



# POLK TOWNSHIP SUPERVISORS

165 Polk Township Rd., PO Box 137, Kresgeville, PA 18333

Phone: 610-681-5376 Fax: 610-681-3063 E-mail: info@polktwp.org

## POLK TOWNSHIP DEMOLITION PERMIT APPLICATION

Demolition Permit Fee: **\$75.00**

Fees to be paid when picking up permits and in the form of cash or check payable to POLK TOWNSHIP. **When permits are issued, the Township will call you that your permits are ready. A nonrefundable \$50 fee must accompany the applications.** The total permit fees will be due upon pick up of any issued permit. The zoning officer will email you the final fees and the status of your permit. If the \$50 nonrefundable fee is not submitted with an application, the application will be rejected.

**ZONING PERMITS** will be submitted to Tracy Herman at Polk Township.

For any Zoning questions, please contact:

**Tracy Herman**

**Polk Township Zoning and Codes Enforcement Officer**

**Office: (610) 681-5376**

**Email: zoning@polktwp.org**

Application Date \_\_\_\_\_

Address \_\_\_\_\_

14 Digit PIN \_\_\_\_\_

Owner of Property \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Applicant \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Contractor \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Zoning District RR ( ) R1 ( ) R2 ( ) R3 ( )

C ( ) I ( )

Lot Size \_\_\_\_\_

Lot Coverage \_\_\_\_\_

Is the structure in a flood zone? *Floodplain maps can be found online : [www.floodmaps.fema.gov](http://www.floodmaps.fema.gov)* YES NO

Will there be any fill or encroachment of wetlands? YES NO

Does the property have a proper E-911 (green) sign with 4" white numbers been placed so the bottom of the sign is 48" from the ground and at least 6-8' from road? *Note: Certificate of Occupancy may be delayed if E-911 is not correct.* YES NO

Is a deed or bill of sale included in this application? YES NO

**Descriptions of structure(s) to be disposed:** \_\_\_\_\_

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How will the demolition debris be disposed: \_\_\_\_\_

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How will the site be restored (backfill, re-graded, seeded, etc): \_\_\_\_\_

I fully understand the provisions of this application and hereby certify that all information submitted is true and correct to the best of my knowledge.

Applicant Signature: \_\_\_\_\_

\_\_\_\_\_ Date



## A MATTER OF “LIFE” OR “DEATH”

**If we can’t find you, we can’t help you!**

**Polk Township Ordinance 2011-03 adopted 6/27/11** requires reflective E-911 sign be placed at all driveway entrances to all properties with principal structures. To view the entire Ordinance, please call the Polk Township Office during regular business hours.

**Certificate of Occupancies may be held if the property E-911 sign is not correct.** The Zoning Officer will require the E-911 sign to be installed or corrected before a Certificate of Occupancy can be issued.

### **E-911 Sign Requirements:**

- Signs may be *VERTICAL* or *HORIZONTAL*
- Signs must be REFLECTIVE GREEN BACKGROUND with 4” WHITE NUMBERS
- Must be adequately visible from both directions of travel
- Sign must be 42” off the ground and under 72” in height
- Sign posts must be on your 6’ to 8’ from the road pavement and not in Township right-of-way. They can be placed on mailboxes
- Do not place sign on a fence, utility pole, stone, tree or across the street.
- Call 811 (One Call) before you dig!

### **Mailbox requirements:**

- The front of the mailbox must be 4 ½ feet from the road pavement (This is the Township right-of-way)
- Mailboxes must be maintained by the homeowner. (snow must be removed in order to receive mail)
- Mailboxes in Township right-of-way that are damaged during snow and ice events are NOT reimbursed by the Township.