

DS Recreational Services, Inc.
Party Fact Sheet

1. **Time:** There is a 2-hour minimum for all pool parties. The set up and clean up time **must** be included in the time that you have reserved the pool. (For example, if your party is from 7pm to 9pm, then the lifeguards should be ready to lock the gate at 9pm.) Setting up and cleanup is the responsibility of the resident, and a lifeguard must be present to open and lock up the facility. All swimmers must exit the water fifteen minutes before the end of your party. Pool parties are not permissible on or close to summer holidays including Memorial Day Weekend, 4th of July including the weekend of, and/or Labor Day weekend.
2. **Deposits:** All deposits are refundable if:
 - 1) There is no damage caused to the facility.
 - 2) All trash from your party is picked up and put in the garbage cans.
 - 3) You do not exceed the number of people that you registered for.
(ie. If you register 40 guests and 60 people show up, we will hold all or part of your deposit to cover the cost of an additional lifeguard).
 - 4) You do not go over the scheduled time of your party. (ie. If your party ends at 9pm and you are not out of the facility by 9pm, we will hold all or part of your deposit).
3. **Residency:** The resident who books the party needs to be present during the entire time of the party.
4. **Patron/Lifeguard Ratio:** DS Recreational Services requires a minimum **two** lifeguards for all private parties; however, facility size and total number of party guests does affect that number. Some facilities do require more lifeguards for private parties because of the size of the facility. DS REC's Party Coordinator will assist you with how many lifeguards are required for your party.
5. **Cancellations:** You must cancel your party at least 24 hours in advance to get a refund for your deposit and part of your fees by dialing 281.443.7665 ext 217 or by emailing parties@dsrec.com **A booking fee of twenty dollars (\$20) is not refundable.**
6. **Bad Weather:** If the weather is questionable and you want to cancel or reschedule your party, you must call the office or Area Supervisor **at least 4 hours** before your party is scheduled to start. (We must have time to notify all supervisors, managers, and lifeguards of cancellations.) If the lifeguards show up at the pool and you have not canceled, you will be charged for your party. If bad weather starts during the time of your party, you must pay for the entire time of your party. (ie. If your party was scheduled from 8pm-11pm, and the pool was closed at 9:30pm due to lightning, you are responsible for the full 3 hours – no refunds will be given).
7. **Payment:** We accept debit/credit cards for payment or Money Orders. Sorry, no personal checks. If a deposit is required, the deposit amount will be run on the credit card. This amount can be refunded, if applicable, 10 business days after the party. If you pay with a credit card, please note DS Recreational Services will appear on your statement.
8. **Private Parties:** Private parties are not for profit. You cannot make money off of your guests, only to cover your expenses.

Signature

Date