

# Mayor & Town Council Monthly Public Meeting

**Date:** Monday, January 22<sup>nd</sup>, 2024. **Location:** Kitzmiller Community Building **Time:** 7 PM

## In Attendance:

- ✓ Mayor Robert Reckart
- ✓ Councilman G. Michael Brady
- ✓ Councilwoman Theresa R. Harvey
- ✓ Councilman Michael Hechmer
- ✓ Councilman Cory R. Stieringer
- ✓ Town Clerk Rebecca M. Glotfelty

Meeting Called to Order by Mayor Reckart at 7PM.

Open with Prayer & Pledge to the Flag Led by resident Nancy Brady

## Approval of Minutes:

Councilmember Brady motioned to approve the meeting minutes from the October 2023 Meeting, with Councilmember Harvey seconding the motion. 4-0. Motion carried.

Councilmember Brady motioned to approve the meeting minutes from the November 2023 meeting, with Councilmember Harvey seconding the motion. 4-0. Motion carried.

## Recognized Guests:

*Dale Lipscomb – Museum Curator* – Announced that he was given a picture of Potomac Manor, and he framed it and put it in the museum.

*Nancy Brady – Resident/Operator of Thrift Shop* – The thrift shop was able to help with several December projects. They sponsored the Photo Booth for Old Fashioned Christmas for \$400, they donated \$225 worth of gift cards for the Winners of the Light Contest and were able to get the out-of-town judges gift cards totaling \$65. The thrift shop was also able to help with the funeral dinner for Tine Paugh with the help from the Kitzmiller Fire Department, for 75 people with the total being spent was \$400. The thrift shop will be closed until March, and we will not be accepting donations at this time.

*Rita Lambka – Resident* – Rita asked if it were possible for the town to plow the parking lot at the Assembly of God Church. **Mayor Reckart and the council** all agreed that this will be voted on and will be in New Business.

*Justin Nesselrodt – Resident* – Justin asked why the entire sidewalk in front of the Coal Bucket hasn't been getting shoveled. **Mayor Reckart** stated that he wasn't exactly sure but will confirm with Kenny. Justin then asked about cinders being placed on the roads. **Mayor Reckart** informed Justin that the tire on the bobcat blew out, so we were waiting for the new ones to come to be able to have them all replaced, which would be Wednesday of this week.

*Missi Nesselrodt – Resident* – She just wanted to inform the Mayor and Town Council that she is very displeased with how the plowing has been being done.

## Grants:

USDA – Dump truck – New Estimates, in new business.

Community Parks & Playgrounds – Restrooms at Park – Beccie and Siera are finalizing bid packets.

Project Open Space – Portable Stage – \$30,000.00 – Beccie and Siera are working on comparing three different companies for the portable stage. Since we are looking for one with a roof apparatus, one has responded that they are not currently taking on any roof structures (TheStageDepot.com). We are still waiting to hear from the other two companies (schooloutfitters.com & stagedrop.com).

LPPI – Electric in Park – No Updates

CDBG –

1. Blighted Property – Still waiting to hear from the National Historical Society to see what they have to say about the property. We do know that Cindy Stone was able to obtain more money for us to use due to having to hire a Building Inspector to come to assess the building.
2. Window Replacement at Community Center – Application was submitted but was pulled by Cindy Stone after the MD PACE meeting. Cindy said it would be in the best interest of the town to add the price of the flooring to this project, so we could do both projects all at once.

#### **Old Business:**

Spring Street Storm Drainage – Johnny is waiting to hear back from the county engineer about meeting with him to see what all needs to be completed for this.

Update on Security Systems – Currently working on the installation of the security system at the school. Jason King, the County Building Superintendent, placed the job on hold until he and Dave from Maxx Tech Services, LLC had discussed what systems would be installed.

#### **New Business:**

New Truck Estimates – The town received two estimates on the truck bid. An estimate of \$102,640 from Diehl's Ford in Accident. The other estimate was received from Team One of Oakland in the amount of \$90,860. Diehl's Ford can guarantee the delivery of the vehicle, but Team One cannot at this point in time. **Councilmember Hechmer motioned to Accept the bid from Team One if they are able to get the vehicle. If Team One cannot get the vehicle in a timely manner, then we should accept the bid from Diehl's ford. Councilmember Brady seconded the motion. 4-0. Motion carried.**

Driveway on Race Street – Johnny's Estimate – A resident on Race Street is having issues with the race washing out their driveway. When he contacted the Town Hall about this issue, the resident had already been in contact with Johnny Hawk, with Hawk Excavating. Beccie reached out to Johnny to see if he was able to put together an estimate for the job. Johnny sent the town an estimate in the amount of \$6,500 to fix the driveway the way it needs to be fixed. Councilmembers decided to table the discussion, due to the reaction of a few residents in attendance.

April Meeting – Lions Club is hosting an event at the school on Monday, April 22<sup>nd</sup>, 2024. Can we move April's meeting to Tuesday, April 23<sup>rd</sup>, 2024?

**Councilmember Harvey motioned to move April's Meeting to Tuesday, April 23<sup>rd</sup>, 2024. Councilmember Hechmer seconded the motion. 4-0. Motion carried.**

May Meeting – The Town meeting for May falls on Memorial Day (Monday, May 27<sup>th</sup>, 2024). Can we move May's meeting to Tuesday, May 28<sup>th</sup>, 2024?

**Councilmember Harvey motioned to move May's Meeting to Tuesday, May 28<sup>th</sup>, 2024.**

**Councilmember Stieringer seconded the motion. 4-0. Motion carried.**

Thriving Communities Program - \*Letter from Siera Wigfield. \*

**Councilmember Brady motioned to accept that Kitzmiller apply for the Thriving Communities Program but asked that Beccie confirm the fiscal Year with Siera. Councilmember Stieringer seconded the motion. 4-0. Motion carried.**

Town Elections – Primary if Needed will be held on March 25<sup>th</sup>, 2024. General Election will be held on Tuesday, April 9<sup>th</sup>, 2024. Seats that are up for election are Theresa Harvey's Seat and Michael Hechmer's Seat. Letters of Intent to run for council and Letters of recommendation are due by 7P on 03/12/2024.

