

The Forsyth Board of Aldermen met in regular session on December 20, 2021 at 6:00 p.m. with the following present:

Mayor Kelly Dougherty
Dennis Winzenried
Larry Moehl
Jack Baker
Cheryl Altis

Cheyenne Beasley, Julie Aubuchon, Nathan Bower, viola Beyer, Craig Smith, Holly Smith, David Forrest, Angela Leist, Chris Robertson, Will Mattegat, Bill McCullah, Randy Beaudin, and Michelle Rackley.

The meeting was opened with a prayer by Dennis Winzenried followed by the Pledge of Allegiance.

FIRST READING OF BILL NUMBER 539 – ADOPT 2021 BUILDING CODES

On a motion by Dennis Winzenried and seconded by Cheryl Altis bill number 539 was placed on its first reading by title only. Motion carried with all members present voting aye.

The reading was approved on a motion by Cheryl Altis and seconded by Dennis Winzenried. Motion carried with all members present voting aye.

Second and final reading at the next board meeting in January.

FIRST READING OF BILL NUMBER 540 – ADOPT 2021 FIRE CODES

On a motion by Jack Baker and seconded by Larry Moehl bill number 540 was placed on its first reading by title only. Motion carried with all members present voting aye.

The reading was approved on a motion by Jack Baker and seconded by Larry Moehl. Motion carried with all members present voting aye.

Second and final reading at the next board meeting in January.

ACCEPT RESIGNATION FROM POLICE OFFICER WIL GRAYSON

On a motion by Dennis Winzenried and seconded by Cheryl Altis it was approved to accept the resignation from Officer Will Grayson. Motion carried with all members present voting aye.

APPROVE TO HIRE MICHELE RACKLEY AND RANDY BEAUDIN AS POLICE OFFICERS

On a motion by Dennis Winzenried and seconded by Larry Moehl it was approved to hire Michele Rackley and Randy Beaudin as Police Officers. Motion carried with all members present voting aye.

DISCUSS INSPECTION OF CONCRETE SWAN BRIDGE

Chris Robertson explained that he has been in discussion with Taney County on the concrete Swan Creek bridge inspection. At this time the City does maintenance and minor repairs to the bridge. Would like to split the cost of the bridge inspection with Taney County. The inspection should be around \$3,000.00 to \$4,000.00.

On a motion by Cheryl Altis and seconded by Jack Baker it was approved to pay half of the inspection cost of the concrete Swan Creek bridge not to exceed \$2,000.00. Motion carried with all members present voting aye.

APPROVE TO USE CREDIT CARD COMPANY FORTE FOR UTILITY PAYMENTS AND DISCUSS FEES

On a motion by Cheryl Altis and seconded by Dennis Winzenried it was approved to start using Forte credit card company, and Forte will be charging a fee to the customers that use credit cards in the amount of 2.75 percent. The City will pay the fees for e-checks. Motion carried with all members present voting aye.

APPROVE ANNUAL SUPPORT AND LICENSE FEE FOR GWORKS ACCOUNTING SOFTWARE AND ITRON HANDHELD READER DEVICE

On a motion by Jack Baker and seconded by Larry Moehl it was approved to accept and pay the annual support and license fee for Gworks software and Itron handheld reader device. Motion carried with all members present voting aye.

APPROVE TO PURCHASE UPGRADED AUTOMATIC WATER METER READING SOFTWARE AND HANDHELD READER DEVICE

In January the Itron Company will no longer support our current meter reading software and handheld reader device. The cost for the new set up would be \$11,185.00 plus \$5,500.00 for training.

On a motion by Jack Baker and seconded by Larry Moehl it was approved to purchase the new meter reader software and handheld reader device from Itron for \$11,185.00 and pay for the training fee of \$5,500.00. Motion carried with all members present voting aye.

ACCEPT CONSERVATION GRANT AND APPROVE PURCHASE OF ITEMS FOR GRANT FOR FIRE DEPT

On a motion by Larry Moehl and seconded by Jack Baker it was approved to accept the Conservation grant and approve to purchase the items for the grant from Radio Communications Specialists. Motion carried with all members present voting aye.

APPROVE ATTENDANCE PAY FOR EMPLOYEES AND VOLUNTEER FIRE PERSONNEL

On a motion by Jack Baker and seconded by Dennis Winzenried it was approved to give all employees \$100.00 attendance pay, and the volunteer firemen \$50.00 attendance pay. Motion carried with all members present voting aye.

On a motion by Dennis Winzenried and seconded by Jack Baker the minutes of November 15, 2021 were approved as written. Motion carried with all members present voting aye.

BILLS FOR APPROVAL

On a motion by Cheryl Altis and seconded by Dennis Winzenried the bills for November 18, 2021 \$29,377.00, November 24, 2021 for \$30,792.23, December 2, 2021 for \$14,736.48, December 9, 2021 for \$48,292.91, and December 16, 2021 for \$33.32 were approved for payment. Motion carried with all members present voting aye.

FINANCIAL STATEMENTS AS OF NOVEMBER 30, 2021

On a motion by Dennis Winzenried and seconded by Larry Moehl the financial statements ending November 30, 2021 were approved as presented. Motion carried with all members present voting aye.

APPROVAL OF TRANSFERS FROM NOVEMBER 18, 2021 THRU DECEMBER 16, 2021

On a motion by Cheryl Altis and seconded by Jack Baker the transfers from November 18, 2021 thru December 16, 2021 were approved. Motion carried with all members present voting aye.

CONFIRM MONTHLY AUD REPORTING SHEET WAS RECEIVED AND REVIEWED

On a motion by Jack Baker and seconded by Cheryl Altis it was confirmed that the Mayor and the board received and reviewed the monthly audit reporting sheet prepared by the Finance Officer. Motion carried with all members present voting aye.

On a motion by Cheryl Altis and seconded by Dennis Winzenried it was approved to go into closed session under authority of Section 610.021.3 Personnel at 6:27 p.m. with a roll call vote of Jack Baker, aye, Larry Moehl, aye, Dennis Winzenried, aye, and Cheryl Altis, aye.

CLOSED SESSION

The board discussed personnel issues and no decisions were made, and no actions was taken.

On a motion by Dennis Winzenried and seconded by Cheryl Altis it was agreed to return to open session at 6:58 p.m. and make an announcement that discussed personnel issue and no decisions were made with the following roll call vote taken, Dennis Winzenried, aye, Jack Baker, aye, Cheryl Altis, aye, and Larry Moehl, aye.

RETURN TO OPEN SESSION

An announcement was made that in closed session personnel issues were discussed and no decisions were made, and no action was taken.

On a motion by Cheryl Altis and seconded by Larry Moehl the meeting was adjourned at 7:00 p.m. Motion carried with all members present voting aye.