

**Kitzmiller Mayor and Town Council**  
**Monthly Meeting Minutes**  
**July 25<sup>th</sup>, 2022**

**Date:** Monday, July 25<sup>th</sup>, 2022.

**Location:** Kitzmiller Community Building

**Time:** 7 PM

**In Attendance:**

- |                                  |                                   |
|----------------------------------|-----------------------------------|
| ✓ Mayor Robert Reckart           | ✓ Councilwoman Diane Nye-Paugh    |
| ✓ Councilman G. Michael Brady    | ✓ Town Clerk Rebecca M. Glotfelty |
| ✓ Councilwoman Theresa R. Harvey |                                   |

Meeting Called to Order: 7:06PM

Open with Prayer led by *Diane Kisner*

Pledge to the Flag led by: **Mayor Reckart**

**Councilmember Nye-Paugh** motions the approval of minutes from Monday, May 23<sup>rd</sup>, 2022, council meeting. **Councilmember Brady** seconds the motion. 3-0. Motion Carried.

**Councilmember Harvey** motions the approval of minutes from Monday, June 27<sup>th</sup>, 2022, council meeting. **Councilmember Nye-Paugh** seconds the motion. 3-0. Motion Carried.

**Announcements:**

- **Mayor Reckart** would like to personally, and publicly, thank the Kitzmiller Volunteer Fire Department for taking it upon themselves to patch some of the potholes along main street. For those that did not know, the fire department was fixing some holes in front of the fire department, and had some hot mix left over. They stopped at the mayor's home to ask for permission to fill some of the potholes along West Main Street. Mayor at this time declared Kitzmiller Homecoming a huge success. He was impressed with how many vendors came and at what was all there.

**Recognized Guests:**

*Dale Lipscomb*- Nothing

*Rita Lambka*- Would like to thank Robert and Kenny for all the extra work they had to put into Homecoming and for keeping things cleaned up during the event.

*Thomas Vose (Ruth Enlow Library)* – Would like to personally thank Beccie for helping come up with a better solution to the handicap access to the library. We will be using a video doorbell to help those who can not make it up the steps to the library, use the access ramp at the cafeteria at the school. Would also like to congratulate the town on finally getting the bathrooms fixed at the school.

*Diane Kisner (Kitzmiller Branch of the Ruth Enlow Library)* – FINALLY, after 2.5 years community action has started to renovate the restrooms that Head Start and the Library use. She would also like to point out that who community action brought in to do the renovation, did a fabulous job at cleaning up after themselves. – For Homecoming, the library had 86 visitors! – For the summer reading club, there are 53 registered. This is the most that has ever been registered at the Kitzmiller Branch! – Would like to remind everyone that the Riverwalk Photo Challenge ends August 12<sup>th</sup>, and she has 30 already registered for that. Diane would also like to point out how much the town employees do, Kenny, Robert and Beccie.

*Justin Nesselrodt* – Nothing

*Missi Nesselrodt* – Personally thinks that this year's homecoming was the best and biggest homecoming in a long time. There were a ton of vendors! She would like to recognize Beccie for all the hard work that she put into putting homecoming together. – When the fire department came up with a list of things they were going to do, they kept in mind that they were donated a popcorn machine over a year ago and wanted to use it. They didn't realize that someone else was already doing popcorn, and they didn't mean to step on any toes or try to cut anyone else out.

Barb McKenney – She is so proud of the nonprofit organizations and local businesses that stepped up to be a huge part of homecoming! She realizes they put in a lot of work and effort into the event and would just like them to know that they are all very much so appreciated. Extra Thank you to Beccie for putting up all the bows and making the town look beautiful for Homecoming.

#### Grants:

**Community Legacy Grant – Sidewalks** – We are currently waiting on the notice to proceed. Which might be part of the same issue as below.

**USDA – Dump Truck** – Linda brought down another form that needed to be completed. It has been completed. Sam.gov has a known issue of a single entity being given multiple ID numbers. Kitzmiller was one of them and they are working as quickly as possible to get the issue completed.

**Project Open Space (POS)** – GREAT NEWS! \$30,000 for electrical upgrades in Park. \$200,000 for new playground equipment. We were approved! Beccie met with Brandon from Cunningham Recreation to discuss what equipment will need to be removed, how it needs to be done, and will be sending a custom design for Kitzmiller. The plan is to have play equipment geared towards 2-5 years and 5-12 years. *Diane Kisner* suggested that we reach out to Head Start to see if they had any ideas.

The Pond Project - We have been in touch with two different contractors about this project and we are waiting on their estimated cost.