**Councilmember Harvey motioned to accept the dates of the elections. Councilmember Hechmer seconded the motion. 4-0. Motion Carried.**

Times and Judges? Last year we did 10A to 7P. The judges were Carol Ann Matthews (Supervisor), Barb Coleman, & Dale Lipscomb, with Nancy Brady as back up.

**Councilmember Hechmer motioned to accept the time and the judges for elections.**

**Councilmember Stieringer seconded the motion. 4-0. Motion carried.**

Plowing the Kitzmiller Assembly of God Church Parking Lot – **Councilmember Hechmer motioned for the town to plow the parking lot at the Assembly Church. Councilmember Harvey seconded the motion. 4-0. Motion carried.**

PACE Reception Recap – Presented by Mayor Reckart – Mayor Reckart presented the following projects at the MD PACE Meeting:

- Kitzmiller Community Center (School) – Flooring in the Cafeteria/Gym, New Windows, & New HVAC System
- Refreshing the Outside of the Visitor's Center (Coal Bucket) – Porch Repairs & Outside façade of the building.
- Maintenance Storage Building – To have a secure place to store our outdoor equipment & to have a dry place to store winter abrasives.

**Councilmember Concerns:**

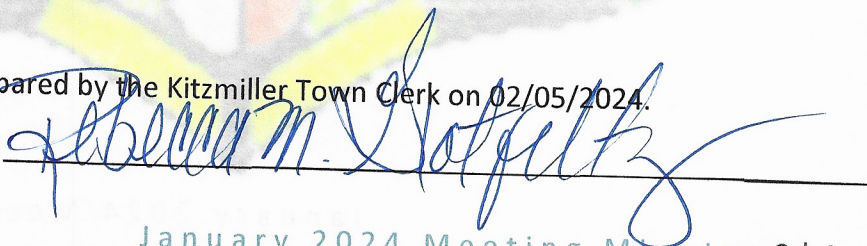
**Councilmembers Brady, Hechmer, & Stieringer** had nothing to report.

**Councilmember Harvey** suggested that when the town employees are plowing, that the snow between state street and MD 38 be pushed back a little more so people can see around it to get out.

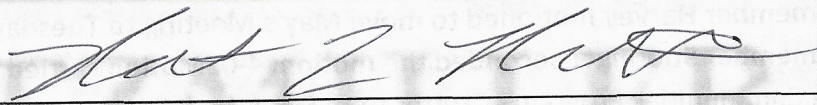
**Councilmember Harvey motioned to adjourn the meeting at 7:47 PM. Councilmember Stieringer seconded the motion. 4-0. Motion carried.**

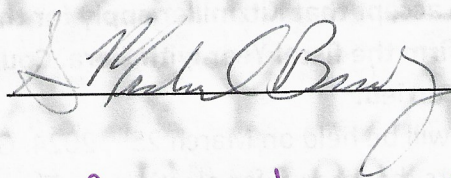
These meeting minutes were prepared by the Kitzmiller Town Clerk on 02/05/2024.

Rebecca M. Glotfelty, Town Clerk



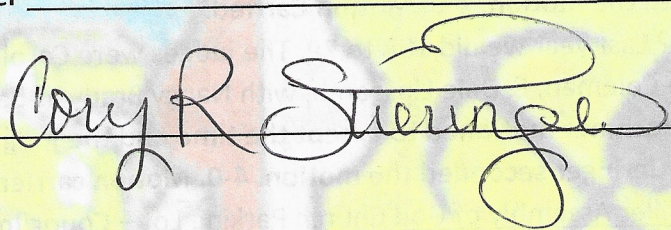
These meeting minutes were approved by the Town Council on 3/25/24 by the following:

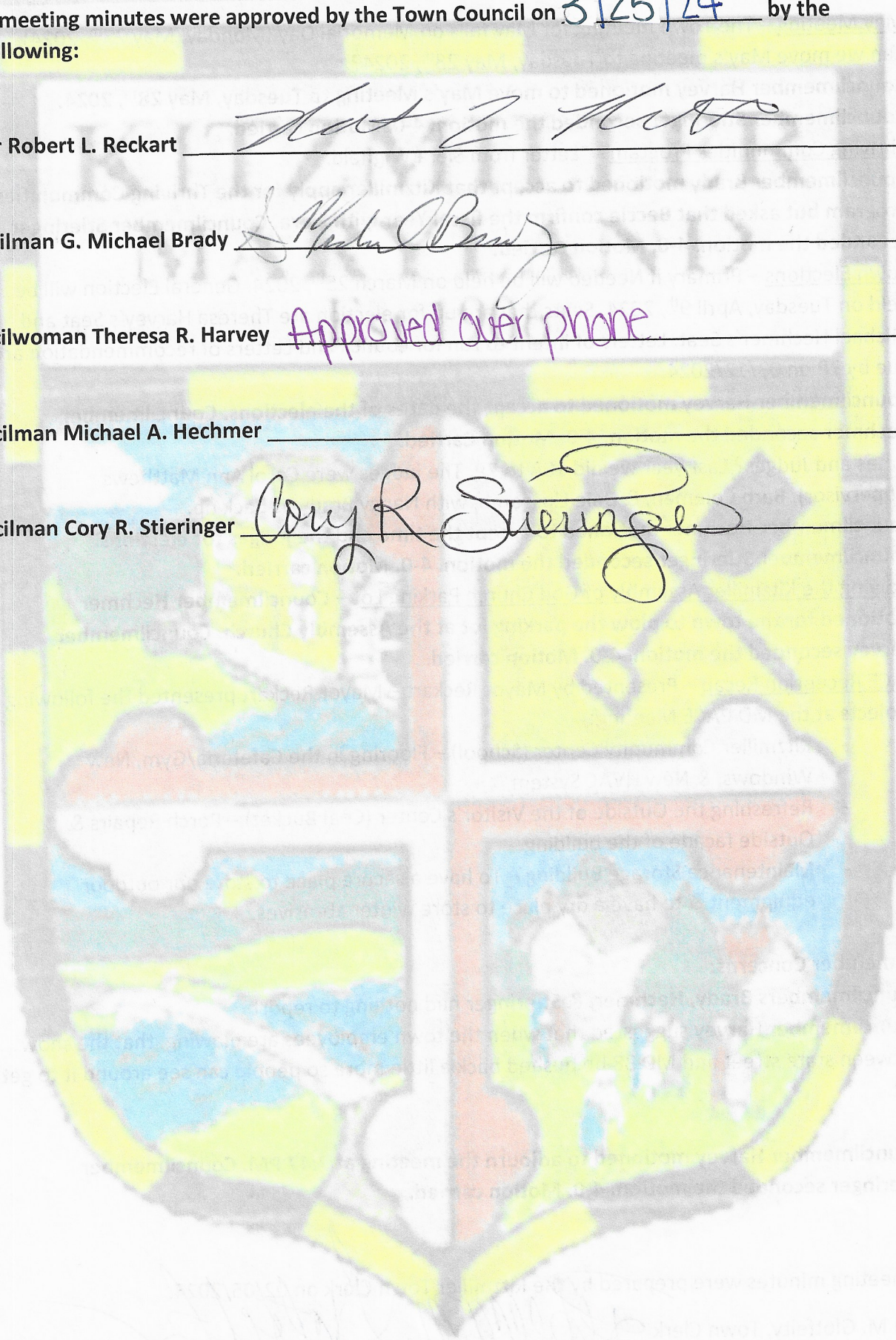
Mayor Robert L. Reckart 

Councilman G. Michael Brady 

Councilwoman Theresa R. Harvey Approved over phone.

Councilman Michael A. Hechmer \_\_\_\_\_

Councilman Cory R. Stieringer 



IF They can get the truck

Town of Kitzmiller

11/2/23

2024 Chevrolet 1T Reg Cab Dump Truck -  
9'6" Alum. Bed - As Spec'd  
Trailgate Electric Spreader - As Spec'd  
9' Western Pro Snow Plow - As Spec'd

Chassis	\$ 51,495/
Plow	\$ 8,420/
Bed w/ spreader	32,645/
	<hr/>
	\$ 92,560/
Less Bid Ass't.	\$ 1,700/
	<hr/>
	\$ 90,860/

\* Price Good for 30 days  
and subject to availability

\* Plus any applicable State  
Tax or MVA Fee's

Rick Livergood  
Sales Manager  
Team One Chevrolet - GMC  
12899 Garrett Hwy  
Oakland, Md, 21550  
301-334-9494

Year	Make	Model	Terms	Shipping Method
2024	CHEVY	3500 DW 60" CA	N30	CUSTOMER PICK UP

Description	Quantity	Amount
<b>CUSTOM ALUMINUM DUMP</b> 9' 6" ALUMINUM CUSTOM DUMP BODY 3/16" ALUMINUM SIDES 18" SIDES WITH 2" X 12" WOOD 1/4" H-34 FULL FLOOR HIGH REAR CORNERS TO TOP OF CAB PROTECTOR 5" CHANNEL LONG SILLS 3" CHANNEL CROSSMEMBERS 12" ON CENTER 40" LONG CAB PROTECTOR 24" - 3/16" ALUMINUM TAILGATE WITH DROP PIN HARDWARE STEP INSIDE BODY DRIVERS SIDE, LADDER DROP DOWN SPLASH GUARDS AND REAR LIGHT BOXES SALT DOGG MODEL 92440SSA STAINLESS STEEL ELECTRIC UNDERTAILGATE SPREADER WITH SPLASH SHIELDS AND WORK LIGHT STANDARD LED LIGHT PACKAGE WITH COLOR LENSE LIGHTS CS615ST-09 EMDA CONVERSION HOIST SUBFRAME AND ELECTRIC D/A HYDRAULICS SAFETY PROP AND DECALS WELD ON HITCH WITH 2" RECEIVER TUBE, 7 BLADE TRAILER PLUG 2-5/16" 8 TON COMBINATION PINTLE BALL HITCH ELECTRIC TARP SYSTEM WHELEN MODEL L21HAP AMBER LED STROBE LIGHT MOUNTE ON A SELF LEVELING BRACKET	1	\$32,645.00

Sub Total:	\$32,645.00
Sales Tax:	\$0.00
Grand Total:	\$32,645.00

VIN #: \_\_\_\_\_

*Please review the above information completely. These specifications and pricing are an estimate and any changes made must be in writing. We must be in receipt of a signed copy of this quote prior to proceeding. This quote will be honored for 30 days. Please complete the portion below this disclaimer and return this quote to your Sabre representative.*

Accepted by (Sign): \_\_\_\_\_ Date: \_\_\_\_\_

Accepted by (Print): \_\_\_\_\_ P.O. Number: \_\_\_\_\_

# GARRETT EQUIPMENT RENTALS, LLC

14599 GARRETT HIGHWAY  
OAKLAND, MD 21550

301-334-9559 Phone  
301-334-8503 Fax



**Status: Quote**

Quote #: q936

Quote To: Fri 11/ 3/2023 9:00AM

Operator: GANGLER, DAVE

Terms: On Account

TEAM ONE

12899 GARRETT HWY  
OAKLAND, MD 21550

Customer #: 415

Phone 301-334-9494

Job Descr: TOWN OF KITZMILLER - INSTALLED ON 2023 GM 3500

Ordered By: RICK

Qty	Key	Items	Part#	Status	Quote Date	Price
1	UTPP90	WESTERN 9' PRO PLUS SNOWPLOW		Retail		\$7,229.92
1	WESTERNLED	WESTERN LED UPGRADE		Retail		\$398.58
1	62220-1	DEFLECTOR KIT 9.0'	62220-1	Retail		\$240.80
1	SERVWEST5MS	WESTERN PLOW UPFIT LABOR, MS		Retail		\$550.00

**Quote valid for 30 days.**

### Quote

This is a contract. The back of this contract contains important terms and conditions including lessor's disclaimer from all liability for injury or damage and details of customer's obligations. These terms and conditions are a part of this contract - READ THEM! If equipment does not function properly notify lessor within 30 minutes of occurrence or no refund or allowance will be made. If this is a reservation, a reservation cancellation fee up to 1/2 of the total amount may be charged if reservation is cancelled within 72 hours of the scheduled "time and date out".

