



BACONTON COMMUNITY CHARTER SCHOOL

260 East Walton Street | Baconton, Georgia 31716 | Phone 229.787.9999 | <https://bccsblazers.org>

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Technology Device Check-Out Form

Agreement must be signed by the student and the parent/guardian before devices are issued to the student.

This includes laptops, tablets, Chromebooks, and hotspots.

Student Name: _____ Grade: _____

Make / Model of Device: _____

Inventory Barcode: _____

Check-out Date: _____

By signing this form I agree to the terms and conditions (found on the other side of this page) for checking out any devices belonging to Baconton Community Charter School.

Signature of Student

Date

Signature of Parent/Guardian

Date



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BCCS Terms and Conditions

1. All users must agree to abide by the Acceptable Use Guidelines.
2. All devices issued are the property of the Baconton Community Charter School and are intended solely for educational purposes.
3. Users agree to pay for any damaged, lost, or stolen equipment.
4. All devices must be returned no later than the last day of school for the particular year the device was checked out **OR** upon district request (whichever comes first).
5. Baconton Community Charter School is not responsible for any inappropriate content accessed on the device while off the school's Internet Filter.

**As a responsible student using technology,
I understand the following is expected of me when using any device
issued by and belonging to BCCS**

1. I will take care of the device that has been assigned to me.
2. I will know where my device is at all times.
3. I will carry my computer **CLOSED** and with **TWO HANDS**.
4. I will always use my device in a safe place; desk or table.
5. I will not have ANY food or beverages near my device, as they can cause damage to the device.
6. I will use my device in ways that are educationally appropriate and meet school usage requirements.
7. I will use my device to complete assignments as expected. This means I will not use websites, games, and programs not approved by my teacher.
8. I will practice digital responsibility on the internet.
9. I will not place any decorations on my device.
10. I will only use MY device.
11. I will only remove my device from school property when given permission.
12. I will report any damage to my device to my teacher immediately.