

Wyoming Quarter Horse Association 2022 Board Meeting  
January 14, 2023  
Little America, Cheyenne, Wyoming

AMENDED AND APPROVED AT WQHA BOARD MEETING January 13, 2024

Attendees: Adair Walker, President; Debbie Unrein, Vice President; Susan Nelson, Treasurer; Nicole Ballenger, Secretary; Linda Henderson, board member; Sharon Bailey, board member; Kristin Lyons, board member; AnneMarie Johnson, CONQHA representative; Josie Bailey, Stuart Thompson

1. Reading of the minutes from 2021 meeting

Nicole Ballenger read the minutes from last year's meeting. Linda Henderson moved to approve the minutes, and Sharon Bailey seconded the motion. The motion passed.

2. Treasurer's reports for 2021 and 2022

Susan Nelson gave the treasurer's report and provided handouts.

The First Interstate bank account balance on 10-29-21 was \$79,434 versus a balance of \$52,674 on 10-31-2020. A check to the Wyoming State Fairgrounds in the amount of \$15,871 had not yet cleared as of the end of October 2021. After accounting for the outstanding check, the Association realized a profit of \$10,889.

The bank account balance on 10-31-22 was \$81,019 versus a balance of \$63,563 (accounting for the outstanding check reported above) on 10-29-21, resulting in a 2022 profit of \$17,456.

All expenses for the 2022 WQHA Cowboy Summer Classic are paid. However, Susan thinks we may still owe the Hampton Inn \$5,544 for rooms, although the Hampton Inn says all our expenses have been paid. If the corporate auditors ultimately determine we owe this amount, then our 2022 profit would fall to \$11,912 (close to the 2021 profit).

Susan also provided statements detailing and comparing income sources and expenses for 2022 and 2021. Most of the income and expense items are the same or very similar in both years. Main differences include the following: in 2022 sponsorship were much higher than in 2021, \$8,901 v. \$4,603; and Wyoming State Fairground charges were lower in 2022 than in 2021, \$12,674 v. \$16,371.

Susan also provided a list of sponsors. Debbie mentioned that Diane Pilant and Robin Glover need to be added to the list. Susan also handed out the 2022 sponsorship form, which the new show committee will need to update for 2023.

There were no bad checks received during 2022. Credit card payments for show entries worked out ok. Early payments by check also worked out well. It was a good idea to have attendees pay for stalls and shavings ahead of time.

Lastly, Susan mentioned—though there was no discussion at the time—that it could be a good idea to invest some of the association's cash in CD's, which are now paying 3.5% for 13 months and 3.25% for 25 months.

Linda H. moved to approve the treasurer's report. Kristin Lyons seconded the motion. The motion carried.

### 3. Year-end awards report for 2022

AnneMarie Johnson gave the awards report. She had been allocated \$8,000, the same amount or a tad less than for 2021. She spent \$7905.07, \$95 under budget.

A handout shows the amounts given to individuals as cash awards (\$3,845) and the amounts paid to businesses for purchases of awards requested by exhibitors and postage (\$3,577.57). Other expenses, e.g. for embroidery, came to \$482.50.

The Board thanked AnneMarie profusely for the huge amount of work she does to contact the award recipients and to purchase and mail the many awards that exhibitors choose. She will receive a 2022 membership in lieu of payment.

### 4. Ongoing business

#### a. Approval of affiliate agreement

Adair noted she has not yet received the agreement from AQHA to sign but expects to soon. The agreement is needed in order for our youth members to attend the Youth World Show, and there's no cost.

Debbie Unrein moved to approve, Susan seconded the motion and the motion was approved.

#### b. WQHA representative to Regional Committee

This issue was tabled until the General Membership meeting because current representatives were not in attendance.

- c. Payments to secretary (Nicole Ballenger) and treasurer (Susan Nelson)

The payments have been \$200 for the secretary and \$300 for the treasurer. Stuart Thompson moved to continue payments at these same levels. Linda seconded the motion and the motion carried.

- d. Approval of the Wrangler as official print publication and wqha.org as official digital publication

Nicole noted that the Wrangler has an improved look and feel under the Delancey's management. Susan noted that we're receiving about 50% of our memberships on line and 50% by check. She also noted that we have 40 2023 members currently.

Linda moved to accept both and Kristin seconded. The motion was approved.

- e. Approval of "membership in lieu of payment" for points secretary and website administrator

Nicole is serving as points secretary and Brittany Johnson is serving as website administrator. Adair added that this policy should apply to AnneMarie for handling the end-of-year awards as well.

Adair moved to approve providing memberships in lieu of payments to all three. Sharon seconded the motion, and the motion was approved. Since Nicole has already paid her 2023 membership, she will receive a reimbursement.

- f. Updated procedure manual notification

Adair and Debbie will no longer be serving as president and vice president after this meeting because their terms have expired. New officers (to be chosen later today after the General Membership has elected Board members) will need to review and possibly update the procedure manual. The manual provides legal obligations and timelines for required actions by the Board. Adair and Debbie agreed to provide mentorship as needed.

