
- David- Nothing

Grants:

- USDA- had a public meeting for this tonight.

Old Business:

- Federal Stimulus Package- email gave Robbie a quick review on what they could use the money for Robbie is still read it. He will be setting up some meetings with some of the county people once they know more as well.
- Oak Trees- Toby's going to work on them after bulk day
- Homecoming- Beth Ashby is going to be setting up in the little league booth since they will not be there, she will be set up all day and evening selling food and ice cream. \$400 for Janice Ray band that will play from 12-3:30. \$600 for inflatables he's

bring 3 big ones. Need to get ahold of Lauren Hawk to see what he wants to do for the horse shoes, and ask Jimmy Hinebaugh if he wants to do Corn Hole. If Jimmy does not Diane said she would. Diane Nye-Paugh asked about the well connection money, she was thinking if we could use that money to create a ninja course for the kids? Diane will email Ann and cc Katie in it.

- One day vaccine clinic had 12 people. June 5th will be the next one at Katie's office.

New Business:

- Warren Weeks gave a quote for getting the basketball court sealed. \$627.00 It has never been done before then we will repaint the lines on it. Just add it into the budget under Sealing.
- Paving through town, Robbie got a quote from the county.
 - West Main from 2nd st to the school \$26,000.00 (milled first)
 - Center St from office to the big turn \$21,120.00
 - East Main St from intersection to the firehall \$8,820.00 + \$1260.00 = \$10,080.00
 - Everything thus far costing around \$57,200.00

(Diane Nye-Paugh asked if we had the money to do this all or would we need to do it in sections. Storm water drains down church st bad. Robbie is thinking that can be fixed with the covid money we are getting. Paul from the county would have to come down and help with that. Robbie explained whatever money we use out of the contingency from the budget that's it we don't want to use it all because that's a confront in case there is an emergency with something. Theresa asked if we could patch it to help it hold for awhile longer. Katie also said that in front of Anna's house on Park st the county need to come back and fix that hole they dug up. Theresa said there is a spot in front of her house too. Robbie will let the guys know and get prices on the milling for West Main St.)

- Heather Berg would like to hang a sign on the fence at the ball field that helps to prevent underage drinking in teens. Yes that is fine, after ball season is done.
- Robbie read the 2nd reading of the agreement with Shentel.
- School rentals- should we open the kitchen back up since head start is not cooking in there right now? Carol Ann does start Hot Meals June 2nd.
 - Theresa motion to reopen the kitchen to renters, Mike 2nd, 4-0
- Resolution read to join in with municipalities for circuit rider and code enforcement officer's budget.
 - Mike motion to accept this resolution, Diane 2nd, 4-0.
- Final report- April Robbie went over that Katie is going to start bringing these copies to the meetings for everyone to have.
- High grass- Stephanie White has had many changes last year in the fall to cut her grass and never did because winter hit. Now it is May, and her grass is still not cut. Robbie suggested that we send her a letter for high grass notice.

(David Paugh- wanted to let us know that since Beth has put her shop in he has noticed a lot more vehicles coming across the bridge very fast, we will let Office Virt's know and he may be able to come down and do more patrolling.)

Mayor and Council:

- Sharon- nothing
- Mike- nothing
- Theresa- 1. Kristen is still parking in the middle of the road at her house on state St. 2. Hole beside my house if the guys can fix it.
- Diane- ally way between Oak St and Spring St needs something done with it before we completely lose it, and the ditch is bad to.

Mike motion to adjourn regular town meeting at 8:05pm, Sharon 2nd, 4-0.

Theresa motion to go into executive session at 8:06pm, Sharon 2nd, 4-0.

Theresa motion to come out of executive session at 8:25pm, Sharon 2nd, 4-0.

Pat = Rabbit
Shawn Anderson
D. Ho - H
Alicia Hawley

Kitzmilller Mayor and Town Council
June 2021 Meeting Minutes

Date: June 28, 2021

Time: 7pm

Location: Kitzmilller School Building

In Attendance: Robbie Reckart, Theresa Harvey, Sharon Anderson, Rebecca Glotfelty (Zoom), Diane Nye-Paugh, Katie Lucas

Meeting called to order at 7:01pm by Robbie

Open with prayer led by Robbie

Pledge to the flag

Approval of minutes May 2021:

- Theresa motion to accept the minutes from May meeting 2021, Sharon 2nd, 4-0.

