



Home, Office & Estate Organizing

Many of us are overwhelmed by the volume of stuff we have accumulated over the years. I am an expert at coordinating, curating, cataloging and consolidating homes and offices, as well as the estates of loved ones. Recognized as Best of County, I'm known for my exceptional organizational skills, creating order out of chaos, and making the process both efficient and enjoyable!



Services to simplify your life

Sorting, Categorizing, and Organizing Personal Belongings

Eliminate what's unnecessary and organize what's left.

Creating an Inventory of Assets

Catalog personal items and assets for designated heirs.

Documents and Paperwork

Organize files. Assist with the execution of important documents. Create an "End Of Life" binder for important documents, account lists, passwords, insurance information, deeds, estate instructions, etc.

Managing Third-Party Professionals and Services

- Appraisers
- Auction Houses
- Attorneys
- Cleaning and Hauling Services
- Accountants
- Real Estate Professionals
- Moving Companies

Coordinating Sales and Donations

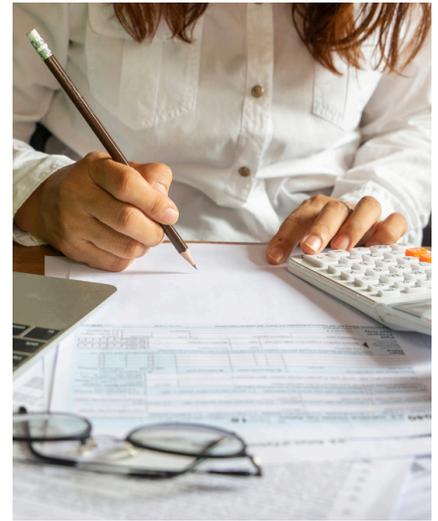
Oversee estate sales or auctions for valuable items. Arrange donations to charities or organizations. Ensure that items are delivered to designated individuals and heirs.

Funeral, Memorial and Legacy Planning

Organize photos and memorabilia. Help define and implement what's important to clients to ensure their values and traditions are honored.

Final Household Organization

Assist the Executor with tasks associated with closing out the deceased's affairs. Get the estate cleared and ready for rent or sale.



organized.



Sumi Kaga has been organizing since she was a teenager.

Her mother, a messy but creative florist and entrepreneur, was her first client. After college and a career as a recruiter in the financial services industry, Sumi focused her attention on raising her family. While becoming a Professional Organizer, Sumi worked for several respected organizing services. In 2020 with the launch of Organized By Sumi, she built her reputation organizing estates in the Bay Area, as well as special projects in New Jersey, Nantucket, and Palm Springs. Sumi is a Certified Professional Organizer® and member of NAPO (National Association of Productivity and Organizing Professionals) belonging to Bay Area and National Chapters.

Awarded Best of the County Professional Organizer by Marin Magazine three years in a row.

“Organizing is my passion and my specialty. I understand how overwhelming it can be to tackle a lifetime of belongings, and I also know the incredible relief and satisfaction that comes with completing the process. Guiding my clients through this journey is deeply fulfilling – it’s an experience that brings new energy and clarity to their lives!”



Sumi Kaga | Organized By Sumi | 415-847-5909 | organizedbysumi.com

