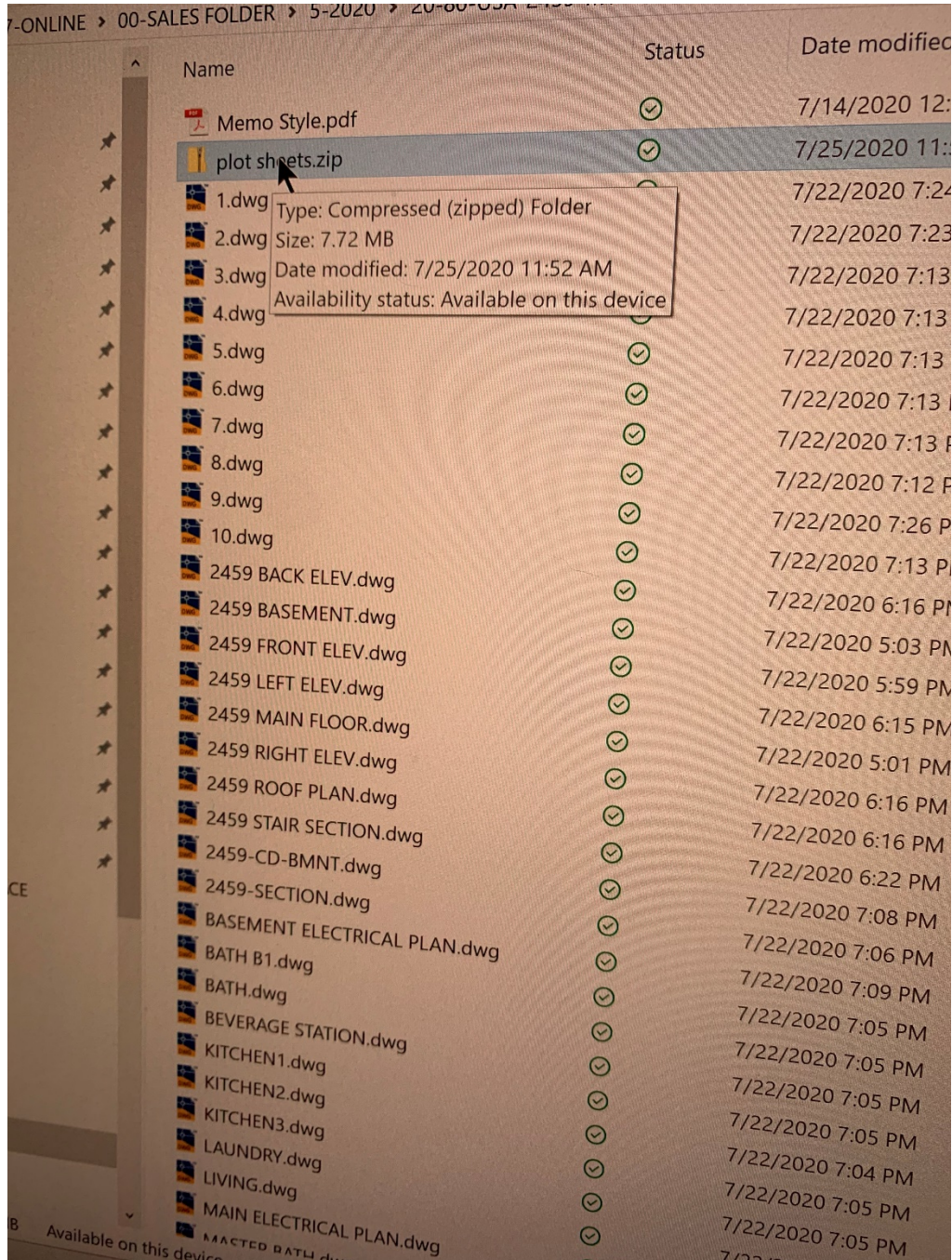