# Food Truck Assistant | Sweet's Turkey BBQ & Catering

#### About

We are a mobile food truck business, serving the BEST Turkey BBQ in NC! Sweet's Turkey BBQ & Catering specializes in smoked meats and delicious homemade sides. While we are based out of Greensboro, NC, we serve the triad and surrounding areas. In addition we travel out of state upon request. We take pride in taking good care of our employees and customers as they are the cornerstone for the success of our business.

#### **About the Role**

The Food Truck Assistant is an essential part of the food truck's daily operations. In this position, the employee is expected to serve in various roles to help orders get out in a timely manner from the time the customer's order is placed to when they receive the order.

#### **Requirements**

- Effective communication skills (both written and verbal) with customers and staff
- Professional and inviting personality
- Must be able to adapt in a fast-paced environment
- Must stand on feet for extended periods of time
- Motivated, reliable and team oriented
- Quick thinking
- Basic math skills
- Great attention to detail

#### **Responsibilities**

- Greet customers at the order pick up window
- Bag customer's orders
- Stock condiments, utensils, bags, food containers
- Answer questions that customers may have regarding menu items/pricing
- Put up and take down flags and signage
- Package sides, drop fries, and assist on the food line where needed
- Assist in opening and closing process
- Other duties as assigned

#### **Location & Commitments**

- Ability to work flexible days and hours
- Contract/permanent employment available
- Part-time hours available (15-20 per week)
- Schedule varies (2-4 work days per week)
- Primarily servicing the Greensboro and Triad area

- Travel may be required for out of town events (travel reimbursement offered)
- Evening/weekend availability required and some mid-day hours

## **Candidate Requirements**

- Experience in the food truck, fast-food or restaurant industry is preferred but not required
- Must be authorized to work in the U.S.
- Must have reliable transportation

## **Physical Demands**

The employee may be required to stand, walk, twist, turn, bend, climb, lift, or kneel. Occasional lifting to 50lbs may occur.

## **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

## **Next Steps**

Upon completion of the application, potential candidates will be contacted by phone within the next week for interviews.