

Vice President

Congratulations on being elected to the position of Vice President and thank you for accepting this very important responsibility for the club.

Attached is an excerpt from the club's By-Laws. It gives a very brief overview of the Vice President's responsibilities. This document is intended to give you a more complete idea of what will be expected of you over the next 12 months.

As you read through this, please remember that these are only guidelines and a report of what your predecessors have experienced. If you find something that you would rather modify, delegate, or eliminate, please bring it up to the club at a meeting and see if a solution can be found. **Always** remember that at the end of your term, you will have the opportunity to modify these guidelines to reflect YOUR experience.

The primary function of the Vice President is to fill in for the President at any time they are not present. Attached to this document is a copy of the President's job description so that you can be aware of them when this occurs. Please review it now so that you won't be caught off guard if you need to fill in.

The Vice President is the liaison to the clubs' sponsors. As of 2025, we have Lithia Chevrolet, Eagle Landing Apartments, and Prestige Hardwood Flooring. It is your responsibility to maintain this relationship by collecting their sponsorship donation, coordinating our annual show at the dealership, and encouraging the club to support the dealership. It is part of our agreement that no other Chevy dealership can be featured in any way by our club, but we can have any other business be a secondary sponsor to the dealership. The sponsorship donation has been \$2000 per year.

It is the duty of the VP to be chairperson of the bi-annual car show. Currently, this car show is held at Lithia Chevrolet, a sponsor. The show traditionally is around our club anniversary which is June 8th, but lately, the National Corvette weekend in June has been used. Multiple tasks need to be completed. Setting the date with Lithia management; notifying all Corvette clubs to attend; press, radio, and tv coverage should be considered; having a theme, I.e. For Those Who Serve, etc.; finding a food source, I.e food truck; having fliers produced identifying the various trophies, plaques or awards along with location, date, time; voting cards for nominations; decorating the site with club banners, flags, etc.; Acknowledging the Lithia employees with a plaque for removing vehicles of the lot; parking detail; walkie talkies to assist in parking and answering questions which will arise; keeping all members in the loop via our web site, club meetings; always be open to suggestions; car window ID used to make voting uncomplicated; the VP needs assistance from all membership and all membership should be required to attend.

Usually, someone will volunteer to help with the show, but People's Choice ballots and car signs will also have to be made, and once we are there the sponsor will have to be reminded that they are to pick a car for the Dealership Choice award. Traditionally we have acknowledged the club anniversary in some manner, by having a cake, puffing the date on the car signs, etc. It's nice to display the club banner during the show, weather allowing.

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At the Year End Banquet, which is held between the March and April meetings, the outgoing President traditionally gives gifts to the other officers who have served during the year. Gag gifts from any memorable incidents will liven things up. It is tradition that the Vice President arrange to have a thank-you gift for the President who has just served a term. The amount of the gift should be determined in the yearly budget and approved by the club.

Please remember that your fellow club officers and volunteers are all volunteering their time. Each of us has a life and responsibilities outside of the club. Generally, each member will try their best to do what is right and best for the club. It is easy at times to become frustrated with a fellow officer, but please consider the possibility that you may have misinterpreted the incident. As an officer, you may feel extra pressure to help diffuse situations like this. The best solution will always be to discuss the situation, privately.

Please remember that everyone is here to have fun.

If you ever have questions or problems, please contact the prior Vice-President or the E-Board. Please remember that at the end of your term, you should provide any updates to this information to the outgoing president at least two weeks before the year-end banquet so that they can update the president's book before giving it to the incoming set of officers.

Again, Congratulations and Thank You!

By-Laws: ARTICLE XII - DUTIES: (revised 02/2024)

2. Vice President: The Vice President shall perform all the duties of the President in the President's absence. It shall be his/her duty to arrange for a club sponsor(s), by November 15th of each year. He/she will assist the special event chairperson to ensure the events, club sponsor(s), and event contributors are appropriately publicized. He/She shall perform any other duties as directed by the club.