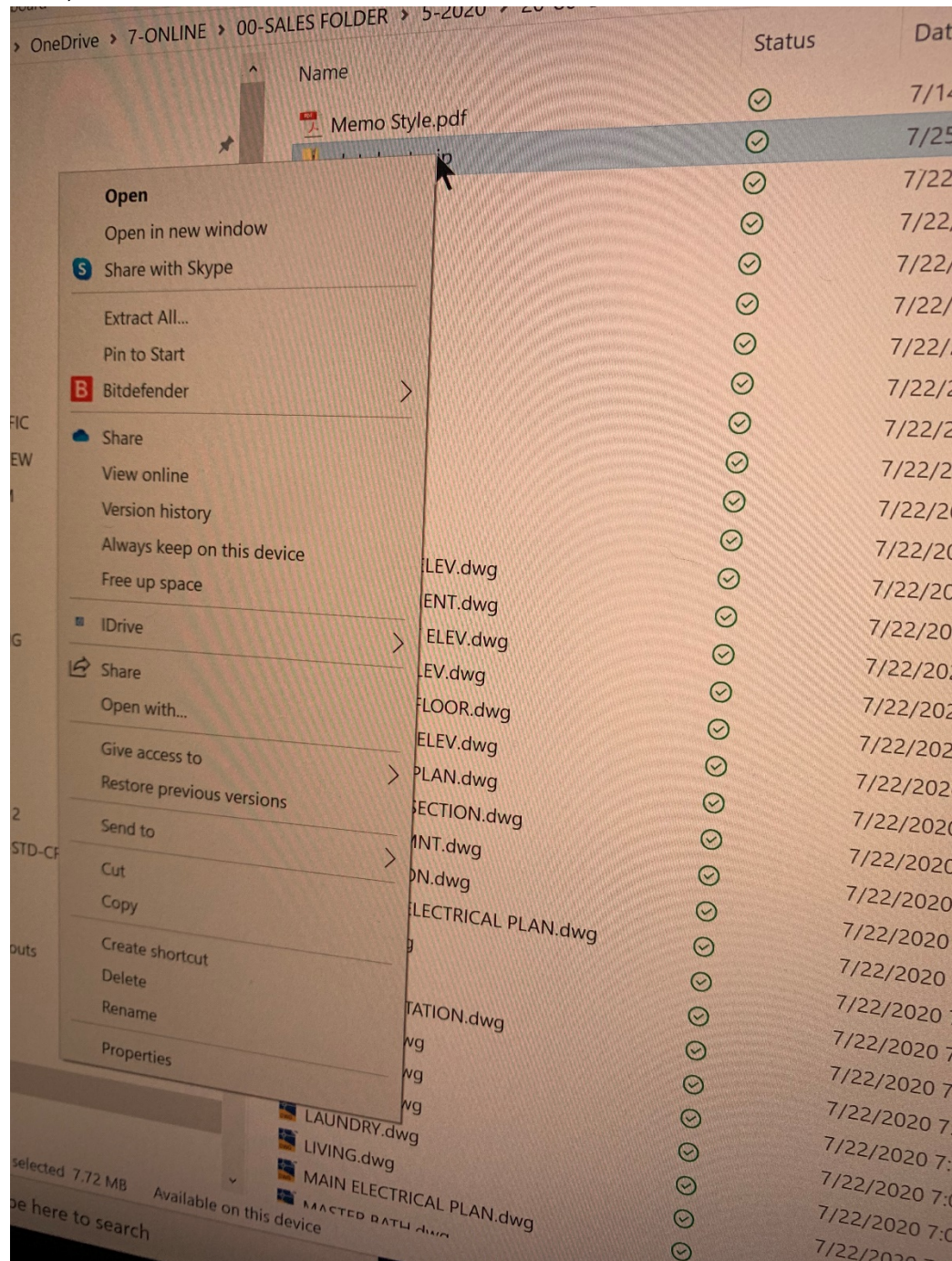