I certify that I have read and agree to all terms of this contract.

RETURN ITEMS CLEAN AND IN GOOD ORDER

Signature: \_\_\_\_\_

TEAM ONE

Sales:	\$8,419.30
Subtotal:	\$8,419.30
Total:	\$8,419.30
Paid:	\$0.00
Amount Due:	\$8,419.30

7:30am to 5:00pm Mon. thru Fri. - SATURDAY 7:30am to 12:00 NOON  
Printed On Fri 11/ 3/2023 11:48:57AM



IF TEAM ONE can't get the truck

Preview Order 1111 - F3H 4x4 Reg Chas Cab DRW: Order Summary Time of Preview: 10/02/2023 12:35:58 Receipt: NA

Dealership Name: Diehl's Ford Sales Inc

Sales Code: F44496

Dealer Rep. ERIC DIEHL

Customer Name X XXXXX

Type Retail Vehicle Line Superduty  
Priority Code 19 Model Year 2024

Order Code 1111

Price Level 420

DESCRIPTION

F350 4X4 CHASSIS CAB DRW/145  
145 INCH WHEELBASE  
AGATE BLACK  
VINYL 40/20/40 SEATS  
MEDIUM DARK SLATE  
PREFERRED EQUIPMENT PKG.640A  
.XL TRIM  
.AIR CONDITIONING -- CFC FREE  
.AM/FM STEREO MP3/CLK  
.7.3L DEVCT NA PFI V8 ENGINE  
10-SPEED AUTO TORQSHIFT

MSRP DESCRIPTION MSRP  
\$52345 .LT245/75R17E BSW ALL-SEASON  
\$0 3.73 RATIO REGULAR AXLE  
\$0 CV LOT MANAGEMENT  
\$0 14000# GVWR PACKAGE  
\$0 50 STATE EMISSIONS  
\$0 JOB #1 ORDER  
\$0 40 GAL AFT OF AXLE FUEL TNK  
\$0 FUEL CHARGE  
\$0 PRICED DORA  
\$0 ADVERTISING ASSESSMENT  
\$0 DESTINATION & DELIVERY

MSRP  
\$0  
\$0  
\$0  
\$0  
\$0  
\$0  
\$0  
\$0  
\$0  
\$0  
\$1995

TOTAL BASE AND OPTIONS  
DISCOUNTS  
TOTAL

MSRP  
\$54340  
NA  
\$54340

Customer Name:  
Customer Address:

Customer Email:  
Customer Phone:

54340

102-648

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.





Preview Order 1111 - F4H 4x4 Reg Chas Cab DRW: Order Summary Time of Preview: 10/02/2023 12:36:25 Receipt: NA

Sales Code: F44496

Dealership Name: Diehl's Ford Sales Inc

Dealer Rep.	ERIC DIEHL	Type	Retail	Vehicle Line	Superduty	Order Code	1111
Customer Name	X XXXXX	Priority Code	19	Model Year	2024	Price Level	420

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F450 4X4 CHASSIS CAB DRW/145	\$55645	225/70R19.5G BSW ALL POSITION	\$0
145 INCH WHEELBASE	\$0	4.88 RATIO REGULAR AXLE	\$0
AGATE BLACK	\$0	CV LOT MANAGEMENT	\$0
VINYL 40/20/40 SEATS	\$0	16500# GVWR PACKAGE	\$0
MEDIUM DARK SLATE	\$0	50 STATE EMISSIONS	\$0
PREFERRED EQUIPMENT PKG.650A	\$0	JOB #1 ORDER	\$0
.XL TRIM	\$0	FUEL CHARGE	\$0
.AIR CONDITIONING -- CFC FREE	\$0	PRICED DORA	\$0
.AM/FM STEREO MP3/CLK	\$0	ADVERTISING ASSESSMENT	\$0
.7.3L DEVCT NA PFI V8 ENGINE	\$0	DESTINATION & DELIVERY	\$1995
10-SPEED AUTO TORQSHIFT	\$0		
TOTAL BASE AND OPTIONS			MSRP \$57640
DISCOUNTS			NA
TOTAL			\$57640

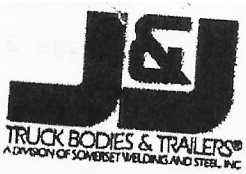
Customer Name:  
Customer Address:

Customer Email:  
Customer Phone:

Customer Signature

Date

*This order has not been submitted to the order bank.  
This is not an invoice.*



Somerset Welding & Steel, Inc.  
10558 Somerset Pike

Somerset, PA 15501  
Phone: (814) 444-3400 Fax: (814) 443-2621

Quote: 90427 #2  
Type: DA1  
Order:  
PO No:  
Stock: N

Eng/Auth  
10/02/23 12:02  
Page 1

**Customer**  
DIEHL'S FORD SALES INC  
PO BOX 547  
GRANTSVILLE MD 21536  
Attn: ERIC DIEHL  
Phone: 800-240-5135  
Fax: 301-895-5888  
Cell: 301-895-3135  
End User: TOWN OF KITZMILLER

CSID: 5716

**Brief Description**  
Light Duty Alum Dynahauler Classic

**Number of Units:** 1 **Warranty Yrs:** 1  
**Sales Rep:** Larry Faidley **Entered By:** LDF  
814-442-5164  
**Inside Sales:** Ed Lyons  
**E-Mail:** ERIC.DIEHL@LIVE.COM

Make: FORD  
Model: F350  
Year: ??  
Color: ??  
CT: ??  
Due Date: ??  
Wheel Base: ??  
CA: 60"

Serial No: ??  
Hinge/EOB: ??  
Tire/EOB: ??  
Tire Size: ??

