**Baconton Community Charter School**

**Governing Board Meeting**

**May 13, 2021**

The meeting of the Governing Board of the Baconton Community Charter School, having been publicized in advance to the public, was held May 13, 2021 at 7:00 p.m.

The following Board Members were in attendance: John Hilliard, Christina Hayes, Benjamin Brooks, Jenny Van Meter, Kate Von Glahn, and Rashelle Beasley. Those not attending: Sonya Williams, Shanetta Davis, Kitty Beasley

Present from the school were: Lynn Pinson, Mary Sullivan, Kelly Rucker

1. Call to Order was made by Chairman John Hilliard at 7:00 pm.
2. Guests: None
3. Minutes from the following meetings were presented for approval:
   1. February 21, 2021
   2. March 10, 2021
   3. April 27, 2021 Called Meeting

Benjamin Brooks moved to approve the meeting minutes with a second by Rashelle Beasley. Minutes approved.

1. Committee Updates:
   1. Finance Committee:
      1. Finance Committee Meeting Minutes:

Minutes from the April 22, 2021 and May 2021 Finance Committee meeting were provided and reviewed. Jenny Van Meter reported that Rob from IPG will come and do an in person visit in the next few weeks.

* + 1. Finance Reports:
       1. Profit/Loss Report April 2021
       2. Balance Sheet April 2021

A motion to approve the financial reports was made by Kate Von Glahn. Rashelle Beasley offered a second.

* + 1. Facility/Architect Update:
       1. Kitchen project has been completed. Sprinklers being added to all buildings. Architect approved where modular buildings are going. IPG representatives will come in the next few weeks to look around the facility and observe traffic flow, etc.
  1. Student Affairs Committee:
     1. Rashelle Beasley provided updates from Student Affairs reports. Summer Learning will take place June 7-June 24 for elementary and middle school.
     2. The STEM program just competed in a competition and won 3 awards.
     3. Testing Updates were provided by Mary Sullivan and Kelly Rucker. Milestones took place this week. Testing went well. Technology worked great and having chrome books instead of paper testing was a big help. High School will take EOC tests next week. ESOL testing has taken place. There are 6-8 students that do this testing. It ranks them in tiers showing the level of support they need. MAP testing was completed in April. Grade level reports are currently being analyzed.

1. Governance Committee:

Board Officer Elections took place. John Hilliard was nominated as Chairman, Sonya Williams as Vice Chairman, and Christina Hayes as Secretary. All accepted nominations. A motion to approve the nominations was made by Kate Von Glahn with a second by Rashelle Beasley. Motion carried.

John reminded all board members of the importance of completing required board training. Link is provided on agenda.

1. Administrator’s Reports:

The following resignations/recommendations for new hires were presented for approval:

* + 1. Resignations:
       1. Elizabeth Briggs (Middle School Math)
    2. New hires:
       1. Priscilla DeMott (Middle School Math)
       2. Clay Bell (Coaching and PE Para)
       3. Tracey Dixon (Special Education)
       4. Lauren Fallin (Special Education)
       5. Deborah Taylor (Spanish Online Platform Coordinator)
       6. Stephanie Shiver (Middle School Math)

A motion to approve resignations and new hires was made by Kate Von Glahn. Benjamin Brooks offered a second. Resignations and new hires approved.

* + 1. Grant funding spending was presented by Lynn and reviewed by the Board.

**Grant Funding From the Charter School Program Grant and the Federal Relief Programs**

**CSP Covid Relief Distance Learning Grant, $178,507**

* + 1. This grant was fully funded on March 25, 2021.
    2. Grant Purchases which were invoiced include:

$107,422.00    Addition of 1 hour of pay for every classroom teacher and Special Education teacher working with remote instruction in Sept. , Oct., and Nov. 49 days total

$125.00-Swivel Training

$24,000.00-Verizon Hotspots and monthly subscriptions

$8,976.00-Purchase of Swivel Camera for delivery of live instruction to remote students

$37,984.00, Purchase of 8 Touch It Interactive Boards

**Cares Grant 1, (First Draw was 270,555.50 of 298,972, balance $28,416.50)**

Balance includes the remainder of our nurses’s salary and benefits for the year.

**Cares Grant 2, $1,236,111**

This first draw was funded on April, 15, 2021 in the amount of $1,186,279.00.

Paid Budget items include:

$1,028,505.00, Offset salary expenses from March 2020 until February, 2021

$1,000.00-Shipping Fees for Lenovo products, Chromebooks and Tablets

$93,600.00-HS one to one and classroom sets of 25 chromebooks

$14,795.00-Tablets for early elementary

$40,000.00-Laptops for Teachers

$8,379.00-Disinfectant Sprayers

**Items left to invoice:**

* $16,457.00-Monthly subscription fees for Digital Hotspots from Verizon
* $14,000.00-Protective cases for Chromebooks
* $1,375.00-Protective covers for tablets
* $18,000.00-Charging carts for Chromebooks

**ESSER III - ARP - LEA Bonuses  $95,840.00**

This grant was funded on April 22, 2021 in the full amount and covers the Bonuses for the qualifying staff from the state in the amount of $1000 or $490 for our three retired teachers working 49%

Bonuses were issued in the March Payroll

**ESSER III - American Rescue Plan - LEA Current FY Allocation : $2,776,129**

First allocation is in the amount of $1,804,484.00

This is not yet budgeted

**ESSER CARES ACT - SCHOOL NURSE:  $15,000.00**

This is not yet budgeted.

**Graduation Plans:**

7:00 @ Albany State University. Must follow ASU Covid Guidelines.

1. Executive Session**:** At 7:47 a motion was made by Kate Von Glahn to go into Executive Session. Second by Rashelle Beasley. The purpose of Executive Session was to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee (OCGA 50-14-3 (6)).

Executive Session discussions were held in accordance with OCGA 50-14-3(6). At 8:42 a motion was made by Jenny Van Meter and Rashelle Beasley to come out of executive session.

There being no further business to be transacted, a motion to adjourn was made by Kate Von Glahn and a second by Christina Hayes. Meeting adjourned at 8:48 pm.

Respectfully Submitted,

Christina C. Hayes, Secretary