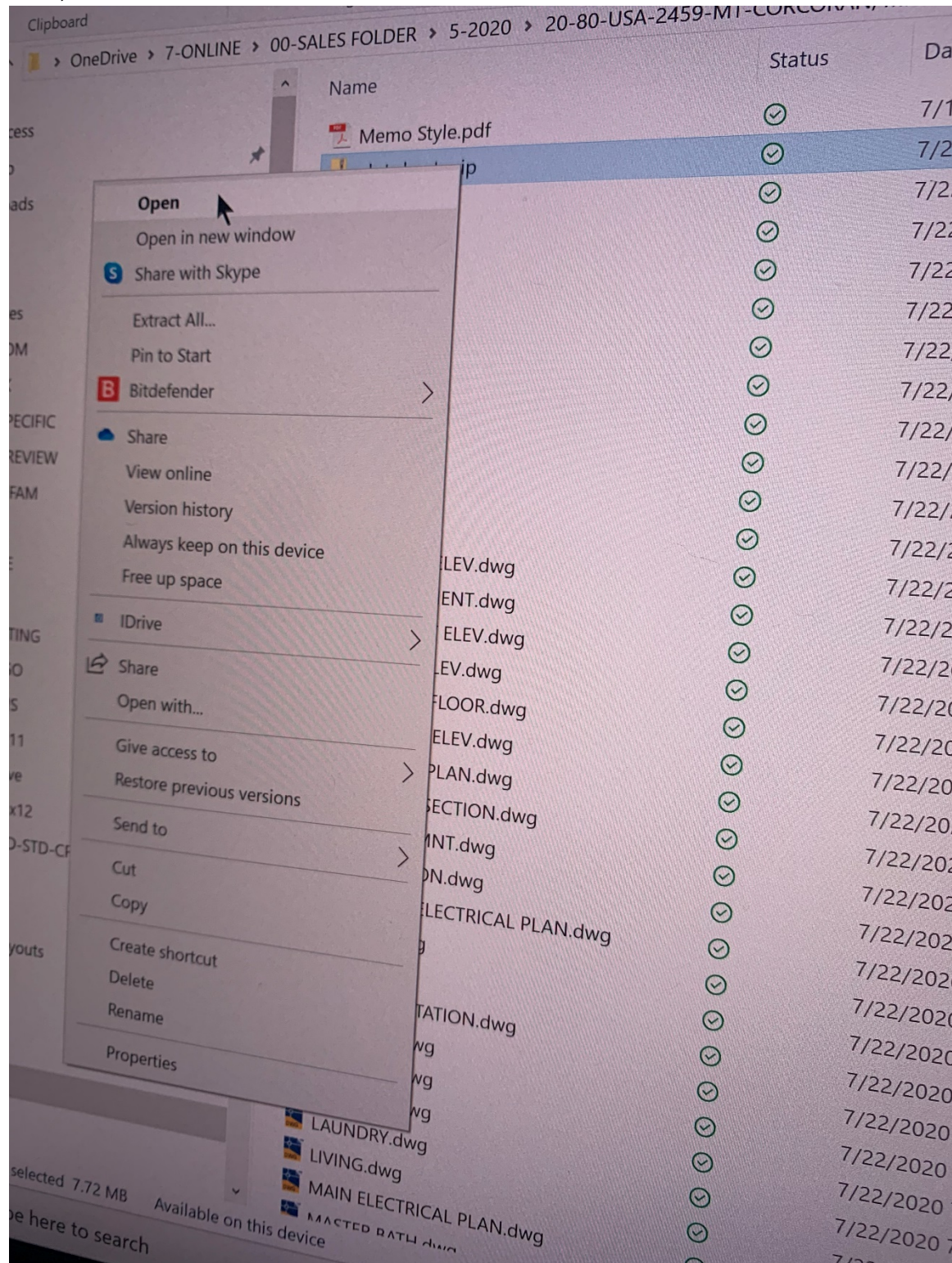# HOW TO OPEN A .ZIP FILE

