

AUTHORIZATION FOR AUTOMATIC PAYMENT OF HOMEOWNERS FEES

THE TOWNES AT HERSHEY ROAD HOMEOWNERS ASSOCIATION
P. O. BOX 6353
HARRISBURG, PA 17112-0353

Check One: ☐ New Sign-Up
☐ Changes or Updates
☐ Stop Automatic Payments

Today's Date: _____

I authorize **The Townes at Hershey Road Homeowners Association** to set up an Automatic Assessment Payment Service and to initiate electronic funds transfer requests to pay the monthly assessment for the property listed below:

Owner's Name: _____

Property Address: _____ Phone Number: _____

Email Address: _____

I also authorize the financial institution named below to accept electronic funds transfer requests and charge my checking or savings account listed below to pay **The Townes at Hershey Road Homeowners Association** monthly assessment or to credit my account if necessary, to make corrections:

Financial Institution: _____

Routing Number: _____ Account Number: _____

Account Type: (Check One) ☐ Checking ☐ Savings

Signature of Account Holder: _____

Please include a voided check from the above listed bank account with this form. The voided check will be used for bank routing number and account number verification purposes only.

An electronic funds transfer request will be sent to your bank the first week of every month equal to the amount due shown on your most recent HOA monthly statement.

In the case of a refusal by your bank to honor the electronic funds transfer request, you may be responsible for any and all bank charges incurred as a result of insufficient funds, stop payments, closed accounts, or changes in account and bank routing numbers. The unpaid monthly assessment may also be subject to late payment penalty fees.

This automatic payment authorization will remain in effect until a new authorization form is received by The Townes at Hershey Road Homeowners Association Treasurer. Changes to automatic payment authorization forms must be received by the Treasurer before the first of each month. Questions or concerns? Contact Mark Chiles, HOA Treasurer at 717-545-3279