

Mayor & Town Council Monthly Public Meeting

Date: Tuesday, May 28th, 2024.

Location: Kitzmiller Community Building

Time: 7 PM

In Attendance:

- | | |
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| ✓ Mayor Robert Reckart | ✓ Councilwoman Becky Lipscomb |
| ✓ Councilman G. Michael Brady | ✓ Councilman Cory R. Stieringer |
| ✓ Councilman Johnny Hawk | ✓ Town Clerk Rebecca Glotfelty |

Meeting called to order at 7PM by Mayor Reckart. Followed by opening prayer by Rita Lambka. Pledge to the flag, led by Mayor Reckart.

Councilman Mike Brady motioned to accept the meeting minutes from Tuesday, April 3rd, 2024. Councilman Cory Stieringer seconded the motion. 4-0. Motion Carried.

Recognized Guests:

Connor Norman – Garrett County Business Development – Presented the Garrett County Impact Report. *Copies are available at Kitzmiller Town Hall or online at:
<https://www.garrettcountymd.gov/community-development/business-development/news/2024-05/business-development-releases-economic-and>. It was brought to the county's attention that Garrett County is one of the first counties in the country to begin the "World Broadband" role out. Garrett County is beginning their housing & business development this FY on the Northern in of the county, only to begin bringing better things to the county. The way they look at county growth is if the municipalities do well, the county does well.

Justin Nesselrodt – Resident – Asked if there was something going on with the mower. The lines it is making look like there is a bent blade or the deck is not level. It looks bad. Councilman Brady asked Beccie to call Dale at Pleasant Valley Repair to come to look at the deck.

**Also, in attendance with nothing to add was Rhonda Sisler, Dale Lipscomb, Rita Lambka, Sharon Paugh, & Missi Nesselrodt. **

Grants:

USDA – Dump truck – Beccie received an email that new dump truck was on the assembly line beginning yesterday (5/27/2024)

Community Parks & Playgrounds – Bathrooms – After contacting the place about the prefabricated restrooms and looking at the prices of (\$150,2501 & \$235,840) it was ruled out that the prefabricated restrooms were a no go. Siera & Beccie are finishing up bid packets to be able to put the entire demo/replacement out for bid.

Project Open Space – Portable Stage – Order Invoices have been received. There has been a hold placed on the order, due to final processing of the funds.

CDBG –

1. Blighted Property – Peggy & Beccie are currently working on Bid Packets, to be ready when we get the approval to send them.
2. Window & Floor Replacement at Community Center – Application is pending.
3. Community Legacy – Redo the Façade to the Community Center (Redoing the porch & painting the front of the building.)

Old Business:

Update on Security Systems – Dave is working on programming the key fobs & setting up the schedules to show Beccie how to effectively use the system.

Gutters at Library – Have been completed.

Letter to Property Owner – Letter has been sent. Once a response is received, we will go from there.

Potholes – Kenny has been working on filling in the potholes around town.

Water Issue – Beccie has been working with the county and the state department of the environment to be sure that the water issue is being addressed. They both have assured her, that they are working diligently to find the issue (which they believe is a leak) and to resolve it entirely. The state advised Beccie, that although the smell is undesirable, it is encouraged to make sure that residents are using their water on a daily basis to prevent the buildup of the odor in their waterlines.

New Business:

Member Visit from Insurance – After the visit from LGIT, our insurance carrier, there were a few recommendations made.

- First would be a Monthly Park & Playground Safety Checklist. This ensures that all playground equipment is checked to ensure the safety of its visitors. Although the town already does this, a signed off paper copy signifies that it is being completed. Beccie and Kenny have reviewed the checklist, and both have agreed that they will alternate months on checking the equipment.
- Second a seatbelt policy was recommended to be inserted into the new personnel policy. Although it is Maryland State Law, it is advised that the Town should have one in the personnel policy.
- Third LGIT has Public Official Resources. This, especially for new members, is really neat. A booklet has been provided for each member of the council/staff.
- Finally, the playground across the street *Harrison Hanlin Park*. It was recommended that we get more mulch for that playground, as there are some parts of the playground that are showing, that shouldn't be. A higher edge between the playground space and the walkway would ensure that it wouldn't go onto the walkway. To give us a general idea of how much it would cost, Beccie was able to reach out to Iron Horse Logging to get an estimate as to what it would cost to get the amount of mulch needed to accommodate the recommendation of the insurance company. Estimates are included.

Circuit Rider Program & Approval of Resolution – The circuit rider program is offered through Garrett County Community Action. The circuit rider is the person who processes our grants for us. This program is essential for our community as we depend on grants to help us get the things that we need. Passing of Resolution 2024-03.

Senior Councilmember Brady motioned to pass Resolution 2024-03 in support of the circuit rider program. Councilmember Hawk seconded the motion. 4-0. Motion carried.

Councilmember Concerns:

G. Michael Brady – Was wondering if there was an update on the Electrical Upgrades on the lower end of the park. **Mayor Reckart** said that he was meeting with a contractor about doing the work. The contractor said it may be easier to install a new “drop service” once the new restrooms are built, so we have a place to have an electrical box.

John Hawk – Nothing.

Becky Lipscomb – Asked how the flowerbed thing at the park works. Beccie explained to her that flowerbeds are a onetime fee of \$10 plus the signage that the family/representative would like placed. It is to be maintained by the representative. There are some places already dedicated in the park without signage, but Beccie would be more than willing to meet with whoever it is to show them what options they have.

Cory Stieringer – Nothing.

Councilmember Lipscomb motioned to adjourn the meeting at 7:36P. Seconded by Senior Councilmember Brady. 4-0. Motion carried.

Councilmember Stieringer motioned to enter executive session at 7:39P. Seconded by Councilman Hawk. 4-0. Motion carried.

Councilmember Lipscomb motioned to adjourn executive session at 7:50P. Seconded by Councilman Stieringer. 4-0. Motion carried.

These meeting minutes were prepared by the Town Clerk, Rebecca M. Glotfelty on 06/24/2024

Rebecca M. Glotfelty, Town Clerk

These meeting minutes were approved by the following on 7/22/24:

Mayor, Robert L. Reckart

Senior Councilman G. Michael Brady

Councilman Johnny Hawk

Councilwoman Rebecca Lipscomb

Councilman Cory R. Stieringer

May 2024