**Baconton Community Charter School**

**Governing Board Meeting**

**April 16, 2020**

The regular meeting of the Governing Board (“The Board”) of the Baconton Community Charter School (“The School”), having been called and publicized in advance to the public, was held via Zoom on April 16, 2020 at 7:00 p.m . Zoom meeting was held due to the COVID-19 public health emergency.

The following Board Members were in attendance: Jenny Van Meter, Christina Hayes, Kitty Beasley, Rashelle Beasley, Kate Von Glahn, John Hilliard, Benjamin Brooks, Sonya Williams

Present from the school were: Lynn Pinson, Jenny Smith, Kelly Rucker, Missy Huber, Tina Coalson, Gabe Council

Guests: None

1. Call to Order was made by Chairman John Hilliard at 7:00 pm.
2. Minutes: The minutes from the meeting on April 2, 2020 meeting were emailed prior to the meeting. A motion to approve the minutes was made by Rashelle Beasley and a second by Sonya Williams. Minutes approved.

Financial Report: April profit and loss and balance sheets were presented by Larry Burkett. It was noted that Title 4 funds that were sent in error to BCCS have been paid back. A motion to accept he financials was made by Kate Von Glahn and a second by Josie Feely. Motion carried.

Larry reported the bids for the kitchen project have been requested and he should have those in the next week. This year’s Budget hearing #1 will be May 21 prior to the regular board meeting. Lynn will make notifications. The application for the Federal Relief Loan has been submitted. Lynn requested that the board approve the continuation of payment to hourly employees and subs for the months of April and May, as those funds are already in current budget. A motion to approve the recommendation was made by Rashelle Beasley and a second made by Josie Feely. Motion carried.

1. Jenny Van Meter discussed finance committee minutes. Finance Committee recommended the discontinuation of transportation services for next school year. Lynn has checked with Charter Commission to make sure we aren’t required to provide it and reports that we are not. If the transportation program is eliminated, this will free up some funds to look into improvements to the aftercare program. Rashelle Beasley made a motion to accept the recommendation of the finance committee and Kate Von Glahn offered a second. Motion carried. Families will be notified of the need to make alternate arrangements.
2. Administrative Report:
   1. Lynn reported that the lottery deadline is April 25. Lottery will be conducted via Zoom due to the Covid-19 pandemic. A reminder letter was sent to families with needed documentation. Once it’s returned, she will consult with the SCSC to finalize weighted lottery.
   2. The administrative team recommended that calendar dates be amended. Recommendations: Last day for Seniors—May 8, Graduation May 14…virtual graduation will be planned. Move last day for all other grades to May 15. Teacher post-planning dates May 18-22. Remediation Boot Camp for those who need it will run May 18-29. A motion to accept the recommendation was made by Rashelle Beasley and a second by Josie Feely. Motion carried.

The following policies were presented at last meeting and presented for approval:

* + - 1. Financial Policy, Amended
      2. Travel and Reimbursement
      3. Cardiac Arrest and Awareness
      4. Enrollment Policy
      5. Lottery Policy
      6. Student Health Policy, Amended for Scoliosis
      7. Updated Bullying Policy
      8. Testing and Assessment Policy

A motion to approve policies was made by Kate Von Glahn and a second by Rashelle Beasley. Motion carried. Policies approved.

1. **Committee Reports:** 
   1. Governance Committee: Christina will follow up with GADOE about finance training for new board members. All members were reminded of the required Whole Board Training scheduled via Zoom on April 30.
   2. Student Affairs Committee: Rashelle Beasley will begin to serve as Chair of this committee. Lynn reported March attendance, special education report, PTO update, and enrollment report. Also noted that special education department has worked hard to provide packets to those served.
2. **School Level Reports**
   1. Missy Huber: Presented Title Reports. The Community Advisory Committee meeting that was scheduled for March had to be cancelled due to Covid.
   2. Gabe Council: High School teachers met this week. Most students are doing work online. Some still lacking technology. School is working to help with this.
3. **Executive Session:** None

There being no further business to be transacted, a motion to adjourn was made by Josie Feely, seconded by Jenny Van Meter and approved unanimously. Meeting adjourned at 8:16 pm.

Respectfully Submitted,

Christina C. Hayes, Secretary