

West Pasco Quilters' Guild, Inc.
Quilt Registration and Procedure for Listing a Show or Large Quilt for Sale

Guild members may list their show quilts (those quilts hanging on the racks and drapes on the show floor) for sale. To do so, the Guild member must complete the Consignment Packet for LARGE QUILTS and follow all the instructions for Consignment. 20% of the quilt sold price will go to the Guild. Sizes considered large quilts would be length plus width greater than 120". If you are not sure someone at the consignment table will advise you.

You should obtain a CONSIGNMENT PACKET FORM for large quilts from the consignment chair. Please do this on or before you turn in your quilt on Monday, February 9, 2026 between 9:00 am and noon. As part of Consignment, you will be given a tag that must be pinned to your quilt. LOCATE THIS NEXT TO YOUR LABEL. As a large quilt, the tags you will be given are a specific color (green) and number (600+) identifying it as a Large Quilt. Please complete the Consignment form indicating the name of your quilt (the name you provided on your quilt registration form), sale price and telephone number to contact you when a person is interested in purchasing your quilt. Please note if your quilt IS in the show. The quilt card hanging with your quilt will indicate that the quilt is for sale and to go to the Small Quilt Table or the Membership Table for more information. This sign will be placed by the consignment team. No sale price or phone numbers will be listed on the card with your quilt. If your quilt is not in the show it will be taken to the Bed Turning Room for display.

A list of Large Quilts for sale will be given to the Membership Table and the Small Quilt Shoppe. Quilts in the show will have a card listing they are for sale and to check with either table for more information. If the quilt is sold the Consignment Chair will attach a SOLD sign near the quilt and marked on the green tag as sold. At Take Down the SOLD quilts should be sorted to the Sold Table for pickup. If not sold, the owner is responsible for pickup.

If your SHOW quilt is sold:

1. The quilt can be paid for at the Small Quilt Shoppe and the purchaser will receive a paid receipt to include the purchaser's name and phone contact.
2. The Show quilt **cannot** be removed from the rack during the show.
3. The purchaser can pick up the Show quilt by returning the paid receipt they received at time of payment to claim the quilt during Take Down on Sunday, February 15, 2025 at 5:00. Purchased show quilts will not be given to anyone without a receipt. Any sold quilt will be at a designated table to be picked up.

If your Large Quilt is in the Bed Turning Display room it can be taken once it is paid for at the Small Quilt Shoppe. Again, when paid the purchaser will receive a receipt to claim their quilt. If it is not sold, it is the responsibility of the owner to pick it up after the show.

The Consignment Chair will be responsible for making a list of all large quilts for sale, noting which are SHOW quilts, to include name of quilt, Consignment #, price, contact person and give this to Membership Table, Small Quilt Table, Treasurer, President and Take Down person.

Sign that will attached to Show Quilt area:

This Quilt is FOR SALE Check
with Small Quilt Shoppe or
Membership Table for price
and details. The reverse sign will simply
state **SOLD**.

When the quilt is sold, the consignment chair will turn the sign over and remove 1/2 of the Consignment tag for our records, marking sold on the part that stays with the quilt. We will make sure the two stations with current listings are updated to the sale.

Large Show Quilt

The quilt you purchased will stay on the quilt floor until the end of the show, Feb. 15, 2026 at 5:00pm. Please come to the show floor at that time to collect your quilt. **YOU MUST HAVE YOUR RECEIPT.** There will be a table designated for **SOLD** quilts. Thank you for purchasing a quilt at our 2026 Show!