Trans No: AXLE Spread:  
Deliver: N Installed: Y  
Pickup: N Build & Ship: N

-----

**BODY:** LENGTH 8' 6"  
WIDTH 96.000"  
HEIGHT 16"  
MATERIAL 3/16" Alum Sheet  
TYPE Standard Stationary  
STYLE Square Faced Post  
INTERMEDIATE SIDE POSTS 2 Intermediate Posts  
DIRT SHEDDERS Weld-in Type  
CATWALK \* \* NONE \* \*  
TOP RAIL 4" Extruded Top Rail  
BOARD P Pine  
DESIGN Standard Structure Height: 8"  
SHEET 1/4" Alum Floor Plt  
RADIUS CORNERS Inside radius corners  
REAR SKIRT Full Rear Skirt  
LONGITUDINALS 6" Channel @ 3.63#  
TYPE 4" Channel @ 1.85# 12" Centers  
**BULKHEAD:** BOTTOM RAIL Standard Bottom Rail  
MATERIAL 3/16" Alum Sheet  
CAB SHIELD LENGTH 1/2 (24")  
CAB SHIELD WIDTH Full Width  
CAB SHIELD FACE 6" May Be Adjusted at Construction  
CAB SHIELD GAUGE 3/16" Alum Sheet  
CAB SHIELD DESC  
REAR CORNER POST HGHT  
TYPE 27" Post Height  
STYLE Standard Top Hardware  
SHEET Single Paneled Tailgate  
HEIGHT 3/16" Alum Sheet  
NUMBER OF COAL DOORS 26 "  
TG CHAIN & HARDWARE \*\*\* NONE \*\*\*  
CONTROLS TG Chains & Hardware  
TELESCOPIC CYLINDERS Manual Lever  
PTO NO CYLINDER  
PUMP Muncie F-350/600 2020+ F-20, PART NUMBER  
PACKAGE Gear Pump (PTO Mount) PART NUMBER  
CENTRAL Harsh RL-D40 DA, Class 40 Conversion  
CONTROLS MD #89- DA Hoist, Elec Spreader  
TANK Cab Controls as Required  
**ACCESSORIES:** LADDERS FRONT 22 Gal AL 1-Ton Central Hyd  
LADDERS REAR Ladder and Step Left Front  
TARP RAIL \*\*\* NONE \*\*\*  
STRIPE Grooved Tarp Rail, Both Sides  
SUB-FRAME Stripe, Red/White, 1, 11x7, 981-32  
MUDFLAPS Rubber Cushion  
J & J Mudflaps

-----

(Continued on Next Page)

Somerset, PA 15501  
Phone: (814) 444-3400 Fax: (814) 443-2621

Order:  
PO No:  
Stock: N

Customer  
DIEHL'S FORD SALES INC  
PO BOX 547  
GRANTSVILLE MD 21536  
Attn: ERIC DIEHL  
Phone: 800-240-5135  
Fax: 301-895-5888  
Cell: 301-895-3135  
End User: TOWN OF KITZMILLER

CSID: 5716

Brief Description  
Light Duty Alum Dynahauler  
Classic

Warranty Yrs: 1  
Number of Units: 1 Entered By: LDF  
Sales Rep: Larry Faidley  
Inside Sales: Ed Lyons  
E-Mail: ERIC.DIEHL@LIVE.COM

LIGHTS: MUD SHIELDS  
LIGHT PACKAGE  
POST LIGHT  
AUX LIGHTS  
AUX LIGHTS  
AUX LIGHTS  
AUX LIGHTS  
PAINT: BOARDS  
BODY

Standard Splash Shields  
LED Marker/Clearance Lights  
6000 series LED ST/T in post  
Spreader Light LED  
Warning Strobe, Self-Leveling  
Federal Brush Guard  
SPECIFIED COLOR ?  
Acid Clean

----- (Included Equipment) -----

- 5 1 LIGHTS GROMMET THRU ALL METAL FOR WIRING
- 10 1 REAR TAILGATE CHAIN COVERS
- 15 1 SIDE GRAB HANDLE (ALUM)  
FULL LENGTH
- 20 1 HYDRAULICS SIMULTANEOUS HYDRAULIC OPERATIONS  
Used w/fixed disp. pump
- 25 1 HYDRAULICS FILTER W/SEND UNIT, SIGHT/TEMP GAUGE  
Pick w/hyd.package only
- 30 1 HYDRAULICS MATING HALVES FOR QUICK COUPLERS  
Cost for flush face style  
408263 bom for couplers
- 35 1 HYDRAULICS HYDRAULIC SYSTEM AS SPECIFIED  
PTO OFF AUTO TRANS. TO OPERATE HOIST &  
SPREADER
- 40 1 PLOW BOSS 9'STRAIGHT BLADE, SMART TOUCH  
PARTS ARE FOR 2022 F350  
ELECTRIC OPERATED POWER ANGLE PLOW, LIGHTS, SHOES, & MARKERS
- 45 1 HYDRAULICS SPREADER, HYD, BUYERS, HYD SS UG  
DIRECT DRIVE STAINLESS UNDER TAILGATE  
TYPE
- 50 1 REAR TG SPILL PLATE ALUM NO RADIUS F/PLT  
SPILL PLATE W/NO RADIUS
- 55 1 PAINT CONSPICUITY TAPE BOTH SIDES & REAR  
Red & White

Price / Unit Including Options: \$44,925.00  
Delivery Charge / Unit: 75.00

=====  
(Continued on Next Page)

Somerset Welding & Steel, Inc.  
10558 Somerset Pike

Quote: 90427 # 2

Phone: Somerset, PA 15501  
(814) 444-3400 Fax: (814) 443-2621

Order:  
PO No:  
Stock: N

Customer

DIEHL'S FORD SALES INC  
PO BOX 547  
GRANTSVILLE MD 21536  
Attn: ERIC DIEHL  
Phone: 800-240-5135  
Fax: 301-895-5888  
Cell: 301-895-3135  
End User: TOWN OF KITZMILLER

CSID: 5716

Brief Description  
Light Duty Alum Dynahauler  
Classic

Number of Units: 1 Warranty Yrs: 1  
Sales Rep: Larry Faidley Entered By: LDF  
Inside Sales: Ed Lyons  
E-Mail: ERIC.DIEHL@LIVE.COM

Est Volume:

Total Due: \$45,000.00  
Appx. Weight: 3,001 lbs  
Terms: Net 30 Days

Special Remarks:

Unless indicated above, F.E.T., and sales tax are NOT included in price.