FIRST COPY / DOWNLOAD THE .ZIP FILE TO WHERE YOU WANT YOUR FILES TO BE PLACED IN YOUR FILES STRUCTURE ON YOUR COMPUTER.

NEXT, RIGHT CLICK ON THE .ZIP FOLDER THAT IS NOW IN YOUR FILE STRUCTURE.

Status   Dat

Name

Memo Style.pdf   7/14
                                                  7/25

                                                  7/22

Open   7/22,

Open in new window   7/22/

S Share with Skype   7/22/

                                                  7/22/

Extract All...   7/22/.

Pin to Start   7/22/2

B Bitdefender   >   7/22/2

FIC   ☁ Share   7/22/2

EW   View online   7/22/2

           Version history   7/22/2

           Always keep on this device ELEV.dwg   7/22/20

           Free up space   ENT.dwg   7/22/20

G   ▪ IDrive   ELEV.dwg   7/22/20
                                    > LEV.dwg   7/22/20.

           ↪ Share   FLOOR.dwg   7/22/202

           Open with...   ELEV.dwg   7/22/202

           Give access to   PLAN.dwg   7/22/202
                                    > SECTION.dwg
           Restore previous versions   7/22/2020

2   Send to   INT.dwg   7/22/2020
                                    > ON.dwg   7/22/2020
STD-CF
           Cut   ELECTRICAL PLAN.dwg   7/22/2020

           Copy   7/22/2020

outs   Create shortcut   7/22/2020

           Delete   7/22/2020

           Rename   TATION.dwg 7/22/2020
                                       vg   7/22/2020 7
           Properties   vg   7/22/2020 7
                                       vg   7/22/2020 7:
                                LAUNDRY.dwg   7/22/2020 7:
                                LIVING.dwg   7/22/2020 7:
selected 7.72 MB   MAIN ELECTRICAL PLAN.dwg   7/22/2020 7:0
be here to search   Available on this device   MASTER BATH dwg   7/22/2020 7:0
                                                  7/22/2020

NEXT, SELECT "OPEN" FROM THE CHOICE MENU.

Clipboard

› OneDrive › 7-ONLINE › 00-SALES FOLDER › 5-2020 › 20-80-USA-2459-MT-CORCOR...

Status   Da

Name

cess   Memo Style.pdf   7/1

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ads   **Open**   ⊙   7/2

Open in new window   ⊙   7/22

S Share with Skype   ⊙   7/22

es   Extract All...   ⊙   7/22

OM   Pin to Start   ⊙   7/22,

B Bitdefender   >   ⊙   7/22/

PECIFIC   ☁ Share   ⊙   7/22/

REVIEW   View online   ⊙   7/22/.

FAM   Version history   ⊙   7/22/.

           Always keep on this device   ELEV.dwg   ⊙   7/22/2

           Free up space   ENT.dwg   ⊙   7/22/2

TING   ▪ IDrive   > ELEV.dwg   ⊙   7/22/2

O   ↪ Share   LEV.dwg   ⊙   7/22/2(

S   Open with...   FLOOR.dwg   ⊙   7/22/2(

11   Give access to   > ELEV.dwg   ⊙   7/22/20

ve   Restore previous versions   PLAN.dwg   ⊙   7/22/20

x12   Send to   > SECTION.dwg   ⊙   7/22/20.

O-STD-CF   INT.dwg   ⊙   7/22/202

           Cut   ON.dwg   ⊙   7/22/202

           Copy   ELECTRICAL PLAN.dwg ⊙   7/22/202

youts   Create shortcut   ⊙   7/22/202

           Delete   ⊙   7/22/202(

           Rename   TATION.dwg   ⊙   7/22/2020

           Properties   vg   ⊙   7/22/2020

                                          vg   ⊙   7/22/2020

                                          vg   ⊙   7/22/2020

                      LAUNDRY.dwg   ⊙   7/22/2020

                      LIVING.dwg   ⊙   7/22/2020

selected 7.72 MB   MAIN ELECTRICAL PLAN.dwg   ⊙   7/22/2020

e here to search   Available on this device MASTER BATH dwg ⊙   7/22/2020 7

NEXT, YOU WILL SEE YOUR FILES TO SAVE TO YOUR PREFERRED FOLDER IN YOUR FILE SYSTEM.

Name	Type	Compr
1.dwg	DWG File	
2.dwg	DWG File	
3.dwg	DWG File	
4.dwg	DWG File	
5.dwg	DWG File	
6.dwg	DWG File	
7.dwg	DWG File	
8.dwg	DWG File	
9.dwg	DWG File	
10.dwg	DWG File	
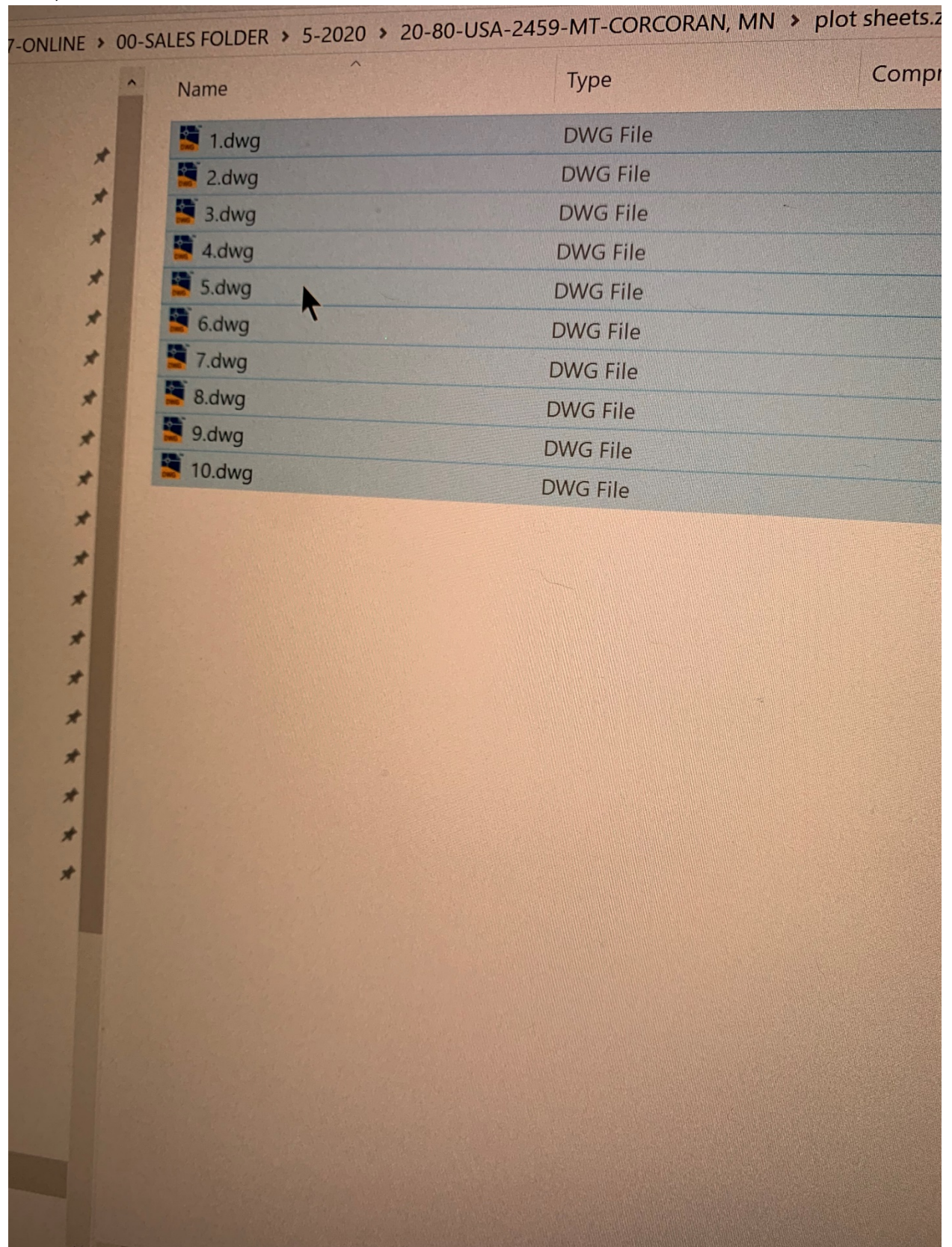
NEXT, SELECT COPY, THEN PASTE THEM INTO YOUR PREFERRED FOLDER ON YOUR COMPUTER. ONCE YOU HAVE ALL OF THE FILES ON YOUR COMPUTER, YOU CAN THEN DELETE THE .ZIP FILE SO THAT IT DOESN'T USE UP YOUR COMPUTERS MEMORY UNNECESSARILY SINCE YOU ALREADY HAVE THE FILES ON YOUR COMPUTER.