



Learning for Leadership Charter School
3300 5th Street Northeast
Minneapolis, Minnesota 55418
Phone: 612-789-9598 FAX: 612-789-0547
www.learningforleadership.org

Learning for Leadership Charter School Student Admission Policy and Procedure

Admission to Learning for Leadership Charter School is open and free of charge.

Learning for Leadership Charter School will admit any student applying for whom there is room in the appropriate grade or class. Learning for Leadership Charter School is a public school (non-sectarian) and does not discriminate on race, color, national origin, ethnicity, gender, language proficiency, physical or mental disability, special education, academic, or other achievement for admittance to the school. Learning for Leadership Charter School does not charge tuition.

It is the policy of Learning for Leadership Charter to enroll any pupil who submits a completed timely enrollment application provided that acceptance of the application will not exceed the capacity of the program. Once a student is accepted by the enrollment application an enrollment packet will be mailed or may be picked up in the school office.

The enrollment packet must be completed before the student starts attending school. For high school students LLCS must receive the student's prior school's records before attendance to allow an appropriate class schedule to be created.

Applications will not be accepted for students that are 21 years old at the time of school registration or returning students that turned 21 years old prior to the first day of school of a new school year.

Students will not be admitted if the class level, grade level, or building capacity is exceeded. The number of students for each classroom for all grades, Kindergarten- Grade 12 is limited to 22 students. The capacity of the school facility has been set at 225 students.

New students will not be enrolled into grades 11 and 12. This is to ensure that LLCS is able to provide the necessary requirements for meeting the graduation standards. Students in grades 11 and 12 must successfully complete grade 10 at LLCS.

When Learning for Leadership Charter School receives more applications for student placement than can be accommodated, the students will be selected based on a lottery. The applicants that do not receive a space in the lottery, will have their name placed on a waiting list in the order they were selected in the lottery.

Siblings of an enrolled student and foster children of that student's family will be given enrollment priority.

The established deadline for application and lottery is March 30 of the year preceding attendance year.

To begin the enrollment process for students:

- We encourage the parent/guardian and student to visit the school, attend a scheduled community presentation, or request information regarding the school academic model of project based learning and programs.
- Learning for Leadership Charter School Enrollment Application must be completed and submitted to the school office before acceptance into the program.
- Upon acceptance, an Enrollment Form and Packet must be completed before the student may attend school.

Kindergarten Age and Registration Information...

Age

A child must be 5 years old on or before September 1 to enter Kindergarten in the fall.

Children coming to Learning for Leadership Charter School who have been enrolled in kindergarten in another school district *may* be admitted even though they may be underage according to our admission policy.

Registration

The following documents are required before student is officially registered for school.

1. birth record
2. proof of shots (immunizations)
3. preschool screening
4. completed school application

A physical examination is not required, but recommended and encouraged.

Birth Records

A birth record is required for registration.

Documents that are accepted to verify birth date include:

- Birth Certificate
- Passport
- Baptismal/Christening Record
- Immigration Record
- Signed, legally binding affidavit verifying date of birth.

Immunizations

Required immunizations:

- Diphtheria
- Tetanus
- Pertussis
- Polio
- Measles
- Mumps
- Rubella
- HIB
- MCV

Preschool Screening

All children must participate in Early Childhood Screening for health and school readiness. This can be done by a health provider.

Approved: October 2006

Revised: September 30, 2008

Revised: July 30, 2009

August 2006

For office use only

Date rec'd _____ Accepted (Y/N) _____
Forms sent (if accepted) _____ By (Initials) _____

Learning for Leadership Charter School
3300 5th Street NE
Minneapolis, MN 55418
Phone: (612) 789-9598
FAX: (612) 789-0547

Student Enrollment Application

Learning for Leadership does not discriminate based on age, gender, ethnicity, economic status, religion or services needed.

Student Information (please print)

Name _____

Mailing Address _____ City _____ State _____ Zip _____

My child will be in _____ grade this school year _____.

School most Recently Attended _____ City/State _____

How did you hear about us? Radio Newspaper TV Mailing Flyer Friend/Family Poster/Billboard

Door Meeting

Parent/Guardian Information (please indicate address of residence)

P/G 1 _____ Relationship _____

Address _____

Main Phone (_____) _____ Alternate Phone (_____) _____ Ext. _____

P/G 2 _____ Relationship _____

Address _____

Main Phone (_____) _____ Alternate Phone (_____) _____ Ext. _____

E-mail #1 _____ **E-mail #2** _____

Are any brothers or sisters planning to enroll at Learning for Leadership? Yes No

Please list the student(s) name(s) and grades and indicate whether they are applying or attending:

Brother or Sister's Name _____ Applying Attending Grade _____

Brother or Sister's Name _____ Applying Attending Grade _____

Brother or Sister's Name _____ Applying Attending Grade _____

Referred by _____

Parent /Guardian (please print name) _____

Signature _____ **Date** ____ / ____ / ____

You must fill out a new application for each child applying.

Please return this completed application:

By mail or in person to:

Learning for Leadership Charter School, 3300 5th Street NE, Minneapolis, MN 55418

OR By Fax to 612-789-0547

OR By Email to info@learningforleadership.org

Any questions and/or more information, please contact the School. Phone 612-789-9598 Fax 612-789-0547