NOTE: If a purchase order is required for payment, the purchase order must be provided before we enter this quote as an order and order any material for this job.

\*\*\* Owner s manual will be supplied electronically on USB Drive. Printed copy available upon request \*\*\*

Please review carefully. If you have any questions, contact this office or your sales representative. If there are no questions, please sign and return one of the enclosed copies. We must have signed copy of this quotation before we process and fabricate your order. J&J reserves the right to requote due to high cost increases in materials from our vendors and market fluctuations.

Payment  
Terms: Net 30 Days

PRICE SUBJECT TO CHANGE  
AFTER 7 DAYS

Accepted, changes to orders within two weeks of scheduled production will incur a \$150.00 administrative fee as the option cost and may delay scheduled delivery.

(Customer Signature)

Date:

Mayor Robbie Reckart

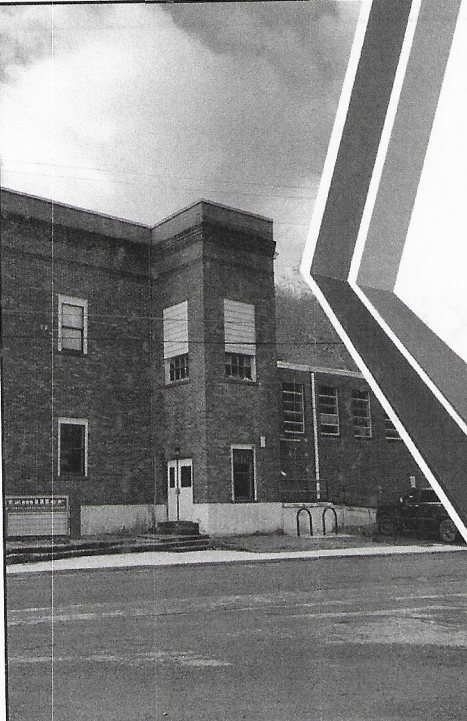
# Town of Kitzmiller Projected Projects

1

## Potential Projects

- Projects at the Kitzmiller Community Center
  - a. Flooring in the Cafeteria/Gym
  - b. New HVAC System
- Refreshing the Outside of the Visitor's Center
  - a. Porch Repairs
  - b. Outside Façade of the building
- Maintenance Storage Building
  - a. To have a secure place to store our outdoor equipment
  - b. To have a dry place to store winter abrasives

2



# Kitzmiller Community Center


This building is used for a wide array of activities, organizations, and events.

Most recently it became the home of the helping hands thrift shop that is ran entirely by volunteers and all proceeds are disbursed back amongst our community.

It is also the home of the Kitzmiller After school program, Kitzmiller Head start, Kitzmiller Senior Nutrition, & the ruth Enlow library.

TOWN OF KITZMILLER 3

3



## Replace the Flooring

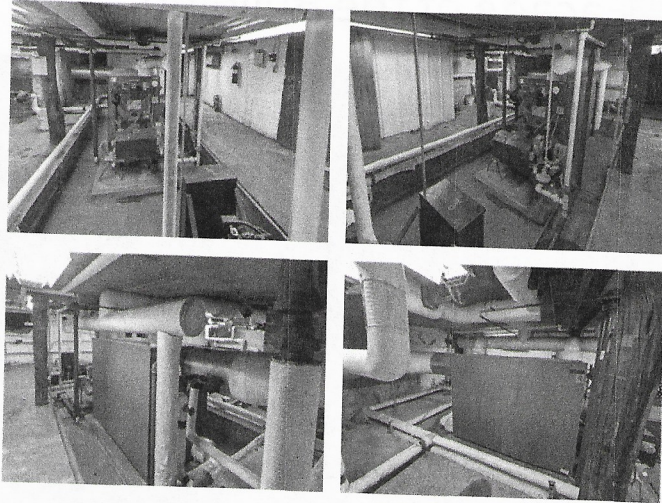
Replacement of the asbestos flooring in the gym/recreation area.

*windows  
for 12000  
for 12000*

4

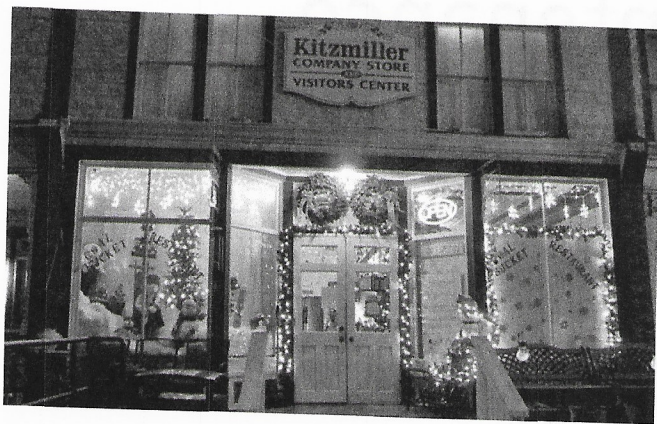
## Installation of a New HVAC System

- Our current furnace system that is installed at the Kitzmiller Community Center.
- We are experiencing a lot of issues recently, due to there being no heat throughout the building, which puts a standstill to all programs and nonprofits who utilize the building.
- The monthly expense of using this system is outrageous as well.



