

NEWPORT ELEMENTARY PTO MEETING 2/13/25

1. Call to order: 6:32
2. Introductions/Welcome: Katie Baldwin, Janna Zentichko, Autumn Gehr-Shope, Kristen Swearingen,
3. Reports
  - a. Treasurer's report: Janna Zentichko/Jordan Nash
    - i. General account: 4,460.96
    - ii. Donations account: 1,496.92
    - iii. Project fund: 33,657.84
    - iv. Teacher/Staff appreciation budget: 305.62
    - v. School Store: 413.14
    - vi. Online: 10.00
  - b. President's report: Janna Zentichko
4. Old Business
  - a. Fundraisers:
    - i. Sandwich fundraiser: We raised about \$4678 and our profit was \$2023. We received about 45% profit. Sold over 500 pieces and got extra profit per piece. We loved the customer support received from R&K. Subs were also sorted and labeled at delivery.
    - ii. 5k- We currently have about \$3100 in sponsorships.
      1. The t-shirt is finalized, and the link for the store can be shared.
      2. Little Buffalo has confirmed the event and will be getting paperwork for us to sign.
      3. Flyers have been sent home.
      4. Janna spoke with our insurance and nothing needs to change for 10k.
      5. We need to order FedEx signs- quote for 50 and 100 signs.
      6. Will order buffaloes for the first 100 with Let's Play and NES PTO.
      7. Janna will reach out about 3d printed buffalo trophies for top males and females- 5k and 10k trail.
      8. Need to order participation ribbons.
    - iii. Valentine's Day Roses: The Rose sale went very well. Made \$1122 we spent \$190 total and raised \$932.
      1. Change order forms next year to add- "From" on the forms, longer "to" line, and possibly add a special card to use if it is being sent home with the kid for their family.
      2. Also, add Venmo option
    - iv. Family/ Community Involvement: Nothing to report. We will try and plan a family game night in the future.
  - b. Playground Update:
    - i. Presentation March 22nd - Meeting with Mr. Smith and Mr. Neuhard to discuss before moving forward. Will need to set up a meeting to discuss and plan. Have offered two dates waiting to hear which works. Create cards to request more sponsorship information for event.. Janna needs to add Autumn to the bank account.
  - c. Staff appreciation: Nothing to report. Will save the remaining budget for the end of the year.
  - d. Student enrichment:

- i. School Store - The school store will probably close before the end of April. Will send flyers home letting parents know it will not return.
- 5. New business
  - a. Fundraisers
    - i. Penny Wars- March 3rd- March 14th-
    - ii. Bookopoly - Changing to read-a-thon
  - b. Family/ Community involvement: Nothing new to report.

UPCOMING FLIERS SENT HOME:

Penny Wars- last week of February

Read-a-thon- beginning of April

UPCOMING EVENTS:

Penny Wars- March 3rd- March 14th

Read-a-thon- April 7th- 18th

NEXT MEETING March 13th, 6:30 pm.

Meeting adjourned: 7:27