



DR WADE HAMPTON, PhD, LCC

CONSULTING **MEDIATION** COUNSELING

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RULES OF ENGAGEMENT

1. If you wish to cancel or change your appointment please contact Dr. Wade at least 24 hours in advance of your scheduled appointment or you will be charged for the session. This applies to counseling, consulting, and/or mediation.
2. FYI: One hour sessions are generally considered to be 50 minutes in length. This gives Dr. Hampton and the parties a little time for bathroom breaks, finishing notes, administration, or similar activity.
3. Phone calls, text messages, emails, research, administration, drafting agreements, and the like are all billable and shall be billed by the quarter hour (*15 minutes*).
4. Mediation and consulting fees are managed on a retainer (*advance pre-payment*) basis and start at a minimum of three hours which includes one hour of case administration and two hours of sessions. All fees are the shared responsibility of the participants unless otherwise agreed upon by the participants.
5. Counseling fees are payable at the time of service.
6. Sometimes sessions and/or meetings last longer than one hour and are simply billed according to the amount of time in session.
7. We do **not** accept any insurance(s) for services rendered.
8. The undersigned understands that Dr. Wade Hampton is not an attorney and does not give legal advice. The undersigned understands that Dr. Hampton simply provides his suggestions, thoughts, ideas, and the like to assist the individual(s) who come to him seeking guidance with whatever circumstances and situations the client is experiencing. The undersigned shall not hold Dr. Hampton, HIM Consulting, Hampton Mediation, or any other person(s) or entity responsible for the decisions and/or actions of the undersigned or his/her acquaintances.

Participant Signature

Date

Print Name