5

5



## Kitzmiller Visitor's Center

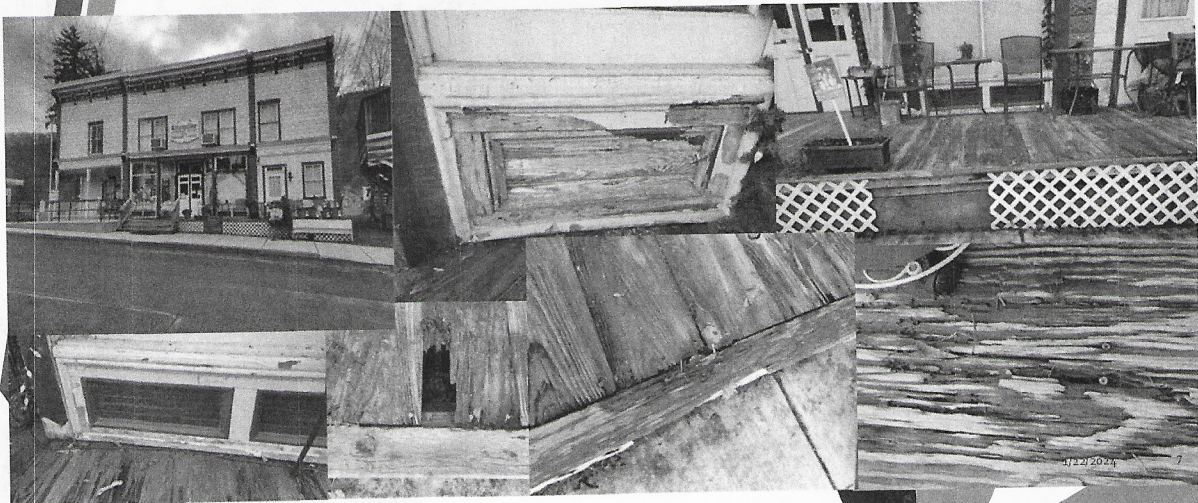
*Community Legacy*

6

6

## Porch Repair & Façade of the Building

The paint on the building is severely chipping and peeling off. There are also holes in the porch that provides access to the building.



7

## Maintenance Storage Building

A new storage building for municipal equipment that is currently being stored unsecured outside, exposed to all weather conditions & wildlife. It would also be used for winter abrasives to be able to help properly treat the streets in the winter season.

8

8



## Maintenance Storage Building



The maintenance Storage building will also provide a secure place for the town to store their seasonal equipment.


This will help the town be able to monitor the equipment to make sure nothing is happening to it that isn't supposed to be.

This will also provide an environmentally safe space for this equipment to be stored out of the damaging weather conditions and potential wildlife.

## Maintenance Storage Building



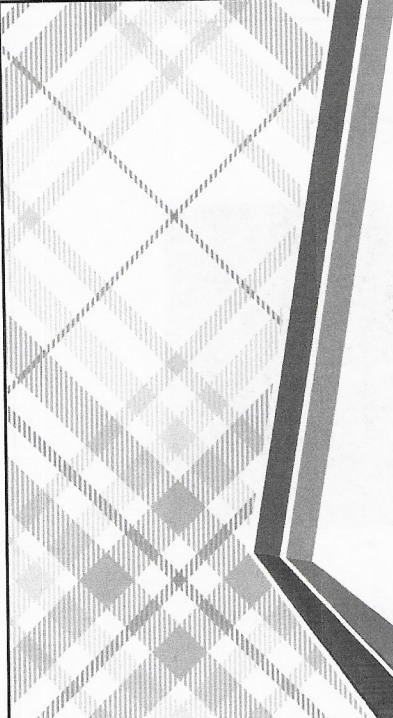
Currently, we are storing our Winter Abrasives outside. While the neighborhood kids find the "cinder pile" a lot of fun, having to store the cinders outside creates issues for the Town.



## Summary

There are so many new and fun things happening around Kitzmillers. To help the town continue to stride forward, we need to accept these changes and incorporate what is going on around us into the everyday life in the town of Kitzmillers.

11



## Thank you.

**Robert L. Reckart, Mayor**

**Councilmembers:**

- G. Michael Brady**
- Theresa R. Harvey**
- Michael A. Hechmer**
- Cory R. Stieringer**

Rebecca M. Glotfelty  
 Town Clerk/Treasurer  
 P.O. Box 607  
 Kitzmillers, MD 21538  
 Phone: 301.453.3449  
 Fax: 301.453.3199  
 Email: [kitzmd@shentel.net](mailto:kitzmd@shentel.net)

# THE BOARD OF GARRETT COUNTY COMMISSIONERS

203 South Fourth Street - Courthouse - Room 207 Oakland, Maryland 21550

www.garrettcounty.org countycommissioners@garrettcounty.org

301-334-8970

301-895-3188

FAX 301-334-5000

## Board of Commissioners

Paul C. Edwards  
Ryan S. Savage  
S. Larry Tichnell

County Administrator  
Kevin G. Null

County Attorney  
Gorman E. Getty III

January 17, 2024

Garrett County Government  
Community Development & Planning  
203 South Fourth Street – Room 208  
Oakland, Maryland 21550

## SUBJECT: THRIVING COMMUNITIES PROGRAM LETTER OF COMMITMENT

Garrett County Government submitted a Letter of Interest to the US Department of Transportation (USDOT) to participate in the Fiscal Year 2023 Thriving Communities Program (TCP) to receive technical assistance, planning, and capacity building support from capacity building providers ("Capacity Builders") that are funded through the USDOT.

This letter of commitment verifies that we are committed to working with the community partners identified in our TCP Letter of Interest (LOI) to advance the local vision and needs we articulated in our LOI.

Per Section F of the Call for LOIs, we commit to providing staff resources over the three-year TCP period of performance to enable our engagement and support coordination with our community partners and the USDOT-funded Capacity Builder; and to meeting other program commitments.

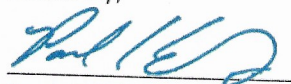
This includes to:

- Coordinate with the assigned Capacity Builder and engage in the TCP Community of Practice.
- Coordinate with and meaningfully engage with community partners (both those identified in the LOI and additional partners that may be useful to engage in the work supported through this program) and with other staff or departments in the lead applicant agency.
- Coordinate and submit the required reporting detailed in section F.2 of the LOI.
- Coordinate participation and engage in annual TCP meetings with Capacity Builders and USDOT, noting that funding is provided through the program to support participation from my organization and the community partner organizations.

If selected, we will coordinate with the assigned TCP Capacity Builder to develop and co-sign with them a Memorandum of Agreement (MOA) that describes the technical assistance, planning, and capacity building to be provided through this program for the three-year period of performance. The Capacity Builder is responsible for coordinating the MOA and providing it to USDOT. The MOA will delineate the implementation roles and responsibilities of respective organizations (including the partner organizations), anticipated timelines, deliverables, and other items that both parties feel are relevant.

We look forward to participating in the TCP to build local capacity in our organization and community to advance transformative infrastructure projects.

Sincerely,



Paul C. Edwards  
Chairman



January 19, 2024

Garrett County Government  
Community Development & Planning  
203 South Fourth Street, Room 208  
Oakland, Maryland 21550

SUBJECT: Thriving Communities Program Letter of Commitment Town of Grantsville, Maryland

Dear Thriving Communities Program Team,

On behalf of the Town of Grantsville, Maryland, I am writing to express our commitment as a key community partner in the application submitted by Garrett County Government for the Fiscal Year 2023 Thriving Communities Program (TCP) under the US Department of Transportation (USDOT).

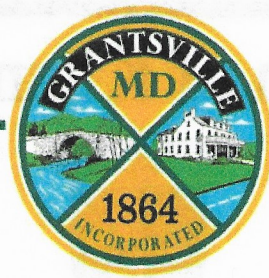
Our partnership with Garrett County Government in this endeavor is built upon a foundation of shared goals and collaborative efforts. Historically, we have worked together on various community and infrastructure projects, leveraging our collective resources for the betterment of our residents and the broader region.

#### **Anticipated Role and Relationship:**

- The Town of Grantsville anticipates playing a pivotal role in the TCP, particularly in aspects related to urban planning and infrastructure development.
- Our relationship with Garrett County Government is anchored in mutual cooperation, with a history of jointly tackling community challenges, especially those related to transportation and local development.

#### **Technical Assistance and Capacity Building:**

- While the Town of Grantsville may not directly provide technical assistance or capacity building, we will actively participate in and support initiatives led by Garrett County Government and the TCP Capacity Builders.



info@visitgrantsville.com  
mayor@visitgrantsville.com

(301) 895-3144

## Engagement with the Disadvantaged Community:

- The Town of Grantsville has a strong relationship with the local community, especially in areas identified as disadvantaged.
- Our experience includes meaningful engagement through community meetings, feedback sessions, and collaborative projects, ensuring that our initiatives are inclusive and representative of community needs.

## Commitment to TCP Participation:

- We are committed to regular engagement with the TCP Capacity Builder and the TCP Community of Practice.
- We also anticipate participating in annual TCP meetings, understanding that funding support for these activities is provided through the program.

The Town of Grantsville looks forward to contributing to the TCP's objectives of building local capacity and advancing transformative infrastructure projects in our community.

Sincerely,

A handwritten signature in black ink that reads "Emily Newman-Edwards".

Emily Newman-Edwards

Mayor, Grantsville, Maryland

# Town of Kitzmiller

104 W. Center Street  
PO Box 607  
Kitzmiller, MD 21538  
Phone: 301-453-3449  
Town Clerk: Rebecca M. Glotfelty



Mayor Robert L. Reckart  
Councilman G. Michael Brady  
Councilwoman Theresa L. Harvey  
Councilman Michael A. Hechmer  
Councilman Cory R. Stieringer

Tuesday, January 16, 2024

Garrett County Government  
Community Development & Planning  
203 South Fourth Street, Room 208  
Oakland, Maryland 21550

SUBJECT: Thriving Communities Program Letter of Commitment Town of Grantsville, Maryland

Dear Thriving Communities Program Team,

I am writing on behalf of the Town of Kitzmiller, Maryland, in my capacity as Mayor, to affirm our commitment as a key community partner in the application led by Garrett County Government for the Fiscal Year 2023 Thriving Communities Program (TCP), initiated by the US Department of Transportation (USDOT).

Our alliance with Garrett County Government is pivotal in our shared vision for community enhancement and infrastructure development. We have a strong tradition of collaborating on various projects, aiming to uplift the well-being and prosperity of our residents.

#### **Anticipated Role and Relationship:**

- The Town of Kitzmiller will actively contribute to the TCP, focusing on community revitalization and sustainable development, leveraging our unique geographic location and historical context.
- Our established relationship with Garrett County Government is characterized by mutual respect and effective collaboration, aimed at addressing the specific needs of our community.

#### **Technical Assistance and Capacity Building:**

- Though our direct involvement in providing technical assistance or capacity building is limited, we fully support the initiatives and projects under the TCP, facilitated by Garrett County Government and the Capacity Builders.

#### **Engagement with the Disadvantaged Community:**

- Kitzmiller has a long-standing commitment to engaging with and supporting our disadvantaged communities. We have undertaken various initiatives to ensure their voices are heard and their needs are met.
- Our experience in community engagement, particularly in areas facing socio-economic challenges, will be invaluable in the TCP.

**Commitment to TCP Participation:**

- We pledge our full participation in the TCP, engaging regularly with the Capacity Builder and the TCP Community of Practice.
- We are prepared to partake in annual TCP meetings, recognizing that program funding will support our participation.

We are enthusiastic about the opportunity to work within the TCP framework to enhance local capacity and drive transformative projects for the betterment of Kitzmiller and the surrounding areas.

Sincerely,



Robert Reckart  
Mayor, Town of Kitzmiller, Maryland