**American Rescue Plan Act** – Need to set date for Budget Meeting for these funds.

**Community Action Economic Development Strategic Plan Grant** – Garrett County Community Action, Mayor and Town clerk met with Brandon Butler from Pinnacle who was awarded the bid based on the thorough timeline and descriptive information provided. Within the next week, Beccie will be contacting those who have previously been on the Revitalization Committee to see if they are still interested. If there is anyone that is interested, please give Beccie your Name, Address, and telephone number before you leave this evening. Revitalization meeting is planned for August 16, 2022 at 6:30PM at Kitzmiller School Building.

**HVAC for Museum** – Mayor Reckart and Beccie were able to meet with David Cotton to finalize the paperwork that needed to be submitted. We are asking for the least amount, so we are ALMOST guaranteed this approval.

#### Old Business:

- LED Lights – Richie was on vacation and will respond to Mayor Reckart when he returns.
- Town Clerk Notary – Beccie was sworn in as a Notary on Friday, July 22<sup>nd</sup>. She is now waiting on her notary supplies to be delivered.
- Tree behind the school – Has been cut down and removed.
- Curb Painting – The guys were able to get the curbs repainted.
- Third Street Storm Drain – Currently waiting on the estimates from Beitzels and Arnold Brothers.

#### New Business:

- Appalachian Crossroads is looking to use a “commercial kitchen” two days a week to bake cupcakes & brownies to sell. Can we come up with some sort of agreement for them to be able to use the school during the summer months on Mondays and Fridays? Alan Chadderton is who to contact about this.

\*\*Looking to expand what they do with the clients is why they chose Kitzmiller. The Time will be from around 10AM until no later than 2PM. They will supply their own baking necessities and will clean up after themselves. \*\* **Councilmember Nye-Paugh motioned to allow Appalachian Crossroads to use the kitchen. Councilmember Harvey seconded the motion. 3-0. Motion carried.**

- Stop Sign on Centre Street – After further discussion, the council decided to hold off on reinstalling the stop signs on centre street and take a different approach. **Councilmember Nye-Paugh motioned to spend up to \$300 for “green goblins” and for “Slow Down” signs to be strategically placed in various locations. Councilmember Harvey seconded the motion. 3-0. Motion carried.** *Thomas Vose* suggested to reach out to Ryan Savage to make the signs, because he might be able to give us a deal.

**Councilmember Concerns:**

**Michael Hechmer** – Not Present.

**Theresa L. Harvey** – Is there any update on the Buddy Bench? *Beccie* stated that the buddy bench was sent to Ellicott City in error. It was straightened out with the company and the new bench is on its way. Once the buddy bench is received, it will be installed when the new equipment is installed to help save on the extra expenses of reinstallation. – There is also a tree branch between Dill Hole and the Water Plant on North Hill Road. Is there anything we can do about this? *Justin Nesselrodt* said that the fire department will not touch it with being on the line, but Verizon has been contacted to have it removed.

**G. Michael Brady** – Wife Nancy, went to a reunion in Barton, MD and was bragging about how their pavilion had these benches in between the poles. Mike went to Barton to look at them, and being a numbers guy, he took it upon himself to take measurements and get us estimates on how much these benches would cost to install them in our pavilion, with the approval of the council. The estimate from Lowes was \$575.64 plus delivery. The estimate from G&W Lumber was \$505.20 plus delivery. He thinks it will provide some extra seating in our pavilion and be a great thing to add. **Councilmember Nye-Paugh motioned to spend up to \$700 to build the benches in the park pavilion. With the construction to be led by Councilmember Brady. Councilmember Harvey seconded the motion. 3-0. Motion carried.**

**Diane Nye-Paugh** – The speeding 4 wheelers in town. Lt. Ruby wasn't at this meeting, so she suggested reaching out to him to see what can be done.

**Councilmember Brady motioned to adjourn the meeting at 8:10PM. Councilmember Harvey seconded the motion. 3-0. Motion carried.**

**Councilmember Harvey motioned to enter executive session at 8:12PM. Councilmember Brady seconded the motion. 3-0. Motion carried.**

**Councilmember Nye-Paugh motioned to exit executive session at 8:30PM. Councilmember Harvey seconded the motion. 3-0. Motion Carried.**

Prepared by *Rebecca M. Glotfelty*, Town Clerk/Treasurer on 08/02/22.

Clerk Signature: \_\_\_\_\_

*Rebecca M. Glotfelty 8/2/22*

Date Accepted: \_\_\_\_\_

*Aug 22nd 2022*

Mayor Robert L. Reckart \_\_\_\_\_

*Robert L. Reckart*

Councilmember G. Michael Brady \_\_\_\_\_

*G. Michael Brady*

Councilmember Theresa R. Harvey \_\_\_\_\_

*Theresa R. Harvey*

Councilmember Michael A. Hechmer \_\_\_\_\_

*Michael A. Hechmer*

Councilmember Diane Nye-Paugh \_\_\_\_\_

*Diane Nye-Paugh*