

Mayor & Town Council Monthly Public Meeting

Date: Monday, November 25th, 2024. **Location:** Kitzmiller Community Building **Time:** 7 PM

In Attendance:

- ✓ Mayor Robert Reckart
- ✓ Councilman G. Michael Brady
- ✓ Town Clerk Rebecca M. Glotfelty
- ✓ Councilwoman Becky Lipscomb
- ✓ Councilman Cory R. Stieringer
- X – Councilman John Hawk

Meeting called to order at 7PM by Mayor Reckart. The opening prayer was led by Nancy Brady followed by the Pledge of Allegiance.

Councilman Brady motioned to approve the meeting minutes from Monday, October 28th, 2024, with a few spelling corrections. Councilman Stieringer seconded the motion. 3-0. Motion carried.

Announcements: Kitzmiller Lions Club will be holding their Annual Light Up the Park Celebration on Sunday, December 1st, 2024, at 7PM. Last year they were able to provide 44 trees to decorate and ended up having to decorate about 8-10 trees the day prior to the ceremony. This year they were able to provide 56 trees which all have been spoken for.

Recognized Guests:

Karen F. Myers – DCL 100th Anniversary Celebration. – Karen provided all who attended with an agenda for the upcoming events for the next year that are planned for the DCL 100th Anniversary. She asked the council if they would be willing to display flags for the celebration if they were provided, and everyone seemed to agree that we would be willing to do that. Karen also informed the council that there is a website where all of this information can be accessed. It is DCL100.com. She also wanted to put the idea out there that she would love to see each municipality participate in the “Boat Parade” by having a “Boat Float”

Dept. Zach Virts – GC Sherriff’s Department. – Virts presented the report for October 2024 which consisted of 3 patrols, 1 incident, and 1 special assignment.

Nancy Brady – Resident & Operator of Thrift Shop – Informed the council that the Thrift Shop applied to be a 501(C), which is a non-profit. In order to do so, they had to come up with a “Charter” for the organization as well as a mission statement. They are currently waiting to hear back on that. The Thrift shop brought in \$411 and spent \$800 on a new Community Tree and decorations. They were also able to donate the Fire Department \$500, Little League \$100, The Veteran’s Day Committee \$100, and Kitzmiller Learning Cooperative \$100. The Thrift Shop will be sponsoring the Photo Booth at Old Fashioned Christmas.

In attendance with nothing to add: Dale Lipscomb & Sharon Paugh.

Grants:

USDA – *Dump truck* – Modifications are still being completed by J&J. Supposed to be completed by the end of December.

CDBG –

1. *Blighted Property* – Beccie was advised that she needs to get a purchasing agreement from the two sisters that are on the deed with Bernadine, and she is working on accomplishing that. – We currently have **TWO** estimates for the Environmental Impact Survey, and we are waiting on one more to vote on this. We do have **THREE** Historical Surveys to vote on. This will be in NEW Business.

2. Kitzmiller is now Eligible for CDBG funding, that is for more than just "Special Projects."
ARP – This grant gave us \$234,655.78. We have used \$73,317.52. We currently have \$43,262.00 budgeted for other projects. The remaining total that still needs to be budgeted is \$118,076.26.

Old Business:

Streetlight @ Water Plant: At the meeting, Potomac Edison said that they would contact Beccie when they were coming to install the light, and they still have not contacted her. She will be reaching out to them tomorrow.

Community Information Texting: David Middleton is still working with his advisor to see if Kitzmiller is able to be added to their plan.

Fire Rated Shop Door: At the last meeting it was decided to go with Glass Service of Cumberland. Beccie reached out to them to see when they would be coming to install the door, and they have us on the schedule for next week.

New Business:

Accumulated Park Funds: We have \$1,315.77 left. There are 3 benches in the park that need to be replaced due to weather or damage. KirbyBuilt has them on sale. This was tabled from the last meeting until Beccie was able to find out what type of mounting system was on the benches. KirbyBuilt quoted the following:

☒ 6ft Benches -In Ground Mount or -Surface Mount at \$408.85 ea. 3 = \$1226.55 + Shipping

☐ 4ft Benches -In Ground Mount or -Surface Mount at \$308.85 ea. 4 = \$1235.40 + Shipping

Councilman Stieringer motioned to purchase a total of 4 of the 6ft benches since there is a bench that is going to need replaced soon. Councilwoman Lipscomb seconded the motion. 3-0. Motion Carried.

Color Options: ☐ Black ☐ Brown ☒ Cedar ☐ Tan ☐ Green ☐ Gray

Councilwoman Lipscomb motioned to get the benches in cedar. Councilman Brady seconded the motion. 3-0. Motion carried.

Blighted Property Historical Recordations Estimates:

☒ Heberling \$5,228.98 ☐ Goodwin & Associates \$15,994.68 ☐ EAC/A \$20,327.40

Councilman Stieringer motioned to accept the proposal from Heberling & Associates, LLC for the Historic Recordation for the Union Street Property. Councilwoman Lipscomb seconded the motion. 3-0. Motion carried.

Community Building Roof Repair (Above Steps): After noticing the roof above the steps is leaking to the point where there is ice built up behind the door in the wintertime Beccie realized this could be an issue for those who rent the building and for the acceleration to the deterioration of this building. William Bircher who stated that he is licensed and insured to perform handyman work. Beccie asked William to get her an estimate to repair the roof. Bircher provided an estimate for labor and a separate estimate for materials from C&N Metals that we may be able to get cheaper as we are a municipality. William's estimate is \$300 PLUS \$484.89 from C&N Metals = \$784.89. Is this something that we would be interested in doing?

Councilman Brady motioned to accept the estimate for G.S.W to do the roof work on the community building. Councilman Stieringer seconded the motion. 3-0. Motion carried.

***Nothing further to be discussed. ***

Councilmember Concerns:

Senior Councilman G. Michael Brady – Stated that the grate at the end of Spring Street @ the Top of the hill still has not been cleaned out.

Councilmembers Stieringer & Lipscomb have nothing to report.

Councilman Brady motioned to adjourn the meeting at 7:51PM. **Councilwoman Lipscomb** seconded the motion. 3-0. Motion carried.

Councilman Brady motioned to enter executive session at 7:53PM. **Councilman Stieringer** seconded the motion. 3-0. Motion carried.

Councilman Brady motioned to approve Employee Christmas Bonuses. **Councilwoman Lipscomb** seconded the motion. 3-0. Motion carried.

Councilman Brady motioned to approve the budget for the remaining ARP funds. **Councilwoman Lipscomb** seconded the motion. 3-0. Motion carried.

Councilwoman Lipscomb motioned to exit executive session at 8:22PM. **Councilman Stieringer** seconded the motion. 3-0. Motion carried.

These meeting minutes were recorded, prepared, and completed by Kitzmiller Town Administrator, Rebecca M. Glotfelty on 11/27/2024.

Rebecca M. Glotfelty, Town Administrator

Rebecca M. Glotfelty

These meeting minutes were approved by the following on 11/27/25

Mayor Robert L. Reckart

Robert L. Reckart

Senior Councilman G. Michael Brady

G. Michael Brady

Councilman John Hawk

John Hawk

Councilwoman Rebecca Lipscomb

Councilman Cory R. Stieringer

Cory R. Stieringer