



# CANADIAN TRAINERS COLLECTIVE

## 2020/2021 Virtual Training Registration Form IAP2 Foundations in Public Participation

### HOW TO REGISTER

Save this form, fill it in, & then email it to:  
[cdntrainerscollective@shaw.ca](mailto:cdntrainerscollective@shaw.ca)  
fax: 403-281-8945

PHONE: 403-281-8849

### COACHING

Each participant qualifies for one hour of coaching (per course) from one of the CTC trainers.

### COURSE INFORMATION

Information, including hours, pre-course material & technology recommendations will be provided in your welcome email.

### TECHNOLOGY REQUIRED

You must have a computer with speakers, a microphone, and a webcam. A reliable internet connection is needed as well.

### CANCELLATION POLICY

Refunds will not be provided for cancellations made less than three weeks prior to training. Cancellations made more than three weeks prior to training will be subject to a 10% cancellation fee. Requests for substitutions or transfers to other CTC training sessions will be considered on a case by case basis and should be made at least one week prior to training.

Participants must attend the full course to receive the certificate of completion.

CTC reserves the right to cancel any course that does not have sufficient registration.

### PARTICIPANT INFORMATION

NAME\*:

ORGANIZATION:

TITLE:

ADDRESS:

CITY:

POSTAL CODE (ZIP):

EMAIL:

PHONE:

CELL:

\*Name to be displayed on your certificate

### VIRTUAL PLANNING COURSE \$1000

DECEMBER 7-10, 2020     FEBRUARY 22-25, 2021

### VIRTUAL TECHNIQUES COURSE \$750

(Planning is a prerequisite for Techniques and must be taken prior.)

JANUARY 26-28, 2021     APRIL 13-15, 2021

### COURSE DISCOUNTS

(Discounts can be combined if eligible; contact us for group rates of 4+ people)

- 5% Registered 4 weeks in advance of training
- 5% Registered for both Planning & Techniques on this registration form

SUBTOTAL \$ \_\_\_\_\_ + GST (5%) \$ \_\_\_\_\_ GRAND TOTAL \$ \_\_\_\_\_

(course costs less course discounts = subtotal)

CHEQUE     VISA     MC

CARD #					Expiry (mm/yy)	
CARDHOLDER NAME					CVV (3-digit code)	

*BY FILLING OUT THE ABOVE CREDIT CARD INFORMATION, THE CARD HOLDER HAS GIVEN AUTHORIZATION FOR PAYMENT TO BE TAKEN ON BEHALF OF THE REGISTRANT.*

### PAYMENT INFORMATION

Cheques must be made payable to: GAY ROBINSON CONSULTING.

Credit card charges on your statement will appear as GAY ROBINSON CONSULTING.

All payments will be processed in Canadian dollars and full payment must be received prior to taking the course(s).