Recognized Guest: Rita Lambka, Dale Lipscomb, Mike Brady, Bob Anderson

- Rita- On W. Main St, the James grass is high they do have water and electric shut off to it now, so they still need to cut their grass. Also, Tammy Whitacre wanted us to know the alley way behind her house that we put money into so Charles could bring his camper up and get into his property has not been touched and Bobby Lee has a hunting blind up in the middle of it so no one can get through. She said it had not been plowed during the winter months either.
- Dale- picked up some board that blow off the top of the church (museum) that need to be placed back on.
- Bob- nothing
- Mike- nothing

Grants:

- USDA- Robbie should be getting a 3rd quote this week, then we will be able to finish that paperwork and get it turned in.
- Community Legacy- they have some money that we can use, so Robbie sent in measurements for to get all sidewalks done along West Main St. Looking at around \$170,000.
- Garrett County Commissioners grant- we put together a letter for the county that has some POS (type) project money. The total cost is \$3950.76 to get the pond refurbished, benches, flower bed boards, and picnic tables. Normally with POS money the towns must pay 10% of the total cost. Mark Weber called Katie and let her know if she rewords it to General Obligation bond funding for Local Parks and Playgrounds Infrastructure the town will not have to cover the 10% cost it will all be taken care of.

Old Business:

- American Rescue Plan- Linda Lindsey came down and helped katie get everything turned in that we were supposed to now we are just waiting for the money and still need to know more details in what we can and can not spend it on. We will be getting the money through CDBG Kecia, since we are a non-entitlement community. We know we can do something for nonprofits in town, give money to the employees, and money to businesses in town. Mike brought up about maybe being able to use it for the museum to get heat and cooling in there to help keep the stuff good. It is something worth looking into.
- Oak Street Trees- Katie will call the power company and see if it is their lines that are in the way.
- Homecoming- finishing up everything just have the firework permits to finish up and get the check sent to the WV fire marshal. Katie also let council know about helping during the homecoming.
- Paving- Robbie got a quote for milling west main st before paving it. \$16,212.00. He went over the other numbers that we had for just paving project. We can put the paving in the budget for this year whether we use it or not is up to us. Diane asked if we do pave this year when will it start. Robbie said Paul from the county said it would be August or September so towards the end of their season of paving. Also, Robbie will make sure we are just on the list as last so we do not interfere with anyone else and will call the milling guys as well. Everyone suggested to put it in the budget and if we use, we do if we do not it can go onto the next budget.
- Diane wanted to let everyone know that the Park sign looks good now that its back up. The guys did a good job.

New Business:

- Budget- went over budget. We are going to add in the paving cost to have in there incase we decide to proceed with paving this year.
 - Diane motion to accept the FY 2021/2022 in addition adding in the paving costs, Becky 2nd, 4-0.
- Last reading of the Shentel agreement.
 - Becky motion to accept the Shentel Agreement for 15 years, Theresa 2nd, 4-0.
- Financial Report- Robbie went over the financial report for the month of May 2021. We were in the green that month. This is a standard report that we will be handing out every month now at the meeting.
- Moving back to the office for the town meetings. We think we are good to move back to the office for our town meetings. Next Town meeting will be July 26, 2021, at the Town Hall.

Mayor and Town Council:

- Diane- lights in the park are out but one. Someone was walking in the park and did not see something and feel (but not suing) but we need to get the lights taken care of.

Also am going to work on getting a list together for things that need done in town.
Going to go around and ask residents and other organizations if they notice anything.

- Sharon- no
- Becky- no
- Theresa
 - Kitzmiller Park was dirty when the church had the community evening last Friday. The tables had stuff on them, and the trash cans still had someone else's trash in them. Why are we charging the church rent for the park when it is open to the community? (Katie did not know it was going to be an open to the community event, if she had known she would not have told Kara Lyons she had to pay (Which she did not) but if it is for church member use only, they have to pay. If it is open to the community then they do not but they still need to sign the paper for rental)
 - Barb Lucas trash can if still broken
 - Speeding on West main st. Is there anything we can do like put the stop sign back in? We could put it back in but it still wont stop everyone there is nothing we can do we looked at putting in speed bumps but we can not because of the insurance company and we cant enough a full time town cops.
 - Neighbors are burning fires that are coming into my house is there anything about the fires we can do
 - John Hesse house the bushes need cut back
 - Park beside the post office is bad needs cleaned
 - Rock wall at Theresa house is it going to be fixed before we put out house on the market. Robbie spoke with the County Engineer just waiting for his workload to make time for us. If she wants the town can pay someone to come down and look at it but it will cost us.
 - The hole in front of Anna Hinebaugh house if the Public Utilizes going to come down and look. Yes, Katie is calling.
 - Volleyball date to start volleyball teams will be August 16th. Can we put in the July newsletter?
 - Complaint box at the office
 - Town council added to Facebook as administrator to help with adding stuff to the towns page.

Theresa motion to adjourn the town meeting at 8:35pm, Sharon 2nd, 4-0

Theresa motion to go into executive session at 8:36pm, Diane 2nd, 4-0

Theresa motion to come out of executive session at 9:46pm, Sharon 2nd, 4-0.



Sharon Anderson



Theresa Harway