Sharon noted it would be preferable to have staggered terms for the president and vice president. This would require amending the bylaws.

Debbie noted that it would make sense to also change the bylaws such that the vice president moves into the president position.

## 5. Donations

- a. Donation to Region 2 Championship show
- b. Donation to 4-H Horse Council

In the past WQHA has donated \$250 to support the Region 2 show and \$50 to support the 4-H horse council.

There was some discussion prompted by Stuart that in the future we may want to increase the donation to 4-H but that we might want to know more about what they would use the funds for, and also increase our visibility within 4-H. Stuart moved that we keep these same donation levels this year. Debbie seconded the motion, and the motion carried.

## 6. Cowboy Summer Classic

### a. Dates

The show dates are July 12-16, 2023 with move in on the 11<sup>th</sup>. Adair plans to sign the contract with Wyoming State Fairgrounds once we have the show manager hired.

### b. Show manager

We have a bid from Lacy Cooper to be the show manager. She knows the fairgrounds and the issues there and worked with Heidi Lane last year, so the Board thinks she's a good choice and recommends the contract be signed by the new (incoming) president. Lacy has already hired 4 judges (of the 6 we'll need). She hasn't expressed a preference for a show secretary.

### c. Show secretary

We have three possibilities for show secretary that are still being considered and others have been mentioned. The show committee will need to move quickly on this.

### d. Changes to schedule/format

We agreed to stick with our 6-judge, 5-day format but several issues were raised:

--We need to add "ranch on the rail" to our show schedule and count points toward year-end awards because AQHA has now recognized this class.

--Linda suggested moving amateur halter before open halter to be consistent with other shows

--Debbie suggested ranch trail and regular trail be held on different days as it's extremely challenging for exhibitors who have horses in both to go back and forth between the two arenas (especially when the temperature is near 100 degrees)

e. Changes to year-end points and point secretary concerns

WQHA would like judges to place every horse/exhibitor entered in a class, but most judges won't place beyond 9th. Although there was some discussion, Board members agreed it's not practical for the point secretary to use score cards to place the additional entrants; additionally, some classes (halter, western pleasure) don't have score cards.

Linda moved to approve the awarding of points through 9<sup>th</sup> place. The Board agreed to take this recommendation to the General Membership.

However, it was noted that the point secretary will need to know which members showed in every class, even beyond 9<sup>th</sup> place. That's because the number of judges shown to is one of the criteria used to determine end-of-year awards (e.g. to break a points tie). Therefore, show secretary will need to provide the list of entrants for each class.

f) Fees (entry, stalls, and shavings)

The Board agreed to recommend staying with the 2022 fees for stalls and entries. Shavings are priced based on the going rate.

7. New business

a. Creation of the show committee (2023-2024)

Linda moved that Adair sign the contract for 2023 with the Wyoming State Fairgrounds. Kristin seconded the motion, and the motion was passed.

Adair noted she hasn't yet signed a contract with Saratoga Feed and Grain for the shavings. She plans to email the Board with their quote as soon as she receives it.

The Board agreed to form a show committee during the General Membership meeting to move ahead on all other show planning.

b. Creation of a new convention committee

The contract with Little America is up this year. The convention committee will need to decide on venues for the meetings and the banquet, which do not necessarily have to be in the same location. A block of rooms for those who stay overnights will also be needed.

However, the Board agreed that the convention should stay in Cheyenne, largely because too many of the Colorado members aren't willing to drive to Scottsbluff. It also agreed that in the event of snow and poor driving conditions that the meetings should be held on Zoom and awards mailed to recipients.

c. Miscellaneous other business

Jill Stucky has resigned as youth advisor so a new one is needed. The Board agreed to bring this up at the General Membership meeting.

Stuart raised the issue of support for the Rock Springs show. He is concerned about how to keep these small shows going, especially with so little support from AQHA. He wondered if the date is an issue (it's currently held in August) and whether there might be a better time that doesn't conflict with the Colorado shows. Since RMQHA now has two shows in June, as well as in May and September, it's increasingly difficult to find an ideal date to attract Colorado trainers and exhibitors.

Linda Henderson moved to adjourn the meeting. Sharon Bailey seconded the motion and the meeting was adjourned at approximately 10:45 am.

Reconvened meeting of the Board following the General Membership meeting

Once the General Membership meeting adjourned, the Board reconvened briefly to elect a new president and a new vice president from the new slate of Board members.

Adair nominated Linda Henderson to serve as president. Nicole seconded the nomination. The Board voted in favor of Linda's appointment.

Stacy Thomas (new Board member) nominated Sharon Bailey to serve as vice president. Adair seconded the nomination. The Board voted in favor of Sharon's appointment.

The Board also voted to reappoint Susan Nelson to serve as treasurer.

*Susan will contact First Interstate Bank to determine how we make the changes needed to remove Adair and Debbie as authorized signers on our bank account, and to replace them with Linda and Sharon as authorized signers on the account. An authorized signer can make deposits, write checks on the account and use